

THE CORPORATION OF THE TOWN OF GRIMSBY

BY-LAW NO. 24-78

A BY-LAW TO AMEND BY-LAW 23-24, BEING THE CONSOLIDATED USER FEES AND CHARGES

Whereas Section 391 of the Municipal Act, 2001, S.O. c25 as amended, provides that despite any Act, a municipality may pass by-laws imposing fees or charges on any class of persons for services or activities provided or done by or on behalf of it and for the use of its property, including property under its control;

And whereas Section 69 (1) of the Planning Act R.S.O. 1990, P. 13, as amended provides that a municipality may establish a tariff or fees for the processing of applications;

And whereas Section 7 of the Building Code Act, 1992, S.O. 1992 as amended, authorizes a municipal Council to pass by-laws concerning the issuances of permits and related matters requiring the payment of fees on applications for and on the issuance of permits;

And whereas the Council of the Town of Grimsby deems it expedient to enact a comprehensive by-law establishing and requiring the payment of fees for information, services, activities and use of Town property;

And whereas the Council of the Town of Grimsby approved Report FIN-24-32, User Fees and Charges Update on November 4, 2024;

Now therefore the Council of the Corporation of the Town of Grimsby enacts as follows:

1. That the following schedules attached hereto are hereby established and adopted by the Council of the Town of Grimsby and form part of this by-law:
 - i. Schedule B – Animal Control
 - ii. Schedule C – Building
 - iii. Schedule D – By-Law Enforcement
 - iv. Schedule E – Cemeteries
 - v. Schedule F – Clerks
 - vi. Schedule G – Committee of Adjustment
 - vii. Schedule H – Finance
 - viii. Schedule I – Fire Services
 - ix. Schedule J – Grimsby Regional Training Centre
 - x. Schedule K – Planning & Development
 - xi. Schedule L – Public Works
 - xii. Schedule O – Library
 - xiii. Schedule P – Water
2. That the following Schedules enacted by By-law 24-17 and amended by Schedule 24-35, remain in effect until updated:
 - i. Schedule M – Recreation Facility Rentals
 - ii. Schedule N – Recreation Programming
3. The fees and charges listed in these schedules are subject to Provincial and/or Federal HST where applicable.
4. In the event that any information, service, activity or use of Town property is requested by a person and a fee or charge for such has not been specifically provided for in these schedules, a fee or charge shall be calculated by Town

staff to appropriately recover Town costs and be incorporated into the By-law as soon as is practicable.

5. Should any portion of this By-law be determined by a Court of competent jurisdiction to be invalid or of no force, the invalid portion of the By-law shall be severable from this By-law, and the remainder of this By-law and schedules shall continue to be in full force and effect.
6. All fees owing to the Town which remain unpaid are considered a debt to the Town and together with any interest and penalties accrued thereupon may be subject to appropriate collection activity or added to the property tax roll where permitted and collected in the same manner as municipal property taxes.
7. This by-law shall be known as the "User Fees and Charges By-Law".
8. By-Law 23-24 is hereby repealed.
9. These fees and charges shall be effective January 1, 2025.

Read a first time, considered, and passed this 18th day of November, 2024.

J.A. Jordan, Mayor

V. Steele, Town Clerk

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
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TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE B - ANIMAL CONTROL

FEES AND CHARGES	2025	HST	TOTAL
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LICENCES

Kennel	168.00	-	168.00
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OTHER

Dog Tags			
	New/Renewal	34.00	-
	Late Renewal	80.00	-
	Replacement	6.30	-

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE C - BUILDING

FEES AND CHARGES			2025	HST	TOTAL
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A. NEW BUILDINGS, ADDITIONS AND MEZZANINES

Group A (Assembly Buildings)					
1	Finished	\$/ft ²	1.91	-	1.91
2	Shell	\$/ft ²	1.63	-	1.63
3	Interior Alterations, Renovations and Tenancy Work	\$/ft ²	0.93	-	0.93

Group B (Detention, Care & Treatment and Care Buildings)					
4	Finished	\$/ft ²	2.19	-	2.19
5	Shell	\$/ft ²	1.87	-	1.87
6	Interior Alterations, Renovations and Tenancy Work	\$/ft ²	0.94	-	0.94

Group C (Residential)					
7	Detached, Semi-detached, Row Houses, Additions, Secondary Suites	\$/ft ²	1.48	-	1.48
8	Multi-Unit Buildings, Motels, Hotels	\$/ft ²	1.48	-	1.48
9	Interior Alterations, Renovations	\$/ft ²	0.94	-	0.94
10	Decks, Porches, Accessory Buildings, Carports	\$/ft ²	0.94	-	0.94

Group D (Business and Personal Service Buildings)					
11	Finished	\$/ft ²	1.78	-	1.78
12	Shell	\$/ft ²	1.51	-	1.51
13	Interior Alterations, Renovations and Tenancy Work	\$/ft ²	0.94	-	0.94

Group E (Mercantile Buildings)					
14	Finished	\$/ft ²	1.78	-	1.78
15	Shell	\$/ft ²	1.51	-	1.51
16	Interior Alterations, Renovations and Tenancy Work	\$/ft ²	0.94	-	0.94

Group F (Industrial Buildings)					
17	Finished	\$/ft ²	1.34	-	1.34
18	Shell	\$/ft ²	1.13	-	1.13
19	Interior Alterations, Renovations and Tenancy Work	\$/ft ²	0.93	-	0.93
20	Underground parking garages, Open air parking garages	\$/ft ²	1.34	-	1.34

Other					
21	Farm Building as defined in the National Farm Building Code	\$/ft ²	0.56	-	0.56
22	Greenhouse	\$/ft ²	0.32	-	0.32

B. MISCELLANEOUS WORK — STAND ALONE PERMITS

23	Portable Classroom		281.00	-	281.00
24	Outdoor Patio		281.00	-	281.00
25	Move or Relocate a Building		548.00	-	548.00
26	Fireplace, Wood Burning Stove		230.00	-	230.00
27	Fire Code Retrofit/Repair		587.00	-	587.00
28	Temporary Tents and Stages up to 225m ² (2,242ft ²)		230.00	-	230.00
29	Temporary Tents and Stages greater than 225m ² (2,242ft ²)		353.00	-	353.00
30	Private Outdoor Pool Enclosure Permit		252.00	-	252.00
31	Signs designated in By-Law 1997-45 (other than Portable Signs)		252.00	-	252.00
32	Portable Signs designated in By-Law 1997-45 (each 30 day period)		96.00	-	96.00
33	Sign Variance Application as outlined in By-Law 1997-45		559.00	-	559.00
34	Sign Regulated by the Ontario Building Code		383.00	-	383.00

C. DEMOLITION

35	Residential House / Residential Accessory Building	195.00	-	195.00
36	All Other Buildings OBC Division C 1.2.2.3.(1)	383.00	-	383.00

D. MECHANICAL AND FIRE PROTECTION SYSTEMS

37	Heating, Ventilation, Air Conditioning (non-House)	252.00	-	252.00
38	Fire Alarm System (New or Replacement) (per 1,000m ² per storey) (10,764ft ²)	559.00	-	559.00
39	Electromagnetic Locks (up to 5 locks) (\$50.00 per additional lock over 5)	559.00	-	559.00
40	Fire Sprinkler System (New or Replacement) (per 1,000m ² per storey) (10,764ft ²)	559.00	-	559.00
41	Commercial Cooking Exhaust and Ventilation System	461.00	-	461.00
42	Spray Booth, Dust Collector System	461.00	-	461.00

E. PLUMBING

43	Backflow Preventer / Backwater Valve	195.00	-	195.00
44	Interceptors (Grease or Oil)	195.00	-	195.00
45	Building Drain, Building Sewer, Water Service, Site Servicing (Below Grade) \$1.05 per linear foot, minimum 195.00		195.00 min.	
46	Plumbing – Internal (up to 20 fixtures) plus \$9.25 for each additional fixture	195.00	-	195.00

F. DESIGNATED STRUCTURES

47	Public Pool/Spa	587.00	-	587.00
48	Retaining Wall	383.00	-	383.00
49	Solar Collector - Residential	195.00	-	195.00
50	Solar Collector - Non-Residential	383.00	-	383.00

