



**OUTDOOR DINING PATIO/RETAIL SPACE AREA
ENCROACHMENT APPLICATION – 2022 TEMPORARY PERMIT**

Applicant Information

Applicant Name: _____

Mailing Address: _____

Contact #: _____ Cell: _____

Email: _____

Business name: _____

Business Address: _____

Are you the registered owner? Yes No (if No, please complete Owner Information)

Property Owner Information

Property Owner(s) Name: _____

Mailing Address: _____

Contact #: _____ Cell: _____

Email: _____

Requirements

- Provide a detailed site plan of the proposed patio layout, limits and materials. For patio details, please refer to the Town's 'Requirements for Site Plan' and 'Schedule 'A'.
- Provide valid Liquor Licence for patio operations, if applicable.
- Maintain a \$5 million liability insurance policy naming and co-insuring the Town of Grimsby.
- Provide a letter indemnifying the Town of Grimsby against all liability arising from operation of the patio.
- Application shall comply with all applicable Town by-laws.
- See Schedule 'A' for Town guidelines and requirements.



**OUTDOOR DINING PATIO/RETAIL SPACE AREA
ENCROACHMENT APPLICATION – 2022 TEMPORARY PERMIT**

Requirements for Site Plan

Digital copies accepted; two copies required

Must include the length, width, total square metres of proposed patio, and measurements from closest street elements (back of curb, bench, garbage bin, bike ring, tree pit, etc.) to the edge of your proposed patio area.

Location of tables and seating, type and height of barrier fencing.

Location of any fire department connections.

Must maintain pedestrian clearway of 1.5 meters.

All measurements to be in metres.

Business address, Business name, Street names, and North arrow are required.

ACKNOWLEDGEMENT

I/We acknowledge and agree that the owner/applicant of the property in the event this application is approved, will be required to adhere to the conditions and requirements set out in Schedule “A” to this application and to enter into an Encroachment Agreement with the Town of Grimsby.

And further I/We acknowledge that the Town can revoke the Outdoor Dining Patio/Retail Space Area Permit at any time without reason.

Owner/Applicant signature: _____ Date: _____

Submit application options:

Mail in: Town of Grimsby, Public Works Dept. 160 Livingston Avenue, Grimsby, ON L3M 0J5

Email: Ruth Amio or Nolan Davis at dine@grimsby.ca

Dropbox: Town Hall offices front mailbox

Office use only

Reviewed by the following departments:

Department Manager	Signature section
Director of Public Works	
Chief Building Official	
Acting Fire Chief	
Town Clerk – Administration Dept.	

Copy to: Operations Manager, Chief Building Official, Fire Chief, Town Clerk