



TOWN OF GRIMSBY

2018 FINAL

CONSOLIDATED

BUDGET



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Town Council

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Corporate

Information Technology & Service Inn.

Protection Services

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Environmental Services

Sanitary Sewer Systems

Water Systems



TOWN COUNCIL

**Mayor
Bob Bentley**



**Alderman Ward 1
Steve Berry**



**Alderman Ward 1
Dave Wilson**



**Alderman Ward 2
Dave Kadwell**



**Alderman Ward 2
Michelle Seaborn**



**Alderman Ward 3
John Dunstall**



**Alderman Ward 3
Joanne Johnston**



**Alderman Ward 4
Nick DiFlavio**

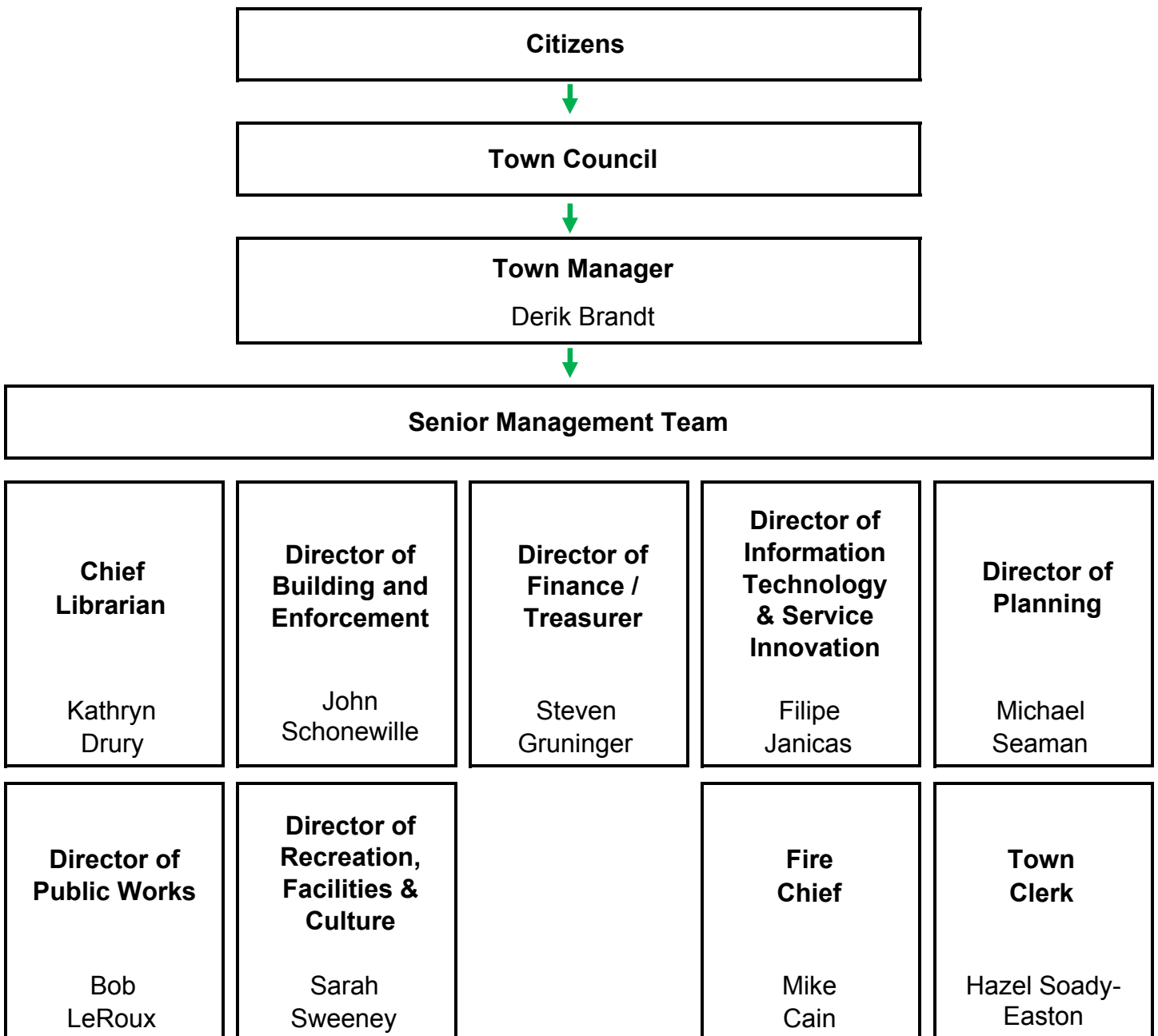


**Alderman Ward 4
Carolyn I. Mullins**





ORGANIZATIONAL STRUCTURE





2018 CONSOLIDATED BUDGET

The Town of Grimsby Council has approved the 2018 municipal budget in the gross amount of \$50,069,560. This represents an increase of 4.35% in the Town's levy, 4.4% in the sanitary sewer levy, and 4.1% in water expenditures.

Based on a median residential assessment of \$352,000, an increase in property taxes would be \$92 based on the proposed Town's tax levy and the average water bill would increase by \$31.

The levy and user rate increases will continue to sustain the high levels of municipal service provided to residents as well as fund new growth related infrastructure works such as the reconstruction of the North Service Road and construction of new parks in the West End.

Historical Trends

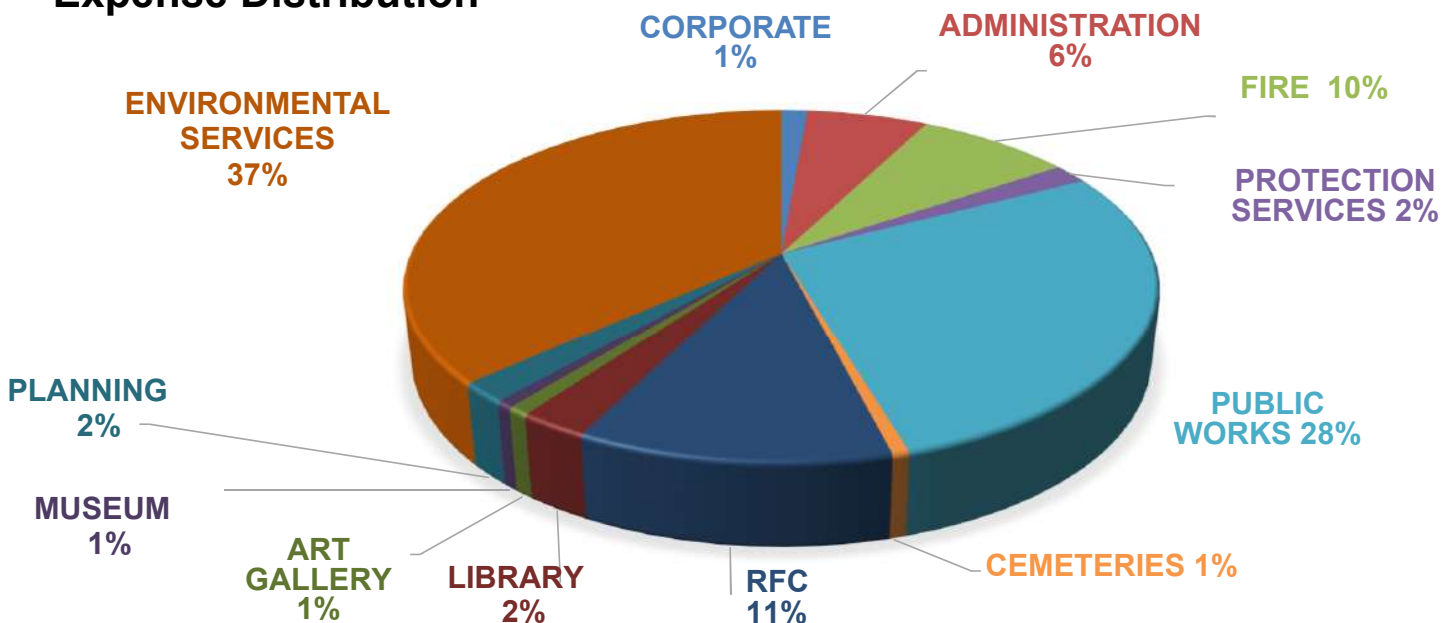
	<u>Average</u>	2018	2017	2016	2015	2014	2013	2012
Operating Levy								
Revenues		21,032,390	19,435,150	17,338,431	16,678,885	16,414,210	16,768,175	15,597,095
Expenses		31,582,010	29,656,500	26,355,381	25,186,915	25,238,550	25,315,435	23,679,635
		<u>10,549,620</u>	<u>10,221,350</u>	<u>9,016,950</u>	<u>8,508,030</u>	<u>8,824,340</u>	<u>8,547,260</u>	<u>8,082,540</u>
Capital Levy								
Revenues		17,848,550	24,647,330	20,953,250	17,107,000	14,322,050	7,635,930	11,196,550
Expenses		18,442,550	24,963,930	21,682,250	17,881,000	15,075,050	8,387,930	11,955,800
		<u>594,000</u>	<u>316,600</u>	<u>729,000</u>	<u>774,000</u>	<u>753,000</u>	<u>752,000</u>	<u>759,250</u>
Total Levy		<u>11,143,620</u>	<u>10,537,950</u>	<u>9,745,950</u>	<u>9,282,030</u>	<u>9,577,340</u>	<u>9,299,260</u>	<u>8,841,790</u>
Levy Before Growth	4.04%	5.75%	8.10%	5.00%	-3.08%	2.99%	5.17%	4.33%
Less Growth	-1.76%	-1.40%	-2.10%	-1.74%	-1.96%	-1.26%	-2.55%	-1.33%
Levy After Growth	<u>2.27%</u>	<u>4.35%</u>	<u>6.00%</u>	<u>3.26%</u>	<u>-5.04%</u>	<u>1.73%</u>	<u>2.62%</u>	<u>3.00%</u>



2018 CONSOLIDATED BUDGET - SUMMARY BY DEPARTMENT

	REVENUES	EXPENSES	LEVY
TAXATION	508,570		(508,570)
CORPORATE	1,643,000	665,520	(977,480)
ADMINISTRATION	1,364,290	3,108,920	1,744,630
FIRE	1,399,180	3,987,100	2,587,920
PROTECTION SERVICES	802,500	904,670	102,170
PUBLIC WORKS	10,424,340	14,077,480	3,653,140
CEMETERIES	269,300	309,820	40,520
RECREATION, FACILITIES & CULTURE	3,064,080	5,716,540	2,652,460
LIBRARY	303,500	1,271,290	967,790
ART GALLERY	156,320	400,690	244,370
MUSEUM	101,360	315,980	214,620
PLANNING	494,720	916,770	422,050
ENVIRONMENTAL SERVICES	18,394,780	18,394,780	-
LEVY IMPACT	38,925,940	50,069,560	11,143,620