G. OTHER CONSTRUCTION

51	Balcony guard replacements, balcony repairs, canopies, parking garage repairs or other repairs and other construction not set out in items A through F	\$19 for each \$1,000 of construction value		
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H. ADMINISTRATION: MISCELLANEOUS

52	Deferral of Revocation fee	132.00	-	132.00
53	Dormant Building Permit/Extension	132.00	-	132.00
54	Transfer of Permit Application or Building Permit	132.00	-	132.00

I. AGREEMENTS

55	Limiting Distance Agreement	527.00	-	527.00
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J. ALTERNATIVE SOLUTIONS

56	All Buildings/systems under Part 9 of the Building Code	792.00	-	792.00
57	All other Buildings/systems	1,055.00	-	1,055.00

K. COMPLIANCE LETTERS

58	AGCO Agency Letter - Active Building Permit	132.00	-	132.00
59	AGCO Agency Letter - No Active Building Permit	158.00	-	158.00
60	Building Compliance Letter/Property Report (see other Schedules for additional fees)	237.00	-	237.00

L. OCCUPANCY PERMITS

61	Detached, Semi-detached, Row Houses, Secondary Suite	110.00	-	110.00
62	Multi-Unit Residential Buildings (base building)	245.00	-	245.00
63	Multi-Unit Residential Buildings (additional fee per suite)	55.00	-	55.00
64	New Buildings other than Residential (per suite in multi-unit buildings)	245.00	-	245.00

M. CONDITIONAL BUILDING PERMITS

65	New House	317.00	-	317.00
66	All other Buildings 20% of full permit fee.	20%		
67	An Amendment to Conditional Building Permit Agreement	106.00	-	106.00

N. INSPECTION FEES

68	Re-Inspection Fee - Active Building Permit	85.00	-	85.00
69	Special Inspection - No Active Building Permit	159.00	-	159.00

O. REVISION TO A REVIEWED PERMIT DRAWING

70	Major Revision up to 3 hours review time	264.00	-	264.00
71	Major Revision for each hour after 3 hours review	132.00	-	132.00
72	Minor Revision	53.00	-	53.00

P. ZONING VERIFICATION (PERMIT REVIEW)

73	Zoning Verification (Pools, Signs, Decks, Accessory Buildings)	64.00	-	64.00
74	Zoning Verification (Detached, Semi-detached, Row Houses, Additions, Secondary Suites, Tenancy Work)	85.00	-	85.00

1. Rule for Determining Permit Fees

1.1. The minimum fee for a permit shall be \$195.00, unless otherwise stated in this Bylaw.

1.2. Fees for a required permit are set out in this Schedule and are due and payable upon submission of an application for a permit. Fees may be payable at permit issuance at the discretion of the Chief Building Official.

1.3. For new buildings, additions and alterations, the fees for occupancy, plumbing, below grade piping, sprinkler and fire alarm systems, finished basement areas in a house and any balconies, decks, patio and porch structures are in addition to the applicable Service Index permit fee.

1.4. For the purpose of this Schedule the occupancy classification and floor area shall be determined on the following basis:

(a) The occupancy classification shall be established in accordance with the occupancy definitions of the Ontario Building Code. For multiple occupancy floor areas, the permit fees for each of the applicable occupancy categories may be used, except where an occupancy category is less than 10% of the floor area.

(b) The floor area calculation is the sum of the areas of all floors including finished basement areas, balconies, lofts, mezzanines, habitable attic spaces, mechanical penthouses and shall be measured to the outer face of the exterior walls and to the centre line of party walls, firewalls or demising walls.

(c) For interior finishes, alterations or renovations, the area of proposed work is the actual space receiving the work, e.g. tenant suite and measurements are taken to the inner face of walls.

(d) Except for interconnected floor spaces, no deductions shall be made for openings within the floor area, i.e. stairs, elevators, ducts.

(e) Unfinished basements for a house are not included in calculating the floor area. A future basement finish is subject to a building permit and fees in accordance with this Schedule.

(f) A garage serving a house to which it is attached or built-in shall not be included in the floor area calculations.

(g) Decks and wood burning fireplaces shall be charged the permit fee in accordance with this Schedule in addition to the applicable floor area calculations.

(h) Horizontal projection of sloping and stepped floors shall be used in lieu of actual surface area.

(i) Where interior alterations and renovations require relocation of not more than 9 sprinkler heads, standpipe components or fire alarm components, no additional charge is applicable.

(j) Where demolition of partitions or alterations to existing ceilings are part of an alteration or renovation permit, no additional charge is applicable.

1.5. A temporary building is considered to be a building that will be erected for not more than three years.

1.6. Permit fees for temporary tents and stages shall be charged for each property and for each event on a single property.

1.7. Permit fees for multiple decks, tents or stages constructed simultaneously on a single property shall be 50% of the applicable permit fee listed in this Schedule.

1.8. For classes of permits not described in this Schedule, a reasonable permit fee shall be determined by the Chief Building Official.

2. Calculating Permit Fees

2.1. Permit fees shall be calculated using the following formula unless otherwise specified in this Schedule:

$$\text{Permit Fee} = \text{SI} \times \text{A}$$

Where: SI = the fee multiplier based on the service index for the type/classification of the work proposed; and A = total floor area of the work involved.

3. Rules for Determining the Refund of Fees

3.1. Fees that may be refunded shall be a percentage of the permit fees payable under this By-law, calculated as follows:

- (a) 75 percent if administrative functions only have been performed.
- (b) 70 percent if administrative and zoning functions only have been performed.
- (c) 50 percent if administrative, zoning and plans examination functions have been performed.

(d) 45 percent if the permit has been issued and no field inspections have been performed subsequent to permit issuance.

(e) 5 percent shall additionally be deducted for each field inspection that has been performed after the permit has been issued.

3.2. Where the Chief Building Official deems it appropriate, a refund of other than specified in section 3.1. may be granted.

3.3. No refunds shall be payable where the calculated refund is less than the minimum fee.

3.4. The following fees shall not be refundable:

- (a) application for transfer of application or permit,
- (b) request for conditional permit,
- (c) revision to permit,
- (d) authorization of alternative solution, and (e) request for deferral.

3.5. The refund shall be returned to the person named on the fee receipt, unless such person advises the Chief Building Official, in writing and prior to the release of the refund, of a change in name, in which case the refund shall be returned to the person then authorized to receive it.

3.6. Refund provisions are not applicable where the permit has been signed off and the occupancy inspection completed.

3.7. No refund of building permit fees on any application or permit after 2 years from the date the application was submitted, deemed to be abandoned, refused to be issued or request to be withdrawn.

4. Administration Fees

4.1. Change of Ownership and Transfer of Permit

To transfer a permit from a permit holder to another, a minimum fee of \$79.00 shall be payable in addition to other applicable fees.

4.2. Change of Use (No Construction)

For the change of use of a major occupancy where no construction is proposed or required, a minimum fee of \$195.00 shall be payable.

4.3. Compliance and Agency Letters

(a) For written requests on information for status of active building permits and Building Code Act orders, the fee as set out in this Schedule shall be paid.

(b) For written requests in support of provincial license applications such as an AGCO liquor licence, the fee as set out in this Schedule shall be paid.

4.4. Conditional Building Permits

(a) For conditional building permits, the fee shall be the normal building permit fee for the

(b) The minimum fee for a conditional permit application shall be \$195.00.

(c) The maximum fee for each permit application shall be \$5,000.00. (The proponent is responsible for the registration of the conditional permit agreement on title to the lands.)

4.5. Constructing without a Permit

Where work or construction has commenced prior to the issuance of a building permit, an administrative surcharge for the unlawful work of 100% of the required permit fee shall be paid. The minimum surcharge fee shall be \$195.00. The maximum surcharge fee shall be \$5,000.00.

4.6. Dormant Permit Files and Deferred Inspections

Where a permit has been dormant for a period of more than 12 months, the fee as set out in this Schedule shall be payable in addition to other applicable fees.

4.7. Re-Inspection Fees

Where an Inspector determines that work for the stage of construction that has been requested to be inspected is not substantially complete, is not ready for an inspection or where previous infractions have not been corrected, the fee as set out in this Schedule shall be payable prior to subsequent inspections related to that stage of construction being scheduled.

4.8. Revision to a Permit -- Reviewed Drawings

(a) Where a supplementary submission or a revised submission related to a building permit application is required or unauthorized modifications from the reviewed permit drawings occur on site, the fee as set out in this Schedule shall be payable.

