



## Transportation Services Labourer (MT I) (Winter Maintenance)

### The Opportunity:

The Town of Grimsby is committed to building a future that welcomes innovative new ideas while protecting and preserving its distinct heritage. It is a place where leaders are committed to sustainability and honouring Grimsby's treasured natural setting. Grimsby has become a sought-after community where residents enjoy waterfront living, historic neighbourhoods, active living, and world class natural amenities. It is conveniently located in the Greater Toronto and Hamilton Area (GTHA) in a region that is home to Niagara wineries, agriculture, cuisine, and internationally recognized attractions.

### The Portfolio:

Reporting to the Transportation Services Supervisor, the Maintenance I Roads performs numerous general labour functions related to the maintenance and construction of roads systems, storm drainage, and the cemetery within the Town of Grimsby.

### The Candidate:

As a candidate for this position, you have a secondary school diploma and possess a valid Class "G" Drivers' License with a clean driving record. You have one (1) year of recent related experience, good organizational and time management skills, the ability to perform manual labour duties for the duration of the shift, and the ability to work both independently and as part of a team.

### Working for the Town of Grimsby:

This is a temporary full-time seasonal role with up to 40 hours per week. We are also hiring casual positions, offering up to 24 hours per week. The Town of Grimsby offers candidates for this position an hourly wage between **\$23.37 and \$28.43 per hour** (2024 rates).

The Town of Grimsby is a progressive employer committed to supporting employees' work-life balance while also fulfilling business goals and providing a high performance work environment. The Town also supports the health and wellness of our employees; a commitment that is demonstrated through free access to Town recreation facilities for employees and flexible working arrangements during the COVID-19 pandemic and beyond.

### How to Apply:

If you are excited by this opportunity, we are excited to hear from you! We invite you to submit your application to [hr@grimsby.ca](mailto:hr@grimsby.ca) by **November 19, 2024, at 4:30 PM**. Please quote the posting number in the subject line.

A full job description can be found below or visit [www.grimsby.ca](http://www.grimsby.ca) under “Career Opportunities”.

**Posting #: 70-2024**

*We thank all applicants for their interest, however only those selected for an interview will be contacted.*

*The Town of Grimsby is an equal opportunity employer committed to an inclusive, barrier-free recruitment and selection processes, and work environment. We will accommodate the needs of applicants under the Human Rights Code and Accessibility for Ontarians with Disabilities Act (AODA) throughout all stages of the recruitment process. Please contact the Office of Human Resources, [hr@grimsby.ca](mailto:hr@grimsby.ca) if you need assistance.*

*Personal information collected will be used in accordance with the Municipal Freedom of Information and Protection of Privacy Act for the purpose of candidate selection.*



## JOB POSTING

# Transportation Services Labourer (MT I)

Public Works Department

### Duties and Responsibilities:

#### 1. Roads Operations and Maintenance (90%)

- 1.1 Under the direction and supervision of senior staff performs a variety of tasks functions as assigned by the Supervisor or his designate in accordance with established Policies and Procedures.
- 1.2 Supports senior staff in performing various maintenance activities and repair tasks related to road surface including hot and cold asphalt patching.
- 1.3 Aids in the repair and replacement of signs and guard rails.
- 1.4 Performs various tasks involved in tree maintenance including trimming, stumping and brush removal.
- 1.5 Performs traffic control duties as required and subject to being certified as a Traffic Control Person.
- 1.6 Provide grade control for roadside ditching.
- 1.7 Assists with concrete work including form setting and concrete finishing for sidewalks and curbs.
- 1.8 Performs routine weed and grass cutting in the municipal road allowance and other areas under the department.
- 1.9 Assists with various winter control operations including manual snow removal, manual snow blower, or plow operation; and Wingman function, Manual sand/salt application to streets and sidewalks.
- 1.10 Carries out basic carpentry as required.
- 1.11 Performs basic maintenance of storm system, catch basins and inlet/outlet structures including litter pickup and cleaning of catch basin and drainage systems/
- 1.12 Operates various pieces of licensed and unlicensed equipment including but not limited to, the following:
  - a) Pavement marking machine;
  - b) Sidewalk plows and attachments;
  - c) Compactor;
  - d) Snow blower;
  - e) Chainsaw and concrete saw;
  - f) Steam generator;
  - g) Sprayer;
  - h) Compressor and attachments;
  - i) Mower;
  - j) Various size pumps;
  - k) Tractor and attachments;
  - l) Asphalt roller;
  - m) ½ tonne pickup truck;
  - n) Generators;
  - o) 2 tonne truck and attachments; and
  - p) Gas powered post hole auger.

- 1.13 Completes all required documentation and reporting as required by Town policies and procedures as well as the Highway Traffic Act, including: Circle Checks, Equipment use logs, Hours of service logs, timesheets, etc.
- 1.14 Perform assigned work in the cemetery and acquire general knowledge of maintenance and burial procedures.

## **2. Other (10%)**

- 2.1 Works in a safe manner in accordance with the Occupational Health and Safety Act, associated regulations, other applicable legislation, Town by-laws, policies, procedures, and guidelines
- 2.2 Assists Environmental Services Division and other Department works as required.
- 2.3 Other related duties, as assigned.

### **The successful candidate will possess the following:**

#### **Education**

- Secondary School diploma.

#### **License, Registration and Training**

- Valid Class "G" Drivers' License with a clean driving record.

#### **Experience**

- One (1) year of recent related experience.

#### **Knowledge/Skills/Abilities**

- Good organizational and time management skills.
- Able to work independently and as a team.
- Good written and verbal communication skills.
- Computer literate and ability to use various software applications including Microsoft applications.
- Able to perform manual labour duties for the duration of the shift.
- High degree of analytical skills in assessing and determining job and task requirements.
- Able to prioritize and work with anticipated deadlines.
- Technical ability to operate heavy equipment including, dump truck, winter equipment, etc.
- Working knowledge of the Occupational Health & Safety Act.

A combination of education, training and experience may be considered.