Expense Distribution





2018 OPERATING BUDGET

Highlights

General Governance

- Human Resources Manager and Business Systems Analyst positions approved
- Contract Communication Coordinator position extended
- New overheard recovery revenues from development related fees
- Additional resources allocated to Information Technology and Service Innovation

Protection Services

- Fire Prevention Inspector position approved
- Fire Station #2 / GRTC operations increase to a full year, including debt

Transportation Services

- Proposed conversion of part time mechanic to full time mechanic and additional casual winter maintenance staff
- Increase in revenues and costs related to ashborer tree removal and replacement

Recreation, Facilities & Culture

- Additional wage costs due to impact of Bill 148 lead to fee and program adjustments
- Maintenance 1 - Parks position approved
- Southward Community Park operational costs increased to a full year

Cultural Facilities

- Additional wage costs due to impact of Bill 148 lead to fee and program adjustment
- Additional casual staff proposed for increased service levels

Planning & Development

- Conversion of Planner 1 position to a Senior Planner level
- Increased fee revenue from development related fee review in 2017
- Hospital precinct study to be completed

Historical Trends

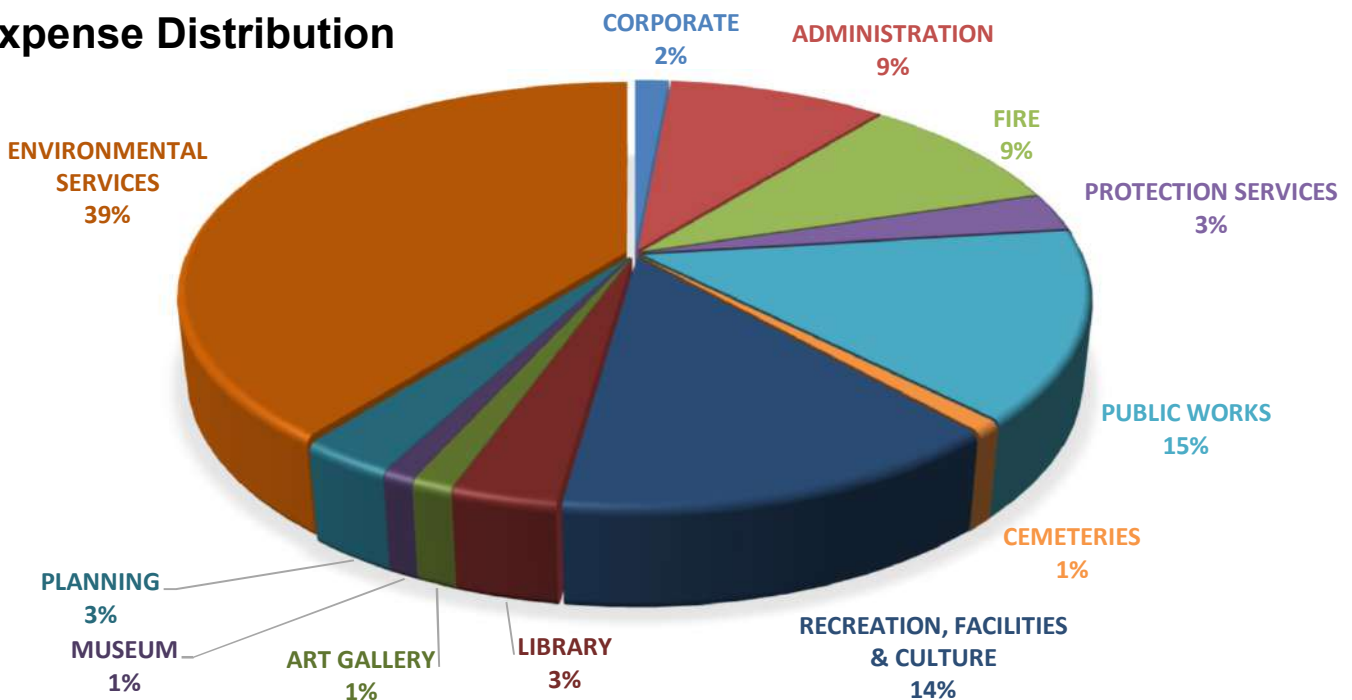
	2018	2017	2016	2015	2014	2013	2012
Operating Levy							
Revenues	21,032,390	19,435,150	17,338,431	16,678,885	16,414,210	16,768,175	15,597,095
Expenses	31,582,010	29,656,500	26,355,381	25,186,915	25,238,550	25,315,435	23,679,635
	10,549,620	10,221,350	9,016,950	8,508,030	8,824,340	8,547,260	8,082,540



2018 OPERATING BUDGET - SUMMARY BY DEPARTMENT

	REVENUES	EXPENSES	LEVY
TAXATION	508,570		(508,570)
CORPORATE	1,441,000	463,520	(977,480)
ADMINISTRATION	1,224,290	2,968,920	1,744,630
FIRE	365,130	2,953,050	2,587,920
PROTECTION SERVICES	757,000	904,670	147,670
PUBLIC WORKS	1,456,840	4,599,480	3,142,640
CEMETERIES	226,300	266,820	40,520
RECREATION, FACILITIES & CULTURE	1,766,480	4,367,940	2,601,460
LIBRARY	137,100	1,026,890	889,790
ART GALLERY	156,320	400,690	244,370
MUSEUM	94,860	309,480	214,620
PLANNING	492,720	914,770	422,050
ENVIRONMENTAL SERVICES	12,450,780	12,450,780	-
LEVY IMPACT	21,077,390	31,627,010	10,549,620

Expense Distribution





GENERAL GOVERNANCE

Taxation

Council

Administration

Corporate

Finance

Information Technology & Service Innovation

Records Management

Election

Photocopy

General Governance - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Clerk's Office			
Secretariat services and documents the official record of actions of Council		Municipal Act	
Safekeeping of the all by-laws and minutes of proceedings of Council		Municipal Act	
Management of Town's records and information holdings		Municipal Act & Municipal Freedom of Information and Protection of Privacy Act	
Freedom of Information requests		Municipal Freedom of Information and Protection of Privacy Act	
Privacy Act		Municipal Freedom of Information and Protection of Privacy Act	
Commissioner services	Council approved		
Marriage licences	Council approved		
Business licences		Municipal Act	
Lottery licences		Criminal Code of Canada	
Registration of Deaths/Vital Statistics		Vital Statistics Act	
Marriage solemnization		The Marriage Act	
Meeting room rentals - Town Hall	Council approved		
Cemetery Administration	Council approved		
Reception services	Council approved		
Finance			
Provide long-range financial plans and strategic advice to Council and staff			
Support budget preparation and analysis		Municipal Act	
Manage accounts receivable & accounts payable		Municipal Act	
Manage treasury function - bank reconciliations, cash receipts		Municipal Act	
Manage financial analysis - revenues and expenses for operating and capital accounts			
Manage payroll function & benefit plans		Employment Standards Act	
Manage insurance policies and claims			
Manage investments		Municipal Act	
Manage reserves and reserve funds		Municipal Act, Development Charges Act, Building Code Act, Planning Act	
Manage debt issuance		Municipal Act	
Prepare financial statements		Municipal Act	Public Sector Accounting Standards
Prepare Financial Information Return		Municipal Act	
Calculate, bill and collect taxes		Municipal Act	
Review assessment roll and maintain tax collectors' roll		Municipal Act, Assessment Act	
Review and establish payment options and set tax rates		Municipal Act	
Prepare tax certificates & administer tax sales		Municipal Act	
Collect and remit Regional and educational taxes		Municipal Act, Education Act	
Provide tax information to ratepayers		Municipal Act	
ARB / other appeals - technical support			
Information Technology & Service Innovation			
Incident count			Industry standard
First call resolution			Industry standard
Network availability			Industry standard
Network capacity			Industry standard
Records Management			
Management of Town's records and information holdings		Municipal Act	
Consult with departments regarding requirements			Industry standard
Implement records management solutions - paper and electronic	Council approved		Industry standard
Manage records management program	Council approved		Industry standard
Classification plan and retention schedule, related policies and procedures and by-law	Council approved		Industry standard
Training, guidance and support the records management program	Council approved		Industry standard
Annual destruction of records		Municipal Act	
Election			
Returning Officer for all aspects of a Municipal Election		Municipal Elections Act	
Reviewing and finalizing the voters' list		Municipal Elections Act	
Coordinating compliance audits on campaign finances		Municipal Elections Act	
Voting procedures and recounts, if necessary		Municipal Elections Act	



GENERAL GOVERNANCE

Taxation

Property tax is calculated and billed annually using the property's assessed value and the Council-approved property tax rate for most property types within the municipality. There are several property tax revenues in addition to the annual levy which are reported in this budget.

- Supplemental taxes are calculated and billed outside of the regular billing cycle for modifications to properties or development that lead to a change in assessment or tax code.
- Payments in lieu (PIL) are payments made to the Town by the provincial or federal government where properties are exempt from property taxation.

Resources supporting this service

Staff Full time: 3 Part time: 2

2018 Budget changes

- Additional revenue from non-levy hydro based taxes
- Supplementary taxes remain at 2017 levels due to significant variations in revenue from year to year



TOWN OF GRIMSBY 2018 BUDGET REPORT TAXATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TAXATION				
COMMERCIAL & INDUSTRIAL				
PROPERTY TAXATION				
COMMERCIAL OCCUPIED	883,223	883,220	-	-
COMMERCIAL VACANT LAND	46,642	46,640	-	-
COMMERCIAL VACANT UNIT	31,212	31,210	-	-
HYDRO SHARED PIL - CH	16,004	14,760	12,550	12,550
HYDRO SHARED PIL - IH	879	740	740	740
INDUSTRIAL NEW CONSTR FULL	33,377	33,380	-	-
INDUSTRIAL OCCUPIED	194,711	194,710	-	-
INDUSTRIAL VACANT LAND	7,877	7,880	-	-
INDUSTRIAL VACANT UNIT	11,117	11,120	-	-
LARGE INDUSTRIAL OCCUPIED	36,434	36,430	-	-
LARGE INDUSTRIAL VACANT	2,921	2,920	-	-
NEW CONSTR COMMERCIAL FULL	133,446	133,450	-	-
OFFICE BUILDING NEW CONSTR FULL	7,526	7,530	-	-
ONTARIO HYDRO SERVICES CO.	50,538	10,470	50,510	50,510
PARKING LOTS	2,407	2,410	-	-
PIPELINES	31,493	31,490	-	-
RAILWAYS	8,248	8,080	8,250	8,250
SHOPPING CENTRE	118,414	118,420	-	-
SHOPPING CENTRE NEW CONSTRUCTIO	1,677	1,680	-	-
SHOPPING CENTRE VACANT UNIT	309	310	-	-
COMMERCIAL NEW CONSTR EXCESS LAND	1,004	1,010	-	-
	1,619,459	1,577,860	72,050	72,050
COMMERCIAL & INDUSTRIAL -SUPP				
PROPERTY TAXATION				
COMMERCIAL OCCUPIED	3,262	30,000	30,000	30,000
COMMERCIAL VACANT LAND	(4,062)	-	-	-
NEW CONSTR COMMERCIAL FULL	7,921	-	-	-
	7,121	30,000	30,000	30,000
RESIDENTIAL & FARM				
PROPERTY TAXATION				
FARMLANDS	42,910	42,910	-	-
MANAGED FORESTS	438	440	-	-
MULTI RESIDENTIAL	128,255	128,260	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT TAXATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RESIDENTIAL & FARM	8,709,280	8,709,240	-	-
	8,880,883	8,880,850	-	-
RESIDENTIAL & FARM - SUPP				
PROPERTY TAXATION				
FARMLANDS	2,487	-	-	-
RESIDENTIAL & FARM	76,811	220,000	220,000	220,000
	79,298	220,000	220,000	220,000
TOTAL REVENUES	10,586,761	10,708,710	322,050	322,050
LEVY IMPACT	10,586,761	10,708,710	322,050	322,050
BUDGET VARIANCE: 2017/2018, 2018/2019			(96.99%)	0%