(b) Where an increase in floor area has been constructed, additional building permit fees at the applicable service index and administrative fees noted above may be payable.

4.9. Photocopies

Copies of drawings, surveys, etc. only following a Routine Disclosure approval. \$10.00 per page up to 11"x17" (min \$30.00), \$30.00 per page over 11"x17".

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE D - BY-LAW ENFORCEMENT

FEES AND CHARGES	2025	HST	TOTAL
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FEES

Administration of contractor invoice	10% of contractor's invoice		10.00%
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Certificate of Compliance		53.00	-	53.00
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Certified copies	per page	3.30	0.43	3.73
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Extension letter		26.90	-	26.90
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Lien				
	Registration	316.40	41.13	357.54
	Discharge	158.20	20.57	178.77

MTO search		15.30	-	15.30
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Notice of Appeal	Property Standards Committee	422.00	-	422.00
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Orders				
	Order	143.00	-	143.00
	Non compliance inspection fee	347.00	-	347.00
	Order 2 nd time in calendar year	211.00	-	211.00
	Non compliance 2 nd time in calendar year	396.00	-	396.00
	Return inspection fee	189.00	-	189.00

Photocopies	each page, black & white	0.40	0.05	0.45
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Registered mail			ACTUAL	
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Sheriff service document	per person		ACTUAL	
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By-law Property Search Report	per requested report	237.00	-	237.00
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FEES AND CHARGES	2025	HST	TOTAL
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ADMINISTRATIVE FEES FOR PARKING

Screening non appearance fee	53.00	-	53.00
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Hearing non appearance fee	105.00	-	105.00
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Late payment fee	21.00	-	21.00
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TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE E - CEMETERIES

FEES AND CHARGES	2025	HST	TOTAL
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INTERMENTS

Single Depth				
	Adult	1,844.15	239.74	2,083.89
	Child / infant	847.53	110.18	957.70
	Cremated remains - Urn	558.92	72.66	631.58
	Cremated remains - Companion Urn	577.20	75.04	652.23
	Cremated Remains (Vault)	752.23	97.79	850.02

Double Depth				
	Adult	2,478.11	322.15	2,800.27
	Child / infant	1,034.15	134.44	1,168.59

Lowering device and grave dressing	567.58	73.78	641.36
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Overtime - after 3:30 p.m. on weekdays & before 12 noon on Saturday				
	Single depth	847.53	110.18	957.70
	Double depth	967.78	125.81	1,093.59
	Cremated remains	306.88	39.89	346.77

Overtime - Sundays & Holidays				
	Single depth	1,460.31	189.84	1,650.15
	Double depth	1,804.71	234.61	2,039.33
	Cremated remains	567.58	73.78	641.36

Transfer Charges				
	Preparation of a transfer	177.01	23.01	200.02

Other Services - Cemeteries				
	Permission Form/Commissioner of Oath	133.00	17.29	150.29
	Cemetery Records/Ancestorial Search (one hour)	107.00	13.91	120.91
	Each additional half hour	53.55	6.96	60.51
	Photocopies	0.20	0.03	0.23
	CD or USB Drive (each)	10.20	1.33	11.53
	Duplicate Rights Holder Certificate	173.00	22.49	195.49
	Memorial - Bench	990.00	-	990.00
	Memorial - Tree	240.00	-	240.00

FEES AND CHARGES	NICHE FEE 2025	CARE & MAINTENANCE	HST	TOTAL
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SALE OF PLOTS

Resident				
1 grave plot, flat marker	1,564.79	1,043.19	339.04	2,947.02
1 grave plot, upright monument	1,643.86	1,095.91	356.17	3,095.94
2 grave plot, flat marker	3,130.16	2,086.77	678.20	5,895.13
2 grave plot, upright monument	3,286.57	2,191.05	712.09	6,189.71
3 grave plot, flat marker	4,694.37	3,129.58	1,017.11	8,841.05
3 grave plot, upright monument	4,930.44	3,286.96	1,068.26	9,285.65
Child/infant, flat marker	671.28	447.52	145.44	1,264.24
Child/infant, upright monument	704.76	469.84	152.70	1,327.30
Cremation, single, flat marker	469.26	312.84	101.67	883.78
Cremation, double, flat marker	932.17	621.45	201.97	1,755.60
Cremation, double upright	932.18	621.45	201.97	1,755.60
Cremation, family Mountain Cemetery	1,564.79	1,043.19	339.04	2,947.02
Veterans	922.54		119.93	1,042.47

Non-Resident				
1 grave plot, flat marker	2,193.94	1,462.62	475.35	4,131.91
1 grave plot, upright monument	2,304.18	1,536.12	499.24	4,339.53
2 grave plot, flat marker	4,387.29	2,924.86	950.58	8,262.73
2 grave plot, upright monument	4,607.21	3,071.47	998.23	8,676.91
3 grave plot, flat marker	7,041.83	4,694.55	1,525.73	13,262.12

3 grave plot, upright monument	7,393.92	4,929.28	1,602.02	13,925.22
Child/infant, flat marker	941.99	627.99	204.10	1,774.08
Child/infant, upright monument	987.59	658.39	213.98	1,859.96
Cremation, single	704.76	469.84	152.70	1,327.30
Cremation, double	1,399.13	932.75	303.14	2,635.03
Cremation, family				
Mountain Cemetery	2,347.47	1,564.98	508.62	4,421.07
Veterans	1,290.05		167.71	1,457.75

COLUMBARIUM / NICHE - GRIMSBY MOUNTAIN CEMETERY

Resident				
Top Row (6)	1,970.56	1,313.71	426.95	3,711.22
Top Row (5)	2,134.49	1,422.99	462.47	4,019.95
Top Row (4)	2,134.49	1,422.99	462.47	4,019.95
Top Row (3)	2,134.49	1,422.99	462.47	4,019.95
Top Row (2)	1,888.60	1,259.07	409.20	3,556.87
Bottom Row (1)	1,560.18	1,040.12	338.04	2,938.33
Bronze Plaque and Name Plate (Only as supplied by the Town of Grimsby)				
Bronze flower vase, wreath and plaque	564.70	-	73.41	638.11
Granite name and date plate, initial engraving	353.05	-	45.90	398.95
Granite name and date plate, subsequent change	169.31	-	22.01	191.32
Opening and closing	71.19	-	9.25	80.45

Non-Resident				
Top Row (6)	4,187.43	738.96	640.43	5,566.83
Top Row (5)	4,536.59	800.57	693.83	6,031.00
Top Row (4)	4,536.59	800.57	693.83	6,031.00
Top Row (3)	4,536.59	800.57	693.83	6,031.00
Top Row (2)	4,012.45	708.08	613.67	5,334.20
Bottom Row (1)	3,314.95	584.99	506.99	4,406.94

Bronze Plaque and Name Plate (Only as supplied by the Town of Grimsby)				
Bronze flower vase, wreath and plaque	847.53	-	110.18	957.70
Granite name and date plate, initial engraving	530.06	-	68.91	598.97
Granite name and date plate, subsequent change	253.97	-	33.02	286.99
Opening and closing	105.83	-	13.76	119.58

MONUMENT FOUNDATIONS

Setting Charges	1.77/square surface inch, minimum \$ 634.61
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Foundations				
2'0" x 1'0" (min)	634.61	200.00	108.50	943.11
2'2" x 1'0" (min)	634.61	200.00	108.50	943.11
2'4" x 1'0" (min)	634.61	200.00	108.50	943.11
2'6" x 1'0"	637.88	200.00	108.92	946.81
2'8" x 1'0"	680.41	200.00	114.45	994.86
2'10" x 1'0"	722.94	200.00	119.98	1,042.92
3'0" x 1'0"	765.47	200.00	125.51	1,090.98
3'2" x 1'0"	807.99	200.00	131.04	1,139.03
3'4" x 1'0"	850.52	200.00	136.57	1,187.08
3'6" x 1'0"	893.04	200.00	142.10	1,235.13
3'8" x 1'0"	935.56	200.00	147.62	1,283.19
3'10" x 1'0"	978.09	200.00	153.15	1,331.24
2'0" x 1'2" (min)	634.61	200.00	108.50	943.11
2'2" x 1'2"	644.97	200.00	109.85	954.81
2'4" x 1'2"	694.59	200.00	116.30	1,010.89
2'6" x 1'2"	744.20	200.00	122.75	1,066.95
2'8" x 1'2"	793.80	200.00	129.19	1,123.00
2'10" x 1'2"	843.43	200.00	135.65	1,179.07
3'0" x 1'2"	893.04	200.00	142.10	1,235.13
3'2" x 1'2"	942.65	200.00	148.54	1,291.20
3'4" x 1'2"	992.26	200.00	154.99	1,347.26
3'6" x 1'2"	1,041.87	200.00	161.44	1,403.31
3'8" x 1'2"	1,091.49	200.00	167.89	1,459.38
3'10" x 1'2"	1,141.11	200.00	174.34	1,515.46
4'0" x 1'2"	1,190.72	200.00	180.79	1,571.52

Note: If any monument listed above exceeds 4' in height, including the base, add \$200 for Care & Maintenance plus HST				
4'6" x 1'2"	1,339.55	400.00	226.14	1,965.69
5'10" x 1'2"	1,736.47	400.00	277.74	2,414.21
6'4" x 1'0"	1,615.98	400.00	262.08	2,278.06

Flat Marker Installation

Less than 173 sq. in.	237.61	-	30.89	268.50
173 sq. in. or larger	236.98	100.00	43.81	380.79
Corner post (each)	69.26	-	9.00	78.26
Corner post (set of 4)	256.85	-	33.39	290.24

¹ Care and Maintenance charge – as prescribed by Funeral, Burial, Cremation Services Act, Ontario Regulation 30/11 Section 166; 1-3

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE F - CLERKS

FEES AND CHARGES	2025	HST	TOTAL
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FEES

Commissioner				
	Resident	20.00	-	20.00
	Non - Resident	25.30	-	25.30

Death Registration	21.50	-	21.50
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Freedom of Information					
	Photocopies	each page, black & white	0.20	-	0.20
	Application	payable with application	5.00	-	5.00
	Search time	per 1/4 hour required to search & retrieve records	7.50	-	7.50
	Record preparation	per 1/4 hour required to prepare records for release	7.50	-	7.50
	Computer programming	per 1/4 hour if needed to develop program to retrieve information	15.00	-	15.00
	Floppy disks (USB)	per disk or USB device	10.00	-	10.00
Note: A fee estimate will be given if anticipated fees are \$25.00 or more. If the estimate is greater than \$100.00, a 50% deposit is required.					

Routine Disclosure Fee	36.00	-	36.00
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Integrity Commissioner Investigation -Filing Fee ¹	Per Inquiry	200.00	-	200.00
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Marriage Solemnization ²	297.00	38.61	335.61
Cancellation Marriage Solemnization ²	127.50	-	127.50
Witness Fee, Marriage Solemnization	25.50	3.32	28.82

Nomination Filing				
	Mayor	200.00	-	200.00
	Members of Council	100.00	-	100.00

Release & Discharge	54.80	-	54.80
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FEES AND CHARGES	2025	HST	TOTAL
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LICENCES

Commercial Licence					
Hawker & Peddler	Resident	23.40	-	23.40	
	Non - Resident	113.10	-	113.10	
Refreshment Vehicle	Chip wagon (per unit)	113.10	-	113.10	
	Hot dog cart (per unit)	85.30	-	85.30	
	Ice cream bicycle (1st)	56.50	-	56.50	
	Ice cream bicycle (each additional)	28.80	-	28.80	
	Fire Dept. inspection (if required)	113.10	-	113.10	

Lottery Licence	3% of the value of the prize				
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Marriage Licence	134.50	-	134.50		
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Liquor Licence/Special events	32.80	-	32.80		
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OTHER

Town of Grimsby Pins	\$0.40 - \$0.53 per pin	varies			
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¹ In the event that the Integrity Commissioner determines that a complaint is frivolous, vexatious, contains insufficient grounds to support an investigation, or that it is determined that no violation occurred, that the complainant shall forfeit the filing fee. If the Integrity Commissioner finds there are sufficient grounds to support an investigation, the filing fee shall be refunded.

² Marriage Solemnization Fee is due on booking. Cancellation fee will be deducted from any refund for cancellation.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE G - COMMITTEE OF ADJUSTMENT

FEES AND CHARGES		2025	HST	TOTAL
Processing Application for Consent (Severance)		3,060.00	-	3,060.00
Adjournment		168.00	-	168.00
Recirculation fee		560.00	-	560.00
Final certification (upon submission of the deeds)		414.00	-	414.00
Processing Minor Variance Applications				
	Major Type 1 (any application not defined as Type 2)	3,060.00	-	3,060.00
	Minor Type 2 ¹	1,734.00	-	1,734.00
Legal / Professional Services ²		ACTUAL		

- ¹ Any application to:
- i) permit the construction of accessory buildings or structures on properties used for public or agricultural purposes;
 - ii) permit the construction of a building or structure accessory to a detached dwelling, semi-detached.
- ² All legal and professional services expenses related to applications will be fully recoverable.

ADDITIONAL FEES

A Regional Planning review is required if the subject property is located on a Regional road, or there are Regional infrastructure / facilities located nearby, or the application has a Regional or Provincial interest.

A Niagara Peninsula Conservation Authority review is required if the subject property is located within the NPCA buffer / screening layer to address statutory requirements in conformity with approved Conservation Authority policies.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE H - FINANCE

FEES AND CHARGES	2025	HST	TOTAL
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FINANCE FEES

Returned cheque fee	Non-Sufficient Funds (NSF)	37.60	-	37.60
Overdue account fee	per month (> 60 days outstanding)	1.25%		
Non-Canadian Funds Charge		32.60	-	32.60

PROPERTY TAX FEES

Overdue account fee	per month	1.25%		
Tax Arrears Notice (Reminder)	each notice	5.90	-	5.90

Hard copy of tax account history or tax bill reprint for property owner	each	13.30	-	13.30
Emailed copy of tax account history or property tax bill	each - NEW	11.60	-	11.60

New tax account setup	each	45.40	-	45.40
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Ownership & mailing address changes	each	27.50	-	27.50
Mailing address change only	each - NEW	22.00	-	22.00

POA administration	finances added to taxes	54.80	-	54.80
AMPs administration	finances added to taxes	54.80	-	54.80
Accounts Receivable	invoice added to taxes	45.40	-	45.40

Tax certificates	each	54.80	-	54.80
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FEES AND CHARGES		2025	HST	TOTAL
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Tax account analysis, Preparation of letter for income tax or other purpose	each	44.60	-	44.60
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Mortgage Company Fee	Per roll, Interim and Final billing listings	8.20	-	8.20
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Incorrect payment on account					
	Transfer fee	1st request - no charge	20.40	-	20.40
	Refund fee	1st request - no charge	20.40	-	20.40

Tax Sale (per roll)					
	Tax Sale Administration - Eligibility		73.80	-	73.80
	Tax Sale - Farm Debt Stage		47.50	-	47.50
	Tax Sale - Registration		274.20	-	274.20
	Tax Sale - Admin of Sale		147.70	-	147.70
	Tax Sale Payment Plan - Pre-Registration		127.50	-	127.50
	Tax Sale Extension Agreement - Registered Property		260.10	-	260.10
	Tender package prep (each)		27.40	-	27.40
	Tax Sale External Tax Sale Costs (including legal, consulting, registration fees, advertising, etc.)	range: \$500 - \$3,000	ACTUAL		
	Registered letter postage	for overdue account mailings	ACTUAL		

DC Administration Fee - Payment Plan Default Section 26.1		598.00	-	598.00
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TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE I - FIRE SERVICES

FEES AND CHARGES	2025	HST	TOTAL
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FIRE AND EMERGENCY SERVICES

For responding to <i>nuisance false alarms</i> and <i>nuisance deployments</i> , including any occurring as a result of a <i>malicious act</i> , in any calendar year				
	First false alarm - no charge			
	Second false alarm	per deployed vehicle	841.90	-
	Third false alarm	per deployed vehicle	1,683.80	-
	Fourth false alarm	per deployed vehicle	2,531.13	-
	Fifth false alarm	per deployed vehicle	3,373.02	-
	Sixth false alarm	per deployed vehicle	4,214.92	-
For attending at the scene of a motor vehicle accident or at the scene of a motor vehicle fire and providing firefighting or other emergency services on the QEW				
	for the first hour or any part thereof ¹	per deployed vehicle	560.00	-
	for each additional one-half hour or part thereof	per deployed vehicle	280.00	-
For attending at the scene of a motor vehicle accident or a motor vehicle fire and providing firefighting or other emergency services to a non-resident on any property within the Town of Grimsby				
	for the first hour or any part thereof	per deployed vehicle	841.90	-
	for each additional one-half hour or part thereof	per deployed vehicle	418.23	-
For attending a natural gas incident, a non-emergency elevator incident or responding to a non-emergency assistance request.				
	for the first hour or any part thereof	per deployed vehicle	841.90	-
	for each additional one-half hour or part thereof	per deployed vehicle	418.23	-