TOWN OF GRIMSBY 2018 BUDGET REPORT TAXATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PAYMENTS IN LIEU				
PAYMENTS IN LIEU				
PROPERTY TAXATION				
COMMERCIAL GENERAL	12,931	12,930	-	-
COMMERCIAL OCCUPIED	241,998	228,640	184,300	184,300
COMMERCIAL VACANT LAND	18,594	18,600	-	-
PAY IN LIEU-HOSPITAL (MA 160)	2,218	2,220	2,220	2,220
RESIDENTIAL & FARM	8,989	8,990	-	-
	284,730	271,380	186,520	186,520
TOTAL REVENUES	284,730	271,380	186,520	186,520
LEVY IMPACT	284,730	271,380	186,520	186,520
BUDGET VARIANCE: 2017/2018, 2018/2019			(31.27%)	0%



GENERAL GOVERNANCE

Council

Council is comprised of the Mayor and two Aldermen for each of the four wards.

- Role of Council is articulated in the Municipal Act, 2001
- Duties include representing the public and considering the well-being and interests of the municipality
- Ensures an efficient and effective operation of the Town and addressing concerns that arise
- Determine which services and at which levels the municipality provides
- Ensure administrative and controllership policies, practices, and procedures are in place to implement Council decisions
- Ensure accountability, transparency, and financial integrity of municipal operations
- Act as representatives of the Town both within and outside the municipality

Resources supporting this service

Staff

Mayor: 1

Alderman: 8

2018 Budget changes

- New transfer to reserve for tablet purchases.



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
COUNCIL				
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	15,684	17,080	17,470	17,790
COUNCIL HONORARIA	176,150	176,110	179,380	183,250
EMPLOYEE BENEFITS	3,769	3,810	3,820	3,870
REGULAR SAL & WAGES-OVERTIME	310	-	-	-
REGULAR SALARIES AND WAGES	15,917	15,930	16,230	16,590
MATERIALS				
CIVIC RECOGNITION	793	1,500	1,000	1,000
CONFERENCES/WORKSHOPS	1,461	4,800	2,500	2,500
MEMBERSHIPS AND SUBSCRIPTIONS	-	600	600	600
MISCELLANEOUS (UNCLASSIFIED)	2,886	500	500	500
PRINTING STATIONERY, SUPPLIES	290	250	250	250
TRAVEL	157	300	300	300
RENTS AND FINANCIAL EXPENSES				
INSURANCE	4,717	4,720	4,830	4,930
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	6,920	6,920	8,150	9,830
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	-	5,600	5,600
	229,054	232,520	240,630	247,010
TOTAL EXPENSES	229,054	232,520	240,630	247,010
LEVY IMPACT	(229,054)	(232,520)	(240,630)	(247,010)
BUDGET VARIANCE: 2017/2018, 2018/2019			3.49%	2.65%



GENERAL GOVERNANCE

Administration

The Administration Department is comprised of the Town Manager and the Statutory Office of the Town Clerk.

Town Manager

- Provides information and advice to Council for the purpose of decision making
- Facilitates the implementation of Council decisions
- Exercises general control and management of the affairs of the municipality
- Provides leadership and oversight to the Senior Management Team
- Ensures an efficient and effective operation of the Town and addressing concerns that arise

Clerk's Office

- Provides secretariat services and documents the official record of actions of Council
- Responsible for safekeeping of all by-laws and minutes of the proceedings of Council
- Management of the Town's records and information holdings including compliance with privacy legislation
- Provides commissioner services for taking affidavits and processes Freedom of Information requests
- Issues various licenses such as marriage, dog, lottery, business as well as birth and death certificates
- Provides marriage solemnization services

Resources supporting these services

Staff Full time: 5 Part Time: 1

2018 Budget changes

- 2017 budget included a contract Communications Coordinator to end in July 2018, which has been extended into 2018
- Secondment of an Administration employee for Records Management project, position filled with part time staff.



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ADMINISTRATION				
GENERAL REVENUE				
USER FEES				
COMMISSIONER FEES	5,753	5,000	5,700	5,900
FREEDOM OF INFORMATION FEES	5	-	-	-
MEETING ROOM RENTAL FEES	2,781	3,000	3,000	3,000
MISCELLANEOUS REVENUE	55	-	-	-
RELEASE AND DISCHARGE FEES	50	-	-	-
VITAL STATISTICS	2,080	1,200	2,000	2,200
MARRIAGE SOLEMNIZATION FEES	-	-	300	300
OTHER REVENUES				
LOTTERY PERMITS	5,200	4,000	5,000	5,000
MARRIAGE LICENCES	32,875	26,000	30,000	30,000
	48,799	39,200	46,000	46,400
TOTAL REVENUES	48,799	39,200	46,000	46,400
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	6,577	2,630	11,770	4,050
CASUAL&PART-TIME SAL&WAGES	43,292	14,670	60,650	5,570
EMPLOYEE BENEFITS	67,957	85,490	72,180	88,320
MEAL ALLOWANCES	54	-	-	-
REGULAR SAL & WAGES-OVERTIME	1,998	1,600	1,600	-
REGULAR SALARIES AND WAGES	276,973	305,060	332,310	386,670
TUITIONS AND COURSES	185	1,000	1,000	1,000
MATERIALS				
ADVERTISING/PROMOTIONS	2,602	1,500	1,500	1,500
CONDOLENCE RECOGNITION	1,321	1,000	1,000	1,000
CONFERENCES/WORKSHOPS	3,723	5,000	5,000	5,000
COURIER SERVICES	175	100	100	150
EMPLOYEE RECOGNITION PROGRAM	12,404	12,000	12,000	12,000
MEMBERSHIPS AND SUBSCRIPTIONS	8,621	7,500	8,500	8,500
MISCELLANEOUS (UNCLASSIFIED)	2,238	2,500	2,500	2,500
POSTAGE	399	400	400	400
PRINTING STATIONERY, SUPPLIES	15,163	18,000	18,000	18,000
TELEPHONE	308	1,000	500	500
TRAVEL	-	1,500	1,500	1,500



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	15,144	14,000	10,000	10,000
PROFESSIONAL FEES	6,837	15,000	10,000	10,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	2,748	2,750	2,860	2,920
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	22,150	22,150	30,340	36,560
PHOTOCOPYING CHARGES	2,000	2,000	1,500	1,500
	492,869	516,850	585,210	597,640
TOTAL EXPENSES	492,869	516,850	585,210	597,640
LEVY IMPACT	(444,070)	(477,650)	(539,210)	(551,240)
BUDGET VARIANCE: 2017/2018, 2018/2019			12.89%	2.23%



GENERAL GOVERNANCE

Corporate

The Corporate department is comprised of organization wide revenues and expenses.

Revenues

- Ontario Municipal Partnership Fund annual municipal allocation
- Provincial Offences Act fine allocation from the Region
- Interest income from investments and Grimsby Power Inc. promissory note
- Penalties and interest on taxes
- Transfers from reserves for Departmental service review costs
- Dividends from Niagara Power Inc., when declared
- Allocation of overhead recovery from development related fees

Expenses

- WSIB and retiree benefit costs
- Insurance
- Tax write offs, charitable and vacancy rebate costs
- Departmental service review costs
- Asset Management Team (AMT)

Resources supporting these services

Staff	Administration Dept. Asset Management Team	Finance Dept. 11 staff representatives
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2018 Budget changes

- 2018 budget includes a full time position for a manager of Human Resources
- New revenue source from allocation of overhead recovery from development related fees
- Asset Management Team to develop an Asset Management Strategy as required by Ontario Reg 588/17 to be funded by Federal grants
- Decreases in OMPF funding and POA fines
- Increase in Retiree Benefits due to aging workforce



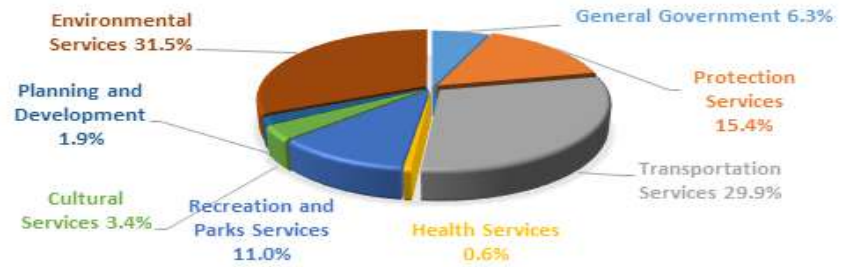
TOWN OF GRIMSBY 2018 BUDGET REPORT CORPORATE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CORPORATE				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	8,897	3,000	5,000	5,000
TCA CHARGEBACKS	2,063	-	-	-
GOVERNMENT TRANSFERS				
OMPF FUNDING GRANT	87,900	87,900	74,800	60,000
FEDERAL GRANT	-	-	50,000	-
OTHER FINES	36,302	60,000	40,000	40,000
INVESTMENT INCOME				
INTEREST ON GRIMSBY POWER INV.	262,537	262,540	262,540	262,540
INVESTMENT INCOME-OTHER	256,572	225,000	225,000	220,000
INTEREST ON GEI NOTE	-	-	55,450	220,000
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	52,167	55,000	38,110	38,110
OTHER REVENUES				
COMMERCIAL LICENCES	520	100	100	100
DIVIDENDS	150,000	-	-	-
PENALTIES&INTEREST ON TAXES	567,030	546,840	540,000	540,000
DAAP OVERHEAD RECOVERY	16,670	-	120,000	120,000
	1,440,658	1,240,380	1,411,000	1,505,750
TOTAL REVENUES	1,440,658	1,240,380	1,411,000	1,505,750
CORPORATE COMMITTEES				
SALARIES AND BENEFITS				
TRAINING AND DEVELOPMENT	-	-	4,500	4,500
MATERIALS				
CONFERENCES/WORKSHOPS	-	-	1,700	1,700
CONTRACTED SERVICES				
STUDIES	-	-	50,000	-
	-	-	56,200	6,200
GENERAL ADMIN				
SALARIES AND BENEFITS				
WORKMENS' COMP. INS. PREMIUMS	57,802	74,000	70,000	70,000
RETIREE BENEFITS	54,157	59,870	78,000	110,000
MATERIALS				
MISCELLANEOUS (UNCLASSIFIED)	918	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT CORPORATE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CORPORATE COMMITTEE	1,374	2,000	-	-
TRANSIT SYSTEM	-	-	3,000	68,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	53,300	75,000	20,000	-
RENTS AND FINANCIAL EXPENSES				
CHARITABLE REBATES	2,927	4,000	4,000	4,000
INSURANCE	44,962	35,000	35,000	37,000
TAXES WRITTEN OFF	35,968	50,000	50,000	50,000
VACANCY REBATES	11,958	8,500	8,500	8,500
TIEG EXPENSE	-	-	-	12,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO CAPITAL	316,600	-	-	-
TRANSFER TO RESERVES	190,000	40,000	40,000	50,000
	769,966	348,370	308,500	409,500
HUMAN RESOURCES				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	-	15,770	22,790
REGULAR SALARIES AND WAGES	-	-	53,050	82,250
	-	-	68,820	105,040
TOTAL EXPENSES	769,966	348,370	433,520	520,740
LEVY IMPACT	670,692	892,010	977,480	985,010
BUDGET VARIANCE: 2017/2018, 2018/2019			9.58%	0.77%