FEES AND CHARGES	2025	HST	TOTAL
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FIRE PREVENTION AND PUBLIC EDUCATION SERVICES

Facility Inspections - All Groups, see list below ^{16A}					
	Hourly rate of inspection for one fire prevention officer	234.60	30.50	265.10	
	Subsequent inspection in compliance 60% of the hourly rate	140.76	18.30	159.06	
	Subsequent inspection of non compliance - hourly rate plus 50%	351.90	45.75	397.65	
MISCELLANEOUS INSPECTIONS / APPLICATION REVIEW					
	Fireworks Vendor - Site Inspection	110.55	14.37	124.93	
	Fire Safety Plan Review	144.20	18.75	162.95	
	Repeat review of Fire Safety Plan	81.71	10.62	92.34	
	Replace / install damaged/defective or missing smoke or carbon monoxide alarm	182.66	23.75	206.40	
PROPANE RISK					
	New Propane RSMP ² Review more than 5,000 USWG (minimum 8 hours)	\$/hr	158.62	20.62	179.24
	Review Existing Facility RSMP ² Review more than 5,000 USWG (minimum 4 hrs per plan)	\$/hr	158.62	20.62	179.24
	New Modified Facility RSMP ² 5,000 USWG or less (per inquiry and per plan)	\$/hr	461.45	59.99	521.43
	Review Existing Facility RSMP ² 5,000 USWG or less	\$/hr	225.92	29.37	255.29
	Professional Engineer Consultant Review of RSMP ² - full recovery of incurred cost plus 25% administration charge		VARIES		

FEES AND CHARGES	2025	HST	TOTAL
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FILE REPORTS AND FILE SEARCHES					
	Pertaining to Information		163.43	21.25	184.67
	Pertaining to Freedom of Information Requests	\$/hr	91.76	-	91.76
FIRE EXTINGUISHER TRAINING ³					
	Monday to Friday between 08:30 and 16:30 hrs		317.24	41.24	358.49
	Cost per each addition person > 20	ea.	19.55	2.54	22.10
	Monday to Friday between 16:30 and 08:30 hrs, weekends, and Statutory Holidays		505.14	65.67	570.81
	Cost per each addition person > 20	ea.	19.55	2.54	22.10

MISCELLANEOUS					
	Interest on accounts overdue by greater than 30 days ⁴	/ month	1.25%		
	Recovery of Extraordinary Expenses		ACTUAL		
	Other Fire Department	\$/hr	108.63	14.12	122.75

ADDITIONAL INFORMATION

1. Rate determined by the Ontario Ministry of Transportation and is subject to adjustment from time to time.
2. Risk Safety Management Plan (RSMP)
3. For a group session with maximum 20 persons conducted at the Fire Station. Price does not include the cost for supplying or recharging extinguishers
4. 15% / year

DEFINITIONS & Conditions

1. In this Schedule,

Corporation means The Corporation of the Town of Grimsby.

Council means the Council of the Corporation of the Town of Grimsby.

Care Facility means a building that contains a care occupancy, care and treatment occupancy, retirement home, group home, care home, any facility that provides accommodation to vulnerable populations, or any other occupancy that provides care services and includes but is not limited to retirement residences, supportive care residences and long-term care residences.

Emergency System includes a sprinkler system, standpipe system, fire extinguishing system, smoke control system, emergency power system, fire pump system, voice communication system or any other device monitored through a fire alarm system and shall include monitored commercial/residential security systems that interface with smoke alarms or detection devices; and includes residential smoke alarms and carbon monoxide alarms.

Fire Department means the Grimsby Fire Department and being a fire department within the meaning of the *Fire Protection and Prevention Act 1997*, S.O. 1997, c.4, as amended, and is deemed to include any member of the Grimsby Fire Department.

Firefighting and Emergency Services includes all services related or incidental to the prevention, control and suppression of fires and the protection of lives and property, but excludes the provision of emergency medical and paramedical aid to victims of life-threatening injury or trauma.

Malicious Act means a wrongful act done intentionally by any person without just cause or excuse; including but not limited to disabling a smoke alarm or carbon monoxide alarm.

Member means any persons employed in, or appointed to, the *fire department* and assigned to undertake *fire protection services*, as defined in the Establishing and Regulating By-Law and includes Officers, full-time, *volunteer or part-time firefighters*.

Motor Vehicle has the same meaning as prescribed in the *Highway Traffic Act* R.S.O. 1990 c. H.8, as amended.

Non-Resident means a person who is neither a property owner nor a tenant of property within the Town of Grimsby.

Nuisance False Alarm means the dispatch of Grimsby Fire Department to emergency or non-emergency situations due to activation of a fire alarm system or emergency system through a mechanical failure, equipment malfunction, improper installation of the system, result of work being performed on a fire alarm system or emergency system, or failure to maintain the system as prescribed by the Fire Code being O.Reg. 213/07, as amended.

Nuisance Deployment means the dispatch of Grimsby Fire Department to emergency or non-emergency situations due to complaints received relative to open-air burning activity for either authorized or unauthorized open-air burns; and dispatch to vacant buildings due to inadequate security and/or unlawful entry; or to any emergency or non-emergency situations, that in the sole discretion of the Fire Chief is deemed to have needlessly caused the commitment of department resources.

Person includes an individual, sole proprietorship, partnership, corporation, municipal corporation, unincorporated association or organization, trust and a natural person in his or her capacity as trustee, executor, administrator or other legal representative.

Property means any public or private real property within the Town of Grimsby, including buildings, structures and erections of any nature and kind in or upon such lands, and roadways owned by the Corporation of the Town of Grimsby and the Region of Niagara but excludes real property owned by the Federal or Provincial Crown.

Property Owner means the registered owner of property or any person, firm or corporation having control over or possession of the property or any portion thereof, including a property manager, mortgagee in possession, receiver and manager, trustee and trustee in bankruptcy.

2. *Council* hereby establishes the fees and charges as set out in Schedules to this By-law.
3. No discounts apply for early payment of any fee set out in this Schedule.
4. Payment of all FIRE AND EMERGENCY fees is due within 30 days of receipt of an invoice

ALARM ACTIVATION

5. If Grimsby Fire Department attends at a property in response to the activation of a fire alarm system or emergency system, and upon conducting an investigation a member of Grimsby Fire Department determines that the alarm activation is a nuisance false alarm, the property owner shall be charged the fee as stipulated in Schedule.
6. If a property owner fails to notify the central monitoring agency and St. Catharines Fire Dispatch in advance of any work being conducted on a fire alarm system or emergency system at a property and the work being done results in the activation of a fire alarm system or emergency system, the alarm activation is a nuisance false alarm and the property owner shall be charged the fee as stipulated in the Schedule if the Grimsby Fire Department is deployed to the nuisance false alarm.
7. If Grimsby Fire Department responds to the activation of a fire alarm system or emergency system, and upon conducting an investigation a member of Grimsby Fire Department determines that the alarm activation is a false alarm occurring as a result of a malicious act, the property owner shall be charged the fee as stipulated in the Schedule.
8. Notwithstanding the progressive application of Fees for Service within this Schedule, the process

MOTOR VEHICLE ACCIDENTS AND FIRES

- 9 If Grimsby Fire Department attends at the scene of a motor vehicle accident on any property within the Town of Grimsby and provides firefighting or other emergency services to a non-resident driver, the non-resident driver and/or owner and/or insurance company shall be charged the fee as stipulated in this Schedule.
- 10 If Grimsby Fire Department attends at the scene of a motor vehicle fire on any property within the Town of Grimsby and provides firefighting or other emergency services, and if the owner of the motor vehicle is a non-resident, the non-resident owner and/or insurance company shall be charged the fee as stipulated in this Schedule.
- 11 If Grimsby Fire Department attends at the scene of a motor vehicle fire or motor vehicle accident

NON-EMERGENCY ELEVATOR INCIDENT RESPONSE

- 12 If Grimsby Fire Department attends at a property in response to a stalled elevator and determines that the confined individual(s) does not have urgent medical needs and is not in immediate danger as a result of the elevator being inoperative, the property owner shall be charged the fee as stipulated in this Schedule.