GENERAL GOVERNANCE

Finance

The mission of the Finance Department is to provide the Corporation with excellent financial planning, leadership, controllership, and operational services to ensure Grimsby taxpayers and stakeholders benefit from an efficient, effective, and accountable Town government that is financially sustainable. The Finance Department also ensures financial accountability and transparency of the organization through financial reporting and accounting services. Services provided include financial planning and budgeting, financial reporting and accounting, taxation, payroll, and purchasing.

Financial Planning and Budgeting

- Provide long-range financial plans and strategic advice to Council and staff
- Support budget preparation and analysis for all departments

Financial Reporting and Accounting

- Manage accounts receivable, accounts payable, and treasury functions
- Monitor expenses and revenues in compliance with governing policies and legislation
- Manage investments, cash flow projections, issuance of debt, and reserve accounting
- Prepare financial statements, Financial Information Return reporting, and external audit
- Manage capital project accounting and capital asset reporting system

Taxation

- Calculate, bill and collect taxes
- Review assessment roll and maintain tax collectors' roll
- Review and establish payment options and set tax rates
- Prepare tax certificates and remit Region and education taxes
- Prepare tax analysis and administer tax sales
- Provide technical support for appeals to ARB & OMB

Resources supporting these services

Staff Full time: 9 Part Time: 2

2018 Budget changes

- New tax fees created in 2018 has increased fee revenue
- Decrease in professional fees due to reduction in properties included in the capping program
- Increase in transfer to reserves for future software purchases



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
FINANCE				
GENERAL REVENUE				
USER FEES				
ADMINISTRATION FEES	1,700	1,450	3,000	3,000
MISCELLANEOUS REVENUE	1,543	-	-	-
TAX CERTIFICATES	18,418	21,000	22,000	22,000
TAX ACCOUNT FEES	-	-	25,000	25,000
TAX SALE FEES	-	-	5,200	5,200
WATER ACCOUNT TRANSFER FEES	-	-	5,800	5,800
INVESTMENT INCOME				
INTEREST INCOME	-	-	6,000	6,000
	21,661	22,450	67,000	67,000
TOTAL REVENUES	21,661	22,450	67,000	67,000
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,191	1,850	3,250	3,350
CASUAL&PART-TIME SAL&WAGES	13,421	14,420	16,590	16,940
EMPLOYEE BENEFITS	148,475	147,060	128,160	130,530
REGULAR SAL & WAGES-OVERTIME	799	1,000	1,000	1,100
REGULAR SALARIES AND WAGES	545,465	529,320	494,380	507,800
MATERIALS				
ADVERTISING/PROMOTIONS	627	1,000	1,000	1,000
CONFERENCES/WORKSHOPS	9,873	10,750	10,750	10,750
COURIER SERVICES	10	-	-	-
MEMBERSHIPS AND SUBSCRIPTIONS	4,969	4,990	5,390	5,450
MISCELLANEOUS (UNCLASSIFIED)	432	900	900	900
OFFICE EQUIPMENT PURCHASES	2,946	2,000	3,000	3,000
POSTAGE	23,745	24,300	24,300	24,300
PRINTING STATIONERY, SUPPLIES	8,834	12,600	11,500	11,500
TRAVEL	933	1,300	1,300	1,300
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	1,863	3,500	4,770	280
PROFESSIONAL FEES	41,492	38,490	39,490	40,530
TAX ADMINISTRATION SERVICES	102	1,000	1,000	1,010
RENTS AND FINANCIAL EXPENSES				
COMPUTER PAYROLL BANK CHARGES	35,080	36,000	36,000	81,200
INSURANCE	2,748	2,750	2,860	2,920



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	28,210	28,210	29,360	37,060
PHOTOCOPYING CHARGES	3,200	3,500	3,000	3,000
AMORTIZATION				
AMORTIZATION	1,654	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	12,000	12,000	25,000	27,000
	888,069	876,940	843,000	910,920
TOTAL EXPENSES	888,069	876,940	843,000	910,920
LEVY IMPACT	(866,408)	(854,490)	(776,000)	(843,920)
BUDGET VARIANCE: 2017/2018, 2018/2019			(9.19%)	8.75%



GENERAL GOVERNANCE

Information Technology and Service Innovation

The Information Technology and Service Innovation Department is responsible for the strategic and operational implementation of technology for the Town. This includes desktops, networking, audiovisual, communications systems, and mobility solutions.

- Provide technical support, maintenance, and upgrades for mission critical systems such as the network, servers, and storage
- Provide support, maintenance, upgrades, and service for all desktops and software systems
- Implement and maintain mass data storage, databases, security, wireless and internet services
- Provide technical support for corporate applications and databases
- Maintain business continuity services and technical support for the emergency operations centre

Resources supporting these services

Staff Full time: 3

Assets Equipment Computers & network Historical Cost \$ 780,000

2018 Budget changes

- Included in the increase is the remainder of salary & benefits for the new full time position of Director of Information Technology and Service in 2017
- Included in the increase is a new full time position for a Business Systems Analyst
- Decrease in transfer to reserve as costs are allocated to specific projects



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INFORMATION TECHNOLOGY & SERVICE INNOVATION				
GENERAL REVENUE				
INTERFUNCTIONAL REVENUES				
INTER-DEPARTMENTAL REVENUE	743,500	743,500	931,910	1,124,600
	743,500	743,500	931,910	1,124,600
TOTAL REVENUES	743,500	743,500	931,910	1,124,600
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	3,175	-	-	-
CASUAL&PART-TIME SAL&WAGES	23,668	-	-	-
CLOTHING ALLOWANCE	102	450	550	550
EMPLOYEE BENEFITS	46,333	46,810	92,470	108,890
MEAL ALLOWANCES	162	-	200	200
REGULAR SAL & WAGES-OVERTIME	4,305	6,380	1,000	1,000
REGULAR SALARIES AND WAGES	185,399	174,680	355,030	414,640
TRAINING PROGRAMS	-	10,000	10,000	10,000
TUITIONS AND COURSES	-	2,850	-	-
MATERIALS				
COMPUTER SUPPLIES AND COMPONENT	7,385	5,000	6,300	6,300
CONFERENCES/WORKSHOPS	847	4,100	4,100	4,100
COURIER SERVICES	175	300	300	300
FIBRE OPTIC SERVICE	34,095	36,390	43,400	45,000
INTERNET COMMUNICATIONS COSTS	8,095	10,220	13,500	13,500
MISCELLANEOUS (UNCLASSIFIED)	232	100	100	100
PRINTING STATIONERY, SUPPLIES	304	400	400	400
PROGRAM MAINTENANCE FEES	146,707	143,850	161,100	162,000
PROGRAM MATERIALS	454	550	500	500
SERVICE MAINTENANCE FEE	15,774	27,500	22,000	27,000
TELEPHONE	25,122	27,400	29,500	31,000
TRAVEL	169	1,000	1,000	1,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	48,088	-	45,000	52,000
CONTRACTED SERVICES-OFFICE	22,990	65,000	77,500	47,500
BUSINESS CONTINUITY SERVICES	-	35,000	5,000	5,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	-	-	2,860	2,920



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
PHOTOCOPYING CHARGES	100	100	100	100
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	145,420	60,000	190,600
	573,681	743,500	931,910	1,124,600
TOTAL EXPENSES	573,681	743,500	931,910	1,124,600
LEVY IMPACT	169,819	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



GENERAL GOVERNANCE

Records Management

Records management is tasked with the management of information for the Town from the time of creation to its disposal. This includes managing the identification, classification, storage, securing, retrieving, tracking and destroying or permanently preserving records.

- 2017 budget included a contract position for a Records Co-ordinator to establish a paper and electronic solution for the Town's records under the Records Management Project (RMP)
- RMP will result in a classification plan and retention schedule, related policies and procedures, and a new records retention by-law
- Administration Clerk will be responsible for the upkeep of the Records Management Program once established
- Facilitates training, guidance, and support for the Records Management Program
- Ensures appropriate filing of paper and electronic records
- Performs the annual destruction of records

Resources supporting these services

Staff Contract position: 1

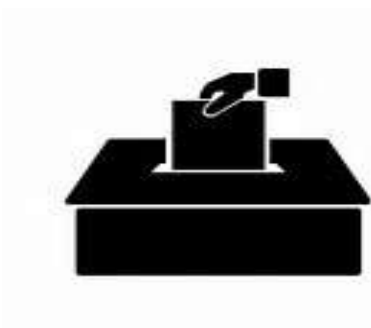
2018 Budget changes

- Remainder of costs for Records Management project included in 2018 budget
- Records Co-ordinator position filled internally so conversion from contract position.



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RECORDS MANAGEMENT				
GENERAL REVENUE				
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	10,929	32,700	60,830	-
	10,929	32,700	60,830	-
TOTAL REVENUES	10,929	32,700	60,830	-
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	115	4,740	-	-
CASUAL&PART-TIME SAL&WAGES	998	27,950	-	-
EMPLOYEE BENEFITS	1,469	-	14,780	-
REGULAR SALARIES AND WAGES	8,347	-	46,050	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	305	-	300	300
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	2,600	2,600	1,240	1,490
	13,834	35,290	62,370	1,790
TOTAL EXPENSES	13,834	35,290	62,370	1,790
LEVY IMPACT	(2,905)	(2,590)	(1,540)	(1,790)
BUDGET VARIANCE: 2017/2018, 2018/2019			(40.54%)	16.23%



GENERAL GOVERNANCE

Election

The administration and delivery of the municipal elections by the Clerk's Department.