NATURAL GAS INCIDENT RESPONSE

- 13 If Grimsby Fire Department attends at a property in response to a natural gas leak caused by an avoidable act if proper procedures had been used to establish locates, the property owner shall be charged the fee as stipulated in this Schedule .
- 14 If Grimsby Fire Department attends at a roadway owned by the Corporation of the Town of Grimsby or Regional Municipality of Niagara in response to a natural gas leak and the leak is caused by a private contractor operating under the authority of the property owner, the private contractor shall be charged the fee as stipulated in this Schedule.

FIRE EXTINGUISHER TRAINING

- 15 If Grimsby Fire Department provides fire extinguisher training sessions to a requester, the requester shall be charged the fee as stipulated in this Schedule.

FIRE INSPECTIONS

- 16 For the provision of inspection services by Grimsby Fire Department for requested or routine inspections, the property owner or requester shall be charged the fee as stipulated in this Schedule .
- 16A Fire inspections in this subsection include the following facilities/categories:
COMMERCIAL (GROUP A, D, & E OCCUPANCY),
DETENTION/CARE OCCUPANCIES (GROUP B) OR RESIDENTIAL (GROUP C containing a Care Facility), RESIDENTIAL (GROUP C, not including Care Facilities; This category includes Hotels, Motels, Apartments and Bed & Breakfasts), and INDUSTRIAL (GROUP F OCCUPANCY)
- 17 For the provision of inspection services by Grimsby Fire Department resulting from complaints that upon conducting an investigation by a *member* of Grimsby Fire Department are confirmed to be Fire Code related, the property owner shall be charged the fee as stipulated in this Schedule.
- 18 If Grimsby Fire Department attends a residential occupancy to provide fire protection services, and upon conducting an investigation a member of Grimsby Fire Department determines that the smoke alarms and or carbon monoxide alarms do not satisfy the requirements of the Fire Code; smoke and or carbon monoxide alarms shall be installed by GFD and the property owner shall be charged the fee as stipulated in the Schedule.
- 19 Despite Sentence 18, fees associated with installation of smoke alarms and or carbon monoxide alarms as part of an approved Public Education Campaign, shall be established and approved by the Fire Chief as a condition of program approval.

PERMITS AND APPLICATIONS

- 20 For all fire related permit requests, designated fire route applications and Propane Facility

FIRE REPORTS AND FILE SEARCHES

- 21 For all fire related file searches, environmental searches and fire report requests, the requester shall be charged the fee as stipulated in this Schedule.

EXTRAORDINARY EXPENSES

- 22 If Grimsby Fire Department responds to a fire or other emergency at a property and determines, or the Fire Chief or Deputy Fire Chief determines, that it is necessary to retain a private contractor, or rent special equipment, or use consumable materials other than water and medical supplies, in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency, the property owner shall be charged the expenses incurred by Grimsby Fire Department for retaining a private contractor, renting special equipment and/or for all consumable materials used, as applicable, shall be charged to the property owner and recovered as a fee under this Schedule.
- 23 If Grimsby Fire Department responds to a fire or other emergency at a property, the property owner shall be charged the expenses incurred by Grimsby Fire Department to replace and/or repair damaged or contaminated personal protective equipment; tools and equipment or any other emergency resources detected in order to suppress or extinguish a fire, preserve property, prevent a fire from spreading, or otherwise control and eliminate an emergency.

NON-EMERGENCY ASSISTANCE

- 24 If Grimsby Fire Department responds to a request for assistance from another agency where an agreement for mutual aid or automatic aid has not been established, a care facility, or at a property that is being used for the manufacture, cultivation, trade or distribution of a controlled substance, as defined and described in Schedules I, II, and III of the Controlled Drugs and Substances Act, 1996, c.19, as amended, under that Act, all of the costs and expenses incurred as a result of the attendance, which include, but are not limited to, the costs of vehicles, labour, equipment, materials and administration shall be charged to the property owner and all such costs shall be recovered as a fee under this Schedule.

ADMINISTRATION AND ENFORCEMENT

- 25 A fee imposed upon a person under this By-law, including any interest charges and costs of collection, constitutes a debt of the person to the Corporation
- 26 For FIRE AND EMERGENCY SERVICES fees imposed , consideration will be given to waiving or reducing fees where the property owner has demonstrated that significant measures have been undertaken to refurbish the fire protection system and/or to prevent future occurrences. Application of this article is subject to the approval of the Fire Chief or his designate. For FIRE PREVENTION AND PUBLIC EDUCATION SERVICE fees imposed , consideration will be given to waiving or reducing fees based on needs and circumstances of the situation. Application of this article is subject to the approval of the Fire Chief or his designate.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE J - GRIMSBY REGIONAL TRAINING CENTRE

FEES AND CHARGES	2025	HST	TOTAL
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FACILITY RENTALS

Rate - Half Day			
Training Tower	438.60	57.02	495.62
Smoke Machine	55.76	7.25	63.01
Smoke Machine Fluid	Actual		
Portable Classroom	196.11	25.49	221.61
Auto Extrication Pad	140.35	18.25	158.60
Vehicles	Actual		
Forcible Entry Prop	337.43	43.87	381.30
Classrooms (60 person)	168.24	21.87	190.11
Classrooms (30 person)	95.17	12.37	107.54
Classrooms (60 person) Org. Rate ³	168.24	21.87	190.11
Classrooms (30 person) Org. Rate ³	95.17	12.37	107.54
Randy Rescue Mannequin Rental (each)	5.10	0.66	5.76
Portable Radio Rental (each)	20.40	2.65	23.05
Fire Protection Lab (24 person)	140.35	18.25	158.60

Rate - Full Day			
Training Tower	877.20	114.04	991.24
Smoke Machine	84.60	11.00	95.60
Smoke Machine Fluid	Actual		
Portable Classroom	308.59	40.12	348.71
Auto Extrication Pad	224.96	29.24	254.20
Vehicles	Actual		
Forcible Entry Prop	505.67	65.74	571.41
Classrooms (60 person)	281.67	36.62	318.29
Classrooms (30 person)	196.11	25.49	221.61
Classrooms (60 person) Org. Rate ³	281.67	36.62	318.29
Classrooms (30 person) Org. Rate ³	196.11	25.49	221.61
Randy Rescue Mannequin Rental (each)	3.40	0.44	3.84
Portable Radio Rental (each)	13.61	1.77	15.38
Fire Protection Lab (24 person)	224.96	29.24	254.20

GRTC COURSE / PROGRAMMING

Course / Program ²	Actual
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- 1 The Grimsby Fire Department, through the Grimsby Regional Training Centre, shall recover costs associated with third party use of the facilities in accordance with the Schedule.
- 2 The Fire Chief or designate has the authority to establish fees for courses and programs offered through the GRTC Courses and per diems, on a case by case basis.
- 3 Fee for community groups or organizations to utilize the GRTC classroom spaces.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE K - PLANNING & DEVELOPMENT

FEES AND CHARGES		2025	HST	TOTAL
Official Plan Amendment				
	Major	24,090.00	-	24,090.00
	Standard	14,248.00	-	14,248.00
	Pre-consultation ²	2,318.00	-	2,318.00
	Recirculation	1,276.00	-	1,276.00
Part Lot Control Exemptions		2,665.00	-	2,665.00
Draft Plan				
	Subdivision / Vacant Land Condominium	29,890.00	-	29,890.00
	Condominium ¹ (Standard and Common Element)	17,724.00	-	17,724.00
	Pre-consultation ²	1,735.00	-	1,735.00
Modification of Approved Plan of Subdivision / Vacant Land Condominium or Draft Plan of Subdivision / Condominium				
	Major	16,683.00	-	16,683.00
	Minor	4,635.00	-	4,635.00
	Pre-consultation ²	1,735.00	-	1,735.00
	Extension of Draft Approval	4,518.00	-	4,518.00
Final approval				
	Subdivision	6,724.00	-	6,724.00
	Condominium	6,724.00	-	6,724.00
Zoning By-Law Amendment				
	Major	22,125.00	-	22,125.00
	Standard	15,524.00	-	15,524.00
	Condition of Consent	6,724.00	-	6,724.00
	Pre-consultation ²	1,735.00	-	1,735.00
	Recirculation	1,276.00	-	1,276.00
	Removing Holding Provision	3,129.00	-	3,129.00
	Deeming By-Law	2,430.00	-	2,430.00