- Regulated by the Municipal Elections Act, 1996
- Responsible for reviewing and finalizing the voters' list and
- Responsible for coordinating candidates and reporting on campaign contributions
- Coordinating compliance audits on a candidates' campaign finances
- Responsible for the voting procedures and a recount if required
- A reserve transfer is made annually and covers the cost of the subsequent election

Resources supporting these services

Staff	Clerk's Office	Part time staff: 1
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2018 Budget changes

- Election to be held in 2018.



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ELECTION				
GENERAL REVENUE				
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	-	-	82,550	-
	-	-	82,550	-
TOTAL REVENUES	-	-	82,550	-
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	-	-	2,000	-
CASUAL&PART-TIME SAL&WAGES	-	-	8,000	-
REGULAR SAL & WAGES-OVERTIME	-	-	1,000	-
TRAINING PROGRAMS	-	-	2,000	-
MATERIALS				
ADVERTISING/PROMOTIONS	-	-	5,000	-
MATERIALS	-	-	1,000	-
MISCELLANEOUS (UNCLASSIFIED)	-	-	1,500	-
PRINTING STATIONERY, SUPPLIES	277	-	-	-
TRAVEL	-	-	250	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,781	1,780	51,250	2,000
PROFESSIONAL FEES	-	-	1,000	-
RENTS AND FINANCIAL EXPENSES				
TABULATION EQUIPMENT LEASE	-	-	11,550	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	25,000	25,000	25,000	30,000
	27,058	26,780	109,550	32,000
TOTAL EXPENSES	27,058	26,780	109,550	32,000
LEVY IMPACT	(27,058)	(26,780)	(27,000)	(32,000)
BUDGET VARIANCE: 2017/2018, 2018/2019			0.82%	18.52%



GENERAL GOVERNANCE

Photocopy

The Town leases its photocopiers and the operating costs are recorded in this department. The photocopier expenses are funded by an interdepartmental charges to each of the eligible departments based on their prior years' usage. Expenses include photocopier leases, stationary, and maintenance costs.

Resources supporting these services

Assets	Equipment	8 photocopiers	Replacement cost \$71,300
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2018 Budget changes

- Leases renewed in 2017 so reduced service costs expected



TOWN OF GRIMSBY 2018 BUDGET REPORT CORPORATE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PHOTOCOPY				
GENERAL REVENUE				
INTERFUNCTIONAL REVENUES				
INTER-DEPARTMENTAL REVENUE	34,700	34,700	30,000	30,000
	34,700	34,700	30,000	30,000
TOTAL REVENUES	34,700	34,700	30,000	30,000
GENERAL ADMIN				
MATERIALS				
EQUIPMENT RENTALS-OFFICE	3,004	16,800	15,000	15,000
PRINTING STATIONERY, SUPPLIES	4,676	5,700	6,000	6,000
SERVICE MAINTENANCE FEE	7,487	12,200	9,000	9,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	11,839	-	-	-
	27,006	34,700	30,000	30,000
TOTAL EXPENSES	27,006	34,700	30,000	30,000
LEVY IMPACT	7,694	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



PROTECTION SERVICES

Grimsby Fire Department

Fire Station No 2

Emergency Measures

Building Department

By-Law Enforcement

Committee of Adjustment

Animal Control

Protective Services - List of Services Provided	Internal	Current Service Levels Legislated	Industry Standard
Fire Protection Services			
Public Fire & Life Safety Education			
<i>Public Education Services:</i> Providing fire and life safety public education programs; Facilitating smoke alarm and carbon monoxide alarm initiatives; Distributing public safety messaging to the media; Delivery of specialized programs.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
Fire Safety Standards and Enforcement			
<i>Risk Assessment Services:</i> Conducting community fire risk assessments; compiling, analyzing and disseminating functional statistics; Selecting appropriate fire service programs.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
<i>Fire Inspection Services:</i> Conducting complaints inspections; vulnerable occupancy inspections; requested inspections; fire risk or annual inspections; licensing inspections; Systems checking, testing and approval; Enforcing code compliance; Enforcing municipal by-laws; Issuing permits; Preparing reports and issuing written responses to requests.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
<i>Fire Investigation & Post Incident Analysis Services:</i> Determining cause and origin of fires and explosions; Assessing code compliance; Determining effectiveness of built-in suppression features; Determining compliance with building standards; Interacting with police, fire investigators, and other agencies; Supporting criminal prosecutions, including appearances in court.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
<i>Plans Examination Services:</i> Reviewing and approving fire safety plans; Examining and providing comment on new construction and renovation plans; Reviewing and providing comment on subdivision and development agreements; Reviewing and providing comment on site plans; Inspecting sites of approved plans to determine compliance.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
<i>Consultation Services:</i> Consulting with families, schools, health professionals, and police with respect to TAPP-C and other juvenile fire starting programs; Consulting with architects, engineers, planners, and builders; Interacting with building departments; Interacting with other government agencies; Providing input into fire prevention policy development.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
<i>Assistant to the Fire Marshal Services – Fire Prevention:</i> Duties of Assistant to the Fire Marshal shall be carried out as prescribed by the Fire Protection and Prevention Act.	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)a	
Emergency Response Services			
Structural Firefighting Services:			
<i>Basic Firefighting Services:</i> The Fire Department shall respond to fires, alarms of fire, and pre-fire conditions to provide fire suppression services, and shall exercise best efforts to conform to NFPA 1720 operational deployment criteria based on demand zones	Establishing & Regulating Bylaw 11-50, as amended; revision to By-Law expected for 2018	Fire Protection and Prevention Act, s2(1)b	NFPA 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments
<i>Interior Search and Rescue –</i> Shall be provided when possible and as appropriate in accordance with the following: Service shall be provided to search for and rescue endangered, trapped or potentially trapped persons within the structure.	Service shall be provided only when, in the opinion of the Fire Chief or most senior Officer in charge, all of the following are true: (A scene risk assessment has been completed, and the level of risk reasonably justifies entry into the structure; Building integrity permits entry into the structure; Sufficient firefighter staffing is deployed at the fireground; Reliable water supply with adequate flow can be sustained; Adequate fireground supervision and support is provided.)		NFPA 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments.
<i>Interior Fire Suppression (Offensive Operations) –</i> Shall be provided when possible and as appropriate in accordance with the following: Service shall be provided to contain the fire and prevent further loss of property.			NFPA 1720, Standard for the Organization and Deployment of Fire Suppression Operations, Emergency Medical Operations, and Special Operations to the Public by Volunteer Fire Departments.
<i>Exterior Fire Suppression (Defensive Operations) –</i> Shall be provided when possible and as appropriate, in the opinion of the Fire Chief or most senior Officer in charge, in accordance with the following:	There shall be no expected rescue component with this service; Service shall be provided to prevent fire spread to adjacent areas; Service shall be provided when Interior Fire Suppression is not possible or appropriate; Service shall be provided as water supply permits.		
<i>Rural Firefighting Operations:</i> Rural firefighting operations using tanker shuttle service shall be provided in areas without municipal water supply and best efforts shall be exercised to conform; The Fire Department shall maintain Superior Tanker Shuttle Service accreditation by Fire Underwriters Survey or other recognized accreditation body once accreditation is achieved.			NFPA 1142, Standard on Water Supplies for Suburban and Rural Fire Fighting.
<i>Grass, Brush, and Forestry Firefighting Services:</i> Service shall be provided and best efforts shall be exercised to control and extinguish grass, brush and forestry fires.		FPPA s2(1)b	
<i>Vehicle Firefighting Services:</i> Service shall be provided to control and extinguish vehicle fires.			
<i>Marine Firefighting Services:</i> Marine firefighting service shall be limited to shore-based, defensive firefighting operations only.			
<i>Tiered Medical Assistance Services:</i> Service shall be provided in accordance with the Emergency Medical Tiered Response Agreement between the Region of Niagara, Emergency Medical Services and the Town of Grimsby.			Canadian Red Cross First Responder; and in accordance with the Niagara Regional Volunteer Firefighter Defibrillation Program.
<i>Assistance to Other Agencies:</i> Service shall be provided to assist Emergency Medical Services with emergency and non-emergency situations with respect to providing access and/or the provision of care to patients; Service shall be provided to assist Police with emergency and non-emergency situations for which the Fire Department has equipment and/or specialized skills to assist in the mitigation.			
<i>Public Assistance Services:</i> Service shall be provided to assist the public with emergency and non-emergency situations for which the Fire Department has the equipment and/or specialized skills to mitigate the incident.			
<i>Public Hazard Assistance Services:</i> Carbon monoxide incidents; Response shall be provided to public utility incidents that pose a public hazard, including: (Electrical utility emergencies; Natural gas utility emergencies.)			

Protective Services - List of Services Provided	Internal	Current Service Levels Legislated	Industry Standard
Fire Protection Services			
Rescue Services:			
<i>Vehicle Accident & Vehicle Extrication Services:</i> The Fire Department shall respond to vehicle accidents to provide the following services: Stabilizing the scene of the accident; Stabilizing the vehicles involved in the accident; Providing aid to injured or trapped persons; Mitigating adverse effects to the natural environment, Vehicle search and rescue services, including extrication.	Service shall be provided at the Technician Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
<i>Water and Ice Rescue Services:</i> Swift Water Rescue	Service shall be provided at the Technician Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
<i>Water and Ice Rescue Services:</i> Surface Water Rescue; Ice Rescue	Service shall be provided at the Operations Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
<i>Water and Ice Rescue Services:</i> Dive Rescue	Service shall be provided at the Awareness Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
<i>Urban Search and Rescue Services:</i> Fire Department response to urban search and rescue incidents shall be limited;	Service shall be provided at the Awareness Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
<i>Rope Rescue Services:</i> Rope rescue services, such as high-angle and low-angle rescue services, shall be provided.	Service shall be provided at the Technician Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
<i>Confined Space Rescue Services:</i> Service shall be provided and shall be limited;	Service shall be provided at the Operations Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
<i>Farm and Silo Rescue Services:</i> Fire Department response to farm and silo rescue incidents that involve a rope rescue and/or a confined space rescue component shall be limited.	Service shall be provided at the Operations Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
<i>Trench Rescue Services:</i> Service shall be provided and shall be limited;	Service shall be provided at the Awareness Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
<i>Cave, Mine, and Tunnel Rescue Services:</i> Service shall be provided and shall be limited;	Service shall be provided at the Awareness Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents, and may include shore based, water entry, and boat rescue operations.
<i>Industrial and Machinery Rescue Services:</i> Service shall be provided	Service shall be provided at the Technician Level		NFPA 1670, Standard for Operations and Training for Technical Search and Rescue Incidents.
Other Emergency Response Services:			
<i>Transportation Incidents involving Vehicles, Trains, Aircraft, Watercraft:</i> Response shall be provided to large-scale transportation incidents that may involve large numbers of casualties, widespread damage to property, and/or significant environmental impact.			
<i>Highway Incident Services:</i> Fire Protection Services shall be provided to the Queen Elizabeth Way and other provincial highways;	Costs associated with Fire Department response to provincial highways shall be recovered in accordance with applicable provincial fire service agreements and Grimsby Fire Department Services Fees and Charges By-Law.		
<i>Hazardous Materials Response Services:</i> Notwithstanding the foregoing, the Fire Chief may authorize to designate one or more firefighters to participate in the Niagara Region Chemical, Biological, Radiological, Nuclear and Explosive (CBRNE) Response Team, and to train to and to operate at the NFPA 472 Technician Level while deployed to CBRNE incidents in conjunction with the regional response team under the provisions of an Approved mutual aid or fire services agreement.	Service shall be provided at the Operations Level		NFPA 472, Standard for Competence of Responders to Hazardous Materials Incidents.
<i>Pre-Incident Planning Services:</i> Pre-incident plans shall be developed and maintained			NFPA 1620, Standard for Pre-Incident Planning.
Fire Station No 2 / Grimsby Regional Training Centre			
Training Program Standards:			
Providing a training program for Firefighters			NFPA 1001, Standard for Fire Fighter Professional Qualifications.
Providing a training program for apparatus drivers and operators			NFPA 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications.
Providing a training program for technical rescue operations			NFPA 1006, Standard for Technical Rescuer Professional Qualifications.
Providing a training program for Officers			NFPA 1021, Standard for Fire Officer Professional Qualifications.
Providing a training program for fire inspectors			NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiners.
Providing a training program for fire investigations			NFPA 1033, Standard for Professional Qualifications for Fire Investigators.
Providing a training program for fire and life safety educators			NFPA 1035, Standard for Professional Qualifications for Fire and Life Safety Educator, Public Information Officer, and Juvenile Firesetter Intervention Specialist.
Providing a training program for fire service instructors and training officers			NFPA 1041, Standard for Fire Service Instructor Professional Qualifications.
Providing a training program for incident safety officers			NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications.

Protective Services - List of Services Provided	Internal	Current Service Levels Legislated	Industry Standard
Building Services			
Reviewing and issuing building permit applications		Ontario Building Code Act	
Inspection of properties under construction		Ontario Building Code Act	
Enforce the Building Code Act, Ontario Building Code and other applicable laws		Ontario Building Code Act	
Granting occupancy		Ontario Building Code Act	
Issuance of property reports			Industry standard
By-Law Enforcement			
Ensuring compliance with Town's by-laws	Council determined	Municipal Act	
Parking enforcement	Council determined	Municipal Act	
Resolution of property nuisance issues	Council determined	Municipal Act	
Community engagement and education	Council determined	Municipal Act	
Committee of Adjustment			
Consider applications for minor variances to zoning by-laws		Ontario Planning Act	
Consider applications for consent, including severances		Ontario Planning Act	
Issue "Certificate of Validation"		Ontario Planning Act	
Animal Control			
Licensing of dogs	Council approved		
Control and regulation of dogs			Industry Standard
Liason with the Lincoln County Humane Society who provides service	Council approved		
Ontario Wildlife Damage Compensation Program		Livestock, Poultry and Honey Bee Protection Act	
Provide educational materials to residents regarding wildlife			Industry Standard



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
FIRE				
GENERAL REVENUE				
USER FEES				
FIRE - COSTS RECOVERED	28,995	39,500	37,000	37,000
MISCELLANEOUS REVENUE	16,914	15,000	15,000	15,000
RPRT & INSPT FEES	49,619	35,000	50,000	55,000
OTHER REVENUES				
DONATIONS	5,600	-	-	-
GAIN ON DISPOSAL	10,970	-	-	-
	112,098	89,500	102,000	107,000
TOTAL REVENUES	112,098	89,500	102,000	107,000
BUILDING MTCE				
MATERIALS				
CLEANING & MTCE MATERIALS	1,710	2,210	2,220	2,220
UTILITIES-HEAT	3,596	5,350	5,350	5,350
UTILITIES-LIGHT	7,570	8,500	8,500	8,500
UTILITIES-WATER	811	850	850	850
CONTRACTED SERVICES				
CLEANING SERVICES	6,028	8,190	8,300	8,300
GENERAL MAINTENANCE & REPAIRS	7,879	8,040	8,200	8,200
RENTS AND FINANCIAL EXPENSES				
INSURANCE	27,478	27,480	28,610	29,180
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	-	5,000	39,000
	55,072	60,620	67,030	101,600
EQUIPMENT MTCE				
MATERIALS				
EQUIPMENT REPAIRS & MTCE	8,231	15,480	15,600	15,600
FIRE EQUIPMENT PURCHASES	10,088	10,560	10,700	10,700
RADIO REPAIRS AND MAINTENANCE	2,729	1,140	1,300	1,300
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	-	105,000	178,500
	21,048	27,180	132,600	206,100



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
FIREFIGHTING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME SAL&WAGES	16,252	-	-	-
CLOTHING ALLOWANCE	2,106	4,230	4,230	4,230
TRAINING PROGRAMS	35,585	30,540	35,050	37,000
UNIFORMS AND CLOTHING	10,975	12,000	12,000	12,000
VOLUNTEER FIREFIGHTERS BENEFITS	54,546	55,200	54,010	63,660
VOLUNTEER FIREFIGHTERS WAGES	640,173	685,000	716,800	752,640
MEDICAL EXAMS & RELATED	5,218	-	8,500	8,500
MATERIALS				
FIRE INCIDENT EXPENSES	8,615	-	-	-
	773,470	786,970	830,590	878,030
FLEET MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	14	-	-	-
CASUAL&PART-TIME SAL&WAGES	110	-	-	-
EMPLOYEE BENEFITS	556	1,940	3,670	1,980
REGULAR SAL & WAGES-OVERTIME	52	500	500	500
REGULAR SALARIES AND WAGES	3,509	4,000	5,310	6,210
MATERIALS				
1935 CHEV PUMPER	123	2,150	2,200	2,200
1994 FREIGHTLINER PUMPER	5,766	4,940	4,940	4,940
2001 SPARTAN GLADIATOR QUINT	10,419	10,100	10,500	10,500
2003 DUTY OFFICER'S VEHICLE	2,450	5,100	2,600	-
2003 SPARTAN ADVANTAGE	5,449	9,500	10,000	10,000
2007 KME PREDATOR	16,162	10,400	10,600	10,600
2009 FORD F250 SQUAD 1	4,936	3,500	3,600	3,600
2011 FREIGHTLINER PUMP/TANKER	2,122	3,300	3,400	3,400
2011 GMC ACADIA	7,305	4,500	4,800	5,100
2013 FORD EXPLORER EXPLORER COMMAND VEHI	4,135	4,000	4,300	4,300
MISCELLANEOUS	4,993	5,700	5,800	5,800
2015 DODGE RAM 3500	4,130	3,000	3,200	3,200
2017 DEPENDABLE TANKER	2,516	1,500	3,300	3,300
2017 DEPENDABLE PUMPER	-	1,650	7,500	7,500
2017 FORD F250	-	3,000	3,060	3,060
2018 PREVENTION VEHICLES	-	-	3,000	6,000



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	325,000	325,000	236,000	305,500
	399,747	403,780	328,280	397,690
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	6,548	6,300	8,430	8,610
CASUAL&PART-TIME SAL&WAGES	49,797	48,980	49,890	50,960
CLOTHING ALLOWANCE	396	-	500	500
EMPLOYEE BENEFITS	148,032	150,150	130,630	142,510
MEAL ALLOWANCES	144	-	-	-
REGULAR SAL & WAGES-OVERTIME	13,104	15,000	15,000	15,000
REGULAR SALARIES AND WAGES	525,719	540,500	473,460	518,700
MATERIALS				
FIRE PREVENTION ACTIVITIES	13,839	8,050	10,000	10,000
CONFERENCES/WORKSHOPS	5,537	6,350	6,500	6,500
COURIER SERVICES	237	230	230	230
EMPLOYEE RECOGNITION PROGRAM	4,493	1,800	2,000	2,000
MATERIALS	4,020	6,800	6,800	6,800
MEMBERSHIPS AND SUBSCRIPTIONS	2,878	3,500	3,500	3,500
OFFICE EQUIPMENT PURCHASES	1,662	6,300	6,300	6,300
POSTAGE	361	400	400	400
TELEPHONE	17,766	8,550	9,000	9,000
TRAVEL	892	300	300	300
CONTRACTED SERVICES				
CENTRAL FIRE COMMUNICATIONS	76,165	82,370	84,840	87,390
CONTRACTED SERVICES-OFFICE	1,892	890	900	900
PROFESSIONAL FEES	19,872	10,000	11,500	11,500
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	53,210	53,210	78,270	94,310
PHOTOCOPYING CHARGES	3,500	3,500	3,000	3,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	10,970	-	-	-
	961,034	953,180	901,450	978,410
TOTAL EXPENSES	2,210,371	2,231,730	2,259,950	2,561,830
LEVY IMPACT	(2,098,273)	(2,142,230)	(2,157,950)	(2,454,830)
BUDGET VARIANCE: 2017/2018, 2018/2019			0.73%	13.76%



PROTECTION SERVICES

Fire Station No 2

Built in 2017, GFD Fire Station No 2 / Grimsby Regional Training Centre (GRTC) serves as both a rural operations centre and fire training facility. Designated as a “regional training centre” by the Ontario Fire College, GFD has established a capacity to deliver Fire College programming to department personnel as well as fire personnel from across southern Ontario. Dedicated to the preservation of the volunteer service delivery model through the professionalization of firefighter core competencies through training. NFPA and Ontario curriculum programming in:

- NFPA 1035, Standard for Professional Qualifications for Fire and Life Safety Educator, Public Information Officer, and Juvenile Fire setter Intervention Specialist
- NFPA 1031, Standard for Professional Qualifications for Fire Inspector and Plan Examiners
- NFPA 1033, Standard for Professional Qualifications for Fire Investigators
- NFPA 1021, Standard for Fire Officer Professional Qualifications.
- NFPA 1041, Standard for Fire Service Instructor Professional Qualifications.
- NFPA 1521, Standard for Fire Department Safety Officer Professional Qualifications.
- NFPA 1001, Standard for Fire Fighter Professional Qualifications
- NFPA 1002, Standard for Fire Apparatus Driver/Operator Professional Qualifications.
- NFPA 1006, Standard for Technical Rescuer Professional Qualifications.
- Provides firefighting / suppression, hazardous material response, medical response by the volunteer force
- Provides localized delivery of Ontario Fire College courses
- Provides a training location for Grimsby firefighters with access to a training tower and in class space

Resources supporting these services

Staff	Full time: 2 (partial)			
Assets	Facilities	Fire Hall #2	Historical Cost	\$ 5,100,000

2018 Budget changes

- 2018 budget includes a full year of operational expenses as well as GRTC course revenues
- 2018 budget includes a full year of debt payments and offsetting Development Charge revenues and an allocation of unused budget from 2017.
- Transition Training Officer’s salary and partial salary of Administrative Assistant into Fire Station #2 / GRTC to better reflect allocation of duties.
- New transfer to reserve to fund future facility improvements.



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
FIRE STATION 2				
GENERAL REVENUE				
DEVELOPMENT CHARGES				
TRANSFER FROM DEVELOPMENT CHARGES	-	-	90,000	83,600
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	-	-	108,130	54,070
OTHER REVENUES				
FIRE - REGISTRATIONS	44,060	25,000	65,000	65,000
	44,060	25,000	263,130	202,670
TOTAL REVENUES	44,060	25,000	263,130	202,670
BUILDING MTCE				
MATERIALS				
CLEANING & MTCE MATERIALS	1,787	1,660	5,000	5,000
UTILITIES-HEAT	3,838	4,010	8,020	8,020
UTILITIES-LIGHT	13,035	6,620	25,000	25,000
UTILITIES-WATER	395	630	1,200	1,200
CONTRACTED SERVICES				
CLEANING SERVICES	1,926	4,500	9,000	4,000
GENERAL MAINTENANCE & REPAIRS	4,348	4,420	9,000	9,000
RENTS AND FINANCIAL EXPENSES				
LEASE PAYMENTS	29,939	21,380	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	-	5,000	25,000
	55,268	43,220	62,220	77,220
FINANCIAL EXPENDITURES				
MATERIALS				
PRINCIPAL REPAYMENTS	-	168,190	335,930	345,440
INTEREST ON LONG TERM DEBT				
INTEREST PAYMENTS	26,475	74,550	102,700	93,130
	26,475	242,740	438,630	438,570
GENERAL ADMIN				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	-	30,490	30,910
REGULAR SAL & WAGES-OVERTIME	-	-	5,000	5,000
REGULAR SALARIES AND WAGES	-	-	104,580	106,820



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MATERIALS				
OFFICE EQUIPMENT PURCHASES	456	-	1,000	1,000
PRINTING STATIONERY, SUPPLIES	1,528	2,000	2,000	2,000
TELEPHONE	2,013	-	-	-
FIRE - TRAINING CENTRE	9,516	11,000	15,000	17,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	3,275	41,200	14,310	14,590
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	9,390	9,390	3,870	4,660
PHOTOCOPYING CHARGES	3,500	3,500	3,000	3,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	216,265	-	-	-
	245,943	67,090	179,250	184,980
TOTAL EXPENSES	327,686	353,050	680,100	700,770
LEVY IMPACT	(283,626)	(328,050)	(416,970)	(498,100)
BUDGET VARIANCE: 2017/2018, 2018/2019			27.11%	19.46%



PROTECTION SERVICES

Emergency Measures

The Emergency Management and Civil Protection Act (EMCPA) mandates that every municipality develops and implements an Emergency Management Program and Emergency Management Plan. The GFD coordinates the Municipal Emergency Preparedness Program for the Town.

- 2016 comprehensive re-write of the Emergency Response Program / Plan; adopted by Bylaw 16-81
- Required annual review of Program / Plan; develop and deliver training exercises for Town staff in conjunction the Region of Niagara
- Maintains the Emergency Operations Centre in case of a major event
- Prevent, mitigate, prepare for, respond to and recover from major events
- Provide educational material to public during Emergency Preparedness Week

Levels of Service

- The Emergency Management Program / Plan employs an Incident Management System (IMS) in order to ensure interoperability with other agencies
- Town designates a Community Emergency Management Coordinator (CEMC) and 2 Alternate CEMC's
- Annual Provincial compliance is achieved through program oversight provided by the Emergency Management Program Committee comprised of:
 - o CEMC
 - o 2 Alternate CEMC's
 - o EHS Compliance Manager
 - o Chair of Administration and Finance Committee
 - o Member of A&F as designated by A&F Chair

2018 Budget changes

- No significant changes in the 2018 budget
- Emergency Operations Centre will transition into a new location at Fire Station #2 / GRTC



TOWN OF GRIMSBY 2018 BUDGET REPORT FIRE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
EMERGENCY MEASURES				
GENERAL ADMIN				
SALARIES AND BENEFITS				
TRAINING PROGRAMS	2,259	2,000	3,000	3,000
MATERIALS				
EMERGENCY PLAN EXPENDITURE	2,086	2,100	2,300	2,300
EQUIPMENT PURCHASES	744	1,750	1,000	1,000
TELEPHONE	2,015	2,200	2,200	2,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,650	960	2,000	2,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	1,100	1,100	2,500	2,500
	9,854	10,110	13,000	12,800
TOTAL EXPENSES	9,854	10,110	13,000	12,800
LEVY IMPACT	(9,854)	(10,110)	(13,000)	(12,800)
BUDGET VARIANCE: 2017/2018, 2018/2019			28.59%	(1.54%)



PROTECTION SERVICES

Building

The Building Permits and Inspection Services is responsible for receiving and reviewing plans and issuing building permits in conformance with the Ontario Building Code Act and other applicable laws. Other services provided are the issuance of property reports, inspection of properties under construction, and granting occupancies.

- Responsible for ensuring issuing building permits and performing provincially mandated site inspection in accordance with the Ontario Building Code
- Member of the site plan review committee for review of site plan applications and preparation of site plan agreements

Resources supporting these services

Staff Full time: 3

Assets Vehicles SUV & car Replacement Cost \$ 72,000

2018 Budget changes

- Increase in permit revenues due to development fee review in 2017



TOWN OF GRIMSBY 2018 BUDGET REPORT PROTECTION SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
BUILDING				
GENERAL REVENUE				
USER FEES				
ADMINISTRATION FEES	6,384	5,000	5,000	5,000
SEWER/DRAIN PERMITS	13,449	10,000	12,000	12,000
SIGN PERMITS	6,119	7,000	8,000	10,000
OTHER REVENUES				
BUILDING PERMITS	377,834	550,000	575,000	600,000
OCCUPANCY PERMITS	2,785	20,000	10,000	10,000
PLUMBING PERMITS	24,448	32,000	32,000	34,000
	431,019	624,000	642,000	671,000
TOTAL REVENUES	431,019	624,000	642,000	671,000
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	14	-	-	-
CASUAL&PART-TIME SAL&WAGES	170	-	-	-
CLOTHING ALLOWANCE	1,400	2,300	2,500	2,500
EMPLOYEE BENEFITS	60,959	102,930	105,300	107,410
MEAL ALLOWANCES	36	-	-	-
REGULAR SAL & WAGES-OVERTIME	559	-	-	-
REGULAR SALARIES AND WAGES	223,335	364,700	375,320	386,870
TUITIONS AND COURSES	814	3,000	3,000	4,000
MATERIALS				
ADVERTISING/PROMOTIONS	-	300	300	400
CONFERENCES/WORKSHOPS	-	3,000	3,000	3,000
COURIER SERVICES	58	200	300	300
MEMBERSHIPS AND SUBSCRIPTIONS	1,216	1,500	1,500	1,800
MISCELLANEOUS (UNCLASSIFIED)	265	500	500	500
OFFICE EQUIPMENT PURCHASES	1,781	9,000	9,000	9,000
OTHER VEHICLE EXPENDITURES	3,187	2,000	2,000	3,000
POSTAGE	464	800	1,000	1,000
PRINTING STATIONERY, SUPPLIES	2,474	4,000	4,000	4,000
REGISTRY OFFICE FEES	-	300	300	300
TELEPHONE	878	1,500	1,500	1,500
TRAVEL	2,928	6,000	6,000	6,000
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	13,439	40,000	40,000	40,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PROTECTION SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PROFESSIONAL FEES	5,264	5,000	5,000	-
RENTS AND FINANCIAL EXPENSES				
INSURANCE	3,948	3,950	7,520	7,670
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	15,020	15,020	21,880	26,370
PHOTOCOPYING CHARGES	2,000	2,000	2,000	2,000
AMORTIZATION				
AMORTIZATION	5,836	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVE FUNDS	-	43,000	37,080	48,380
TRANSFER TO RESERVES	13,000	13,000	13,000	15,000
	359,045	624,000	642,000	671,000
TOTAL EXPENSES	359,045	624,000	642,000	671,000
LEVY IMPACT	71,974	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



PROTECTION SERVICES

By-Law Enforcement

The By-Law Enforcement Department ensures compliance with the Town's general by-laws and parking enforcement.

- Responsible for ensuring compliance with the Town's by-laws and parking enforcement
- Enforcement includes graffiti, noise, nuisance, pools & fences, property maintenance, signs and waste
- Resolution of general property nuisance issues including those under the Clean Yards By-Law
- Engaging the community to prevent offenses from occurring or re-occurring

Resources supporting these services

Staff	Full time: 1	Part Time: 1	
Assets	Vehicles	SUV & car	Replacement Cost \$ 50,000

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT PROTECTION SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
BY-LAW ENFORCEMENT				
GENERAL REVENUE				
USER FEES				
ADMINISTRATION FEES	10,345	20,000	15,000	15,000
MISCELLANEOUS REVENUE	340	-	-	-
OTHER REVENUES				
PARKING FINES	40,006	40,000	45,000	45,000
	50,691	60,000	60,000	60,000
TOTAL REVENUES	50,691	60,000	60,000	60,000
TRAFFIC & PARKS CONTROL				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	4,415	6,200	9,280	9,480
CASUAL&PART-TIME SAL&WAGES	53,403	48,220	49,110	50,170
CLOTHING ALLOWANCE	990	500	1,000	-
EMPLOYEE BENEFITS	25,215	26,440	27,820	28,210
REGULAR SAL & WAGES-OVERTIME	278	1,500	2,000	-
REGULAR SALARIES AND WAGES	88,161	84,610	91,270	93,640
TUITIONS AND COURSES	660	1,000	1,000	-
UNIFORMS AND CLOTHING	73	500	500	1,000
MATERIALS				
MEMBERSHIPS AND SUBSCRIPTIONS	270	400	400	400
MISCELLANEOUS (UNCLASSIFIED)	190	-	-	-
OTHER VEHICLE EXPENDITURES	2,065	1,500	1,500	2,000
POSTAGE	990	300	300	300
PRINTING STATIONERY, SUPPLIES	1,677	3,000	3,000	3,000
TELEPHONE	1,390	1,000	1,000	1,000
TRAVEL	2,463	3,000	3,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	2,627	500	500	500
RENTS AND FINANCIAL EXPENSES				
INSURANCE	1,200	1,200	1,200	1,220
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	5,610	5,610	6,790	8,180
AMORTIZATION				
AMORTIZATION	3,552	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT PROTECTION SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	8,000	8,000	8,000	8,000
	203,229	193,480	207,670	210,100
TOTAL EXPENSES	203,229	193,480	207,670	210,100
LEVY IMPACT	(152,538)	(133,480)	(147,670)	(150,100)
BUDGET VARIANCE: 2017/2018, 2018/2019			10.63%	1.65%



PROTECTION SERVICES

Committee of Adjustment

The Committee of Adjustment is appointed by Council to conduct public hearings for applications for minor variances to the Town's zoning by-laws and for applications for consent, such as severances. The Committee also has the power to issue a "Certificate of Validation" and to give "Approval of a Foreclosure of or an Exercise of a Power of Sale in a Mortgage or Charge."

- Responsible for processing applications for minor variances
- Responsible for holding a public hearing for applications
- Providing a decision on each application in accordance with the Ontario Planning Act

Resources supporting these services

Citizen Appointees: 5

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT PROTECTION SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
COMMITTEE OF ADJUSTMENT				
GENERAL REVENUE				
USER FEES				
MINOR VARIANCE APPLICATION FEE	49,433	49,400	55,000	55,000
	49,433	49,400	55,000	55,000
TOTAL REVENUES	49,433	49,400	55,000	55,000
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	57	-	-	-
COMMITTEE LAY MEMBERS' FEES	2,850	5,240	6,000	6,000
EMPLOYEE BENEFITS	8,174	8,260	8,590	8,720
REGULAR SAL & WAGES-OVERTIME	368	-	1,000	1,000
REGULAR SALARIES AND WAGES	24,863	24,870	26,260	27,230
MATERIALS				
CONFERENCES/WORKSHOPS	4,136	4,000	4,000	4,500
MEMBERSHIPS AND SUBSCRIPTIONS	840	900	900	1,000
POSTAGE	758	1,130	1,200	1,200
PRINTING STATIONERY, SUPPLIES	-	1,000	1,000	500
TRAVEL	1,856	3,500	3,500	3,500
CONTRACTED SERVICES				
PROFESSIONAL FEES	-	500	500	500
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	5,325	-	2,050	850
	49,227	49,400	55,000	55,000
TOTAL EXPENSES	49,227	49,400	55,000	55,000
LEVY IMPACT	206	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



GENERAL GOVERNANCE

Animal Control

The Town provides for the licensing, control and regulation of dogs through the 'By-Law to Regulate Animal Care and Control'. This includes leashing requirements, dangerous dogs, animal waste provisions and the requirement of an annual dog license. The Town maintains a leash-free dog park off Lake Street at Baker N. As well, providing Ontario Wildlife Damage Compensation Program to those who are eligible.

- Animal control services are contracted to the Lincoln County Humane Society
- Operates a leash-free dog park
- Delivery of the Ontario Wildlife Damage Compensation Program (OWDCP)
- Providing educational materials regarding wildlife to residents

Resources supporting these services

Staff Clerk's Office

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ANIMAL CONTROL				
GENERAL REVENUE				
USER FEES				
DOG LICENCES	35,851	36,000	36,000	36,000
	35,851	36,000	36,000	36,000
TOTAL REVENUES	35,851	36,000	36,000	36,000
GENERAL ADMIN				
MATERIALS				
ADVERTISING/PROMOTIONS	571	500	500	500
MATERIALS	358	500	500	500
POSTAGE	128	100	100	100
SERVICE CHARGES	42	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	91,549	92,000	93,360	94,750
	92,648	93,100	94,460	95,850
TOTAL EXPENSES	92,648	93,100	94,460	95,850
LEVY IMPACT	(56,797)	(57,100)	(58,460)	(59,850)
BUDGET VARIANCE: 2017/2018, 2018/2019			2.38%	2.38%



TRANSPORTATION SERVICES

Engineering

Operations Centre

Transportation

Winter Control

Parking Lots

Streetlights

Health & Safety

Administration Building

Fleet & Equipment

Crossing Guards

Transportation Services List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Engineering			
Planning, designing and construction of roads, sidewalks, culverts, and storm sewers	X	Municipal Act	X
Maintaining infrastructure GIS database		being Legislated + required for Grants	
Technical expertise for planning applications	X		
Drainage superintendent		Drainage Act	X
Operations Centre			
Communications tower rental	Operations equipment communications / safety		
Scrap revenue	Revenue from disposed assets		
Transportation			
Compliance with all applicable legislation and Road Quality Management Standards		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Licensing & training/ safety education of operators		Ministry of Labour, Health & Safety Act	
Operation and maintenance of roads, sidewalks, culverts and storm sewers		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Maintenance of culverts		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Brushing and tree maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Catch basins		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Control signs and ol/ch signal		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Ditching and ditch maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Downtown sidewalk maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Downtown tree maintenance	Beautification initiative		
Electric vehicle charging station	Council initiative		
Entrance culvert installation		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Entrance culvert and curb replacement		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Leave pickup		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Litter pickup		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Patch & seal		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Patrolling		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Pavement markings		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Protective barriers		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Railway crossing signals		Minimum Maintenance Standards Regulations, Highway Traffic Act, Municipal Act, & Railway Safety Act	
Right of way grass / weed cutting		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	rough cut up to 3 times per year for sight line safety and winter management
Road culvert replacement		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Safety devices - signal lights & flashers		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Shoulder maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Sidewalk maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Spill clean up costs		Minimum Maintenance Standards Regulations, Highway Traffic Act, Municipal Act, & Spills Act / MOE	
Storm sewer maintenance - flush, clean and inspect		Minimum Maintenance Standards Regulations, Highway Traffic Act, Municipal Act, & Flooding control	
Street signs	X		
Sweeping			X
Sweeping downtown			X
Traffic counts			X
Tree planting	X	Weed Control Act	
Weed removal on private property			
Wolverton Rd maintenance		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	

Transportation Services List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Winter Control			
Sanding and salting		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Sidewalk plowing		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Aidewalk sanding		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Snow fence installation / removal		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Snow plowing		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Snow removal	Downtown - improvement	Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Winter drainage		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Parking Lots			
Maintenance of parking lots	Business improvement & liability control		
Streetlights			
Maintenance of streetlights		Minimum Maintenance Standards Regulations, Highway Traffic Act, & Municipal Act	
Holiday lights in Downtown core	Downtown - improvement		
Health & Safety			
Training staff through external and internal courses		Health & Safety Act	
Joint Health & Safety Committee		Health & Safety Act	
Preparation and maintenance of facility safety plans		Health & Safety Act	
Administration Building			
Rental facility	X		
Maintenance of facility			X
Maintenance of turbine	Council initiative		
Fleet & Equipment			
Maintain vehicles and equipment		CVOR Regulations, Highway Traffic Act, Health & Safety Act	
Perform mandatory vehicle inspections		CVOR Regulations, Highway Traffic Act, Health & Safety Act	
Maintain inventory of parts			
Crossing Guards			
Stop traffic / safe movement of children		Highway Traffic Act	



Town of Grimsby
Investing in the Community
Investing in Infrastructure

Winston Road Reconstruction
Streetscape Enhancements and Intersection Improvements

Mayor: Bob Bentley | grimsby.ca | Director of Public Works: Bob LeRoux



TRANSPORTATION SERVICES

Engineering

The Engineering Department works to ensure the Town is well-designed, safe, appealing and sustainable through planning, designing, building and renewing critical infrastructure. The Town's critical infrastructure includes the roads, sidewalks, culverts, and storm sewers.

- Oversees annual infrastructure renewal projects and development of new infrastructure
- Maintains infrastructure GIS database and provides support for other departments
- Provides technical expertise for planning applications

Resources supporting these services

Staff Full time: 11 Students: 2

2018 Budget changes

- Increase in Tree Planting expense and corresponding increase in Transfer from Reserve
- Increase in Transfer from Subdivision Administration to offset increase in expenses



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ENGINEERING				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	304,928	5,000	5,000	5,000
TREE PLANTING	22,150	30,000	40,000	40,000
OTHER REVENUES				
CONTRIBUTIONS FROM OTHERS	-	1,000	-	-
TRANSFER FROM SUBDIVISION FEES	50,000	50,000	55,000	60,000
	377,078	86,000	100,000	105,000
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
PROV GRANT-MOAF DRAINAGE SUP'T	11,466	10,000	13,000	10,000
	11,466	10,000	13,000	10,000
TOTAL REVENUES	388,544	96,000	113,000	115,000
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,696	870	1,400	1,600
CASUAL&PART-TIME SAL&WAGES	16,667	12,000	17,000	18,000
CLOTHING ALLOWANCE	361	1,700	1,700	1,700
EMPLOYEE BENEFITS	62,958	68,090	70,920	73,060
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	6,951	7,000	5,000	-
REGULAR SALARIES AND WAGES	243,020	258,980	260,370	272,850
TUITIONS AND COURSES	4,641	5,000	6,000	7,000
MATERIALS				
ADVERTISING/PROMOTIONS	16,830	600	600	-
CONFERENCES/WORKSHOPS	4,053	5,000	5,000	5,000
COURIER SERVICES	256	700	300	300
MATERIALS	125	200	200	200
MEMBERSHIPS AND SUBSCRIPTIONS	7,222	6,900	7,500	7,800
MISCELLANEOUS (UNCLASSIFIED)	724	3,000	3,000	3,000
OFFICE EQUIPMENT PURCHASES	2,457	1,000	3,000	3,000
POSTAGE	631	700	700	700
PRINTING STATIONERY, SUPPLIES	5,134	5,500	6,000	6,000
TRAVEL	10,105	13,000	10,000	10,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	229	3,000	3,000	3,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	41,217	41,220	42,920	43,780
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	88,820	88,820	111,790	134,700
PHOTOCOPYING CHARGES	2,700	2,700	2,000	2,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVE FUNDS	22,150	30,000	40,000	40,000
TRANSFER TO RESERVES	316,355	10,000	10,000	10,000
	855,320	565,980	608,400	643,690
TOTAL EXPENSES	855,320	565,980	608,400	643,690
LEVY IMPACT	(466,776)	(469,980)	(495,400)	(528,690)
BUDGET VARIANCE: 2017/2018, 2018/2019			5.41%	6.72%

**TOWN OF GRIMSBY
OPERATING BUDGET ANALYSIS SHEET**

2018

ACCOUNT NAME: Public Works Administration		ACCOUNT NO: 01-2-311121 31400		
DETAILS Memberships and Subscriptions	Projected ACTUAL \$	BUDGET \$	2018 PROPOSED BUDGET	
1. Municipal Engineers Association			\$120	
2. Ontario Traffic Conference			180	
3. Professional Engineers of Ontario			250	
4. Transportation Association of Canada			455	
5. Niagara Road Superintendents' Assoc.			200	
6. Newspaper			40	
7. O.A.C.E.T.T.			2800	
8. Niagara North Utility Coordinators			200	
9. Ontario