Site Plan Application					
	Type 1 ³		19,342.00	-	19,342.00
	Type 2 ³		10,077.00	-	10,077.00
	Type 3 ³		2,938.00	-	2,938.00
	Pre-consultation ²		1,735.00	-	1,735.00
	Address change (per application)		179.00	-	179.00
Zoning Verification Letter			280.00	-	280.00
Extend Settlement Area Boundary			81,600.00	-	81,600.00
Legal / Professional Services ⁴			ACTUAL		

¹ Does not include legal fees

² Pre-consultations are valid for 6 months, unless the revised proposal has substantial differences from the original submission and warrants another pre-consultation process

³ Type 1 - applies to all site plans not defined as Type 2 or Type 3

Type 2 - site plans that include the following:

a) site changes only, without new buildings, minor additions to existing buildings (up to 464.5 square metres of 50% of the existing floor area);

b) modifications to existing site plans within the designated industrial area for additions up to 1,395.5 square metres;

c) street townhouse developments where internal servicing is not required.

Type 3: site plans that encompass minor applications where an applicant is requesting the waiver of site plan agreement requirements and where no planning, engineering or environmental studies or plans are required and no agency is required.

⁴ All legal and professional services expenses related to planning applications will be fully recoverable, including but not limited to Draft Plans of Condominium and Subdivision applications.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE L - PUBLIC WORKS

FEES AND CHARGES	2025	HST	TOTAL
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FEES

Administration Preliminary Fee⁸				
	Low Complexity ⁸	15,000.00	-	15,000.00
	Medium Complexity	35,000.00	-	35,000.00
	High Complexity	75,000.00	-	75,000.00

Engineering: Site Plan / Subdivision / Condominium/Severance (development agreement)				
	Total cost of services less than \$1,000	-	-	-
	Total cost of services less than \$5,000	484.00	-	484.00
	Total cost of services less than \$30,000	2,879.00	-	2,879.00
	Total cost of services less than \$60,000	5,760.00	-	5,760.00
	Total cost of services less than \$100,000	7,722.00	-	7,722.00
	Total cost of services over \$100,000			
	a) for cost of services up to \$100,000	7,722.00	-	7,722.00
	b) Five point one percent (5.1%) of the total costs of any services in excess of \$100,001 to \$500,000	VARIES		
	c) Four point four percent (4.4%) of the total costs of any services in excess of \$500,001	VARIES		

Engineering: Infill Lot under Building Permit Application (not subject to development agreement)				
	Lot Grading Review and Inspection	357.00	46.41	403.41
	Pool Bond Release (Inspection)	162.95	21.18	184.13
	Entrance Permit	219.30	28.51	247.81
	Temporary Construction Entrance Permit ¹	271.58	35.31	306.89

Public Works General Inquiry and Permit Application					
	Road Occupancy Short Duration Closure		469.29	61.01	530.30
	Outdoor Patio Permit		543.16	70.61	613.77
	General Inquiry Field Inspection/Meeting		54.32	7.06	61.38
	Site Servicing Permit		219.30	28.51	247.81
	Site Alteration Permit (see By-Law 2020-44, Schedule B, Sub-section A)		TBA		

Entranceway Installation (incl. granular backfill) owner to complete surface composition					
	Culvert: up to 400mm (16") or equivalent and including extensions	/m	352.70	45.85	398.55
	Culvert: 450mm (18") to 525mm (21") or equivalent	/m	419.87	54.58	474.46
	Culvert: 550mm and greater (22") ²	/m	475.86	61.86	537.72
	Entrance without culvert pipe ³	/m	218.34	28.38	246.72
	Paved Entrance - responsibility of owner				
	Existing curb cut (remove & replace) ⁴	/m	251.93	32.75	284.68
	Curb cut up to 5.0m in length (by machine)	/m	156.76	20.38	177.13
	Curb cut greater than 5.0m in length (by machine)	/m	100.77	13.10	113.87

Main Street West Special Benefit Area Sanitary Connection Charges⁵					
	Main St local improvement charge - By-Law 10-05		24,200.00	-	24,200.00
	Main St local improvement charge - By-Law 15-06		24,540.00	-	24,540.00

Sewer Lateral Investigations⁷					
	Monday - Friday (exclude holidays)	7:30 am - 4:00 pm	344.25	44.75	389.00
	Holidays, weekends or after business hours		680.85	88.51	769.36

Peer Review Studies, Legal or other professional costs ⁶	ACTUAL
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- 1 Owner to install and remove construction access (incl. pre and post inspections)
- 2 Plus net shipping and pipe material costs in excess of 550mm (22") diameter pipe
- 3 Excluding new subdivisions or sections with concrete curb and / or gutter. Fee is for a minimum of five (5) meter entrance or installed by owner with permit.
- 4 Minimum charge of \$750.00
- 5 Sanitary Connection Charges increase on December 31 of each year as follows:
 - a) By-law 10-05 increases \$440 per annum
 - b) By-law 15-06 increases \$550 per annum
- 6 The Town may fully recover actual costs including HST for any third-party consultation or peer review studies, legal costs or other professional fees. Where any application requires the Town to hire a consultant to review supporting technical studies on behalf of the Town, the applicant shall be responsible for all costs, and those costs shall be payable upon submission of an invoice from the Town. Legal review, appraisal and surveying fees will be charged back to the applicant based on actual costs.
- 7 Sewer Lateral Investigations, fee only to be charged where defect is on private property.
- 8 These fees are collected at the time of planning application and will be reconciled against the final fees determined based on the cost of services (as identified in the development agreement financial schedule). These fees will be collected prior to execution of the development agreement. The complexity of the development used to establish the preliminary fees, will be determined at the discretion of the Director of Public Works.

REIMBURSEMENT TO PROPERTY OWNERS FOR COSTS OF REPAIRS TO SEWER LATERALS AFFECTED BY TOWN TREE ROOTS					
	Town tree root reimbursement (Policy 01-2007)		3,042.92	395.58	3,438.50

General Office					
	General 24' x 36' (A1) printing		22.39	2.91	25.30
	Engineering reports/standard drawings/studies		55.99	7.28	63.27

Building Permit Application - Public Works Securities			
Subdivision Application (under development agreement)			
i) Lot grading deposit (Urban Area)	1,500.00	-	1,500.00
ii) Lot grading deposit (Rural Area) - Minimum fee	10,000.00	-	10,000.00
<i>Note: Public Works administration and inspection fee not applicable, paid through the development agreement</i>			
Site Plan and Severance application (under development agreement)			
i) Letter of Credit security for lot grading as per agreement	\$1,500.00	-	1,500.00
ii) Letter of Credit security for external servicing as per the agreement	\$10,000.00	-	10,000.00
<i>Note: Public Works administration and inspection fee not applicable, paid through the development agreement</i>			
In fill lot including severance (not subject to development agreement)			
i) Lot grading deposit (Urban Area)	\$1,500.00	-	1,500.00
ii) Lot grading deposit (Rural Area)	\$10,000.00	-	10,000.00
iii) Roadway security bond for each proposed services (Urban Area)	\$1,500.00	-	1,500.00
iv) External security for services (Rural Area)	\$10,000.00	-	10,000.00
v) Site Alteration By-Law import and export of material (Rural Area) - (see By-Law 2020-44, Schedule B, Sub-section B)	TBA		
<i>Note: Administration fee and inspection fee (see above, Engineering Infill Lot under Building Permit Application)</i>			

Permit Compliance Fees			
<i>Order (Permit Non-Compliance)</i>	76.50	-	76.50
<i>Non-Compliance Inspection Fee (Permit Non-Compliance)</i>	306.00	-	306.00

Pool Permit			
i) Internal grading security deposit (Urban and Rural)	\$1,500.00	-	1,500.00
ii) Roadway construction encroachment damage security deposit (Urban and Rural)	\$1,500.00	-	1,500.00
<i>Note: Administration fee and inspection fee (see above, Engineering Infill Lot under Building Permit Application)</i>			

Site Alteration Permit Fees and Securities

Section A - FEES			
1) Permit application fee to be applied where the fill being removed or placed exceeds the following limits per lot size:	612.00	-	612.00
- 0.1 hectares or less / maximum of 10 m3			
- >0.1 to 0.2 hectares / maximum of 50 m3			
- >0.2 to 0.5 hectares / maximum of 100 m3			
- >0.5 hectares or larger / maximum of 500 m3			
- >500 m3 but less than 1000 m3			
2) Permit Revision fee to be applied when a permit has been issued under Paragraph (1) and subsequently, the amount of material has exceeded the allowable limits.	255.00	-	255.00
3) Permit application fee to be applied where the fill being removed or placed is greater than 1000 cubic metres.	1,020.00	-	1,020.00
4) Fee to be applied when a renewal/extension is granted two (2) months prior to the expiration of the permit issued under Paragraph (3)	510.00	-	510.00
5) A renewal/extension occurring after expiration of, or within the two (2) months prior to the expiration of, the permit issued under Paragraph (3) is considered a new application and subject to new application fees.	New application fees		
6) Engineering or zoning review or other changes after permit has been issued under Paragraph (3).	1,020.00	-	1,020.00
7) Haul Route inspection (prior to, during and after issuance of a permit)	\$105.00	-	105.00
8) Fee to be applied for any permit application which has been made post-commencement of activities.	150% of applicable fees		
9) Fee to be applied to cover a site investigation in relation to a site alteration violation.	\$527.00	-	527.00
Note: This fee shall be applied in any situation where work or activities have been undertaken for which a Permit is required but was not obtained. This fee is in addition to all other fees, charges and securities applicable under this section.			

Section B - SECURITY

1) Permits issued under Paragraph (3) and (5) of Section A above, will be subject to Security, which will be used to ensure fulfillment of the terms of the Permit and to secure the cost of repairing damage to municipal property as a result of the work. The amount of the Security will be established at the discretion of the Director of Public Works, but shall not be less than \$10,000.

2) If the amount of the Security is less than \$50,000, only a cash deposit will be accepted.

3) If the amount of the Security is \$50,000 or more, the Security shall be in the form of an irrevocable letter of credit to the satisfaction of the Town.

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE O - LIBRARY

FEES AND CHARGES	2025	HST	TOTAL
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PROGRAMMING

March break special events	3.00	-	3.00
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OTHER CHARGES & FEES

Non-resident membership (per year)	40.00	-	40.00
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Library card replacement	2.00	-	2.00
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Lost / damaged A/V case or insert	2.00	-	2.00
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Sale table				
	Books	0.50	-	0.50
	Books - 5 Books for	2.00	-	2.00
	DVDs	0.50	-	0.50

Photocopying & computer printing				
	Black & white - single sided	0.20	-	0.20
	Black & white - double sided	0.40	-	0.40
	Colour - single sided	0.75	-	0.75
	Colour - double sided	1.50	-	1.50

TOWN OF GRIMSBY
2025 Consolidated Fees and Charges - DRAFT
SCHEDULE P - WATER

FEES AND CHARGES	2025	HST	TOTAL
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FEES

Administration Charge	new or modified accounts	49.00	-	49.00
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Overdue account fee	current bill only - 1 time charge	5.00%		
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Returned Cheque Fee	Non-Sufficient Funds	37.60	-	37.60
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Hard copy of water account history or water bill reprint for property owner		13.30	-	13.30
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Emailed copy of water account history or water bill		11.60	-	11.60
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Collection on Overdue Account					
	Transfer to tax	for accounts over 2 months	45.40	-	45.40
	Disconnection letter	hand delivered	45.40	-	45.40
	Tenant disconnect notice to Owner	courier charges	VARIES		

Incorrect payment on account					
	Transfer fee	1st request - no charge	20.40	-	20.40
	Refund fee	1st request - no charge	20.40	-	20.40

Filling Station					
	Account deposit ²	per hauler	316.00	-	316.00
	Key fob	per key	63.00	-	63.00

Water fees on construction	1 time charge, per unit	265.00	-	265.00
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One-time water bill reduction ¹³	VARIES			
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- 1 Where more than one (1) self contained dwelling unit⁴ exists and is supplied through a common water meter, multiple water rates shall be charged. Similarly, where multiple business establishments are operated through a common meter, multiple water rates shall be charged.
- 2 Account deposit is due at time of establishing an account and kept until account is closed. The deposit may be applied to the account to cover outstanding charges at account closure.
- 3 Dwelling unit means one room or a group of rooms in a building used or designed or intended to be used by only one family as a single, independent, and separate housekeeping establishment:
 - a) in which food preparation and sanitary facilities are provided for the exclusive use of such family, and;
 - b) which has a private entrance from outside the building or from a common hallway or stairway inside the building.

PRIVATE WATER SERVICES

Installation of Muncipex (PEX A) Water Service Pipe ⁵			
	20mm (3/4") service		At cost
	25mm (1") service or larger ⁶	\$7,500.00 minimum + Cost	At cost
	Connect to Region main ⁷	cost + \$500 per connection	Varies

Removal of abandoned water services	At cost
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Watermain tapping	280.00	36.40	316.40
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On and Off Charges ⁸					
	Monday - Friday (exclude holidays)	On Charge 7:30a.m.- 4:00 p.m.	112.20	-	112.20
	Monday - Friday (exclude holidays)	Off Charge 7:30a.m.- 4:00 p.m.	112.20	-	112.20
	Monday - Friday ⁹	4:00p.m.-7:30a.m.	224.40	-	224.40
	Saturday ⁹	12:01a.m.-12:00p.m.	224.40	-	224.40
	Sunday and holidays ⁹	12:01a.m.-12:00p.m.	336.60	-	336.60

Sewer Lateral Investigation	Mon-Friday, 7:30 am - 4:00 pm	344.25	44.75	389.00
Sewer Lateral Investigation	After hours, weekends, holidays	680.85	88.51	769.36

- 5 Installation of water service from the watermain in or under any highway (and whether under Provincial, Regional, or Town jurisdiction) to the limits of the private property abutting on such highway, to a maximum length of approximately 15 metres.
- 6 Deposit based on the estimated installation costs, balance of deposit is refunded or collected pending final account of actual costs of the service installation.
- 7 Cost may vary as per amount established by Regional policy.
- 8 The charge for turning the water supply on or off to a private water service other than a new service.
- 9 Flat rate includes on and off charges regardless of when the respective services are carried out.

WATER METERS				
New Water Meters - Supply & Install by Town ^{10A, 11}				
	16mm (5/8") with RFT	646.65	-	646.65
	16mm (5/8") x 20mm (3/4") with RFT	646.65	-	646.65
	20mm (3/4") with RFT	723.56	-	723.56
	25mm (1") with RFT	852.46	-	852.46

New Water Meters - Supply by Town, Install by Others ^{10B, 11}				
	> 25mm (1") with RFT	by applicant		

Remote Readers Installation on Existing Water Meters				
	16mm (5/8") - 25mm (1")	64.00	-	64.00
	> 25mm (1")	at cost		

Meter Rebates ¹²				
	up to 25mm (1")			
	> 25mm (1")	as determined by Director		

Meter Testing (at owner's request - Section 29)				
	up to 20mm (3/4")	99.90	-	99.90
	> 20mm (3/4")	at cost		

10A Town will supply and install the meter with radio frequency transmitter at cost to the applicant.

10B Town will supply the meter with radio frequency transmitter to the applicant at cost to the applicant. The applicant is responsible for installing the water meter through a licensed plumber.

11

Radio Frequency Transmitter water meter is required for all new water meter installations.

12

A meter rebate may be allowed for an existing meter provided it is being replaced by a larger meter within the same building or premises and the rebate shall be subject to an inspection of the existing meter by the Town.

13

A one time water bill reduction for extenuating circumstances is available with the following stipulations:

a) A standard rate is applied to the water consumed within the property owner's historical usage.

b) Historical usage is determined using a 3 year average for a given period if available.

c) Overage will be charged at the current treatment rate charged to the Town, plus a 10% administration fee.

d) Overage is any water consumption that exceeds the property owner's 3 year average for the period.

e) Decision would be subject to the discretion of the Director of Finance/ Treasurer based on justification provided by the property owner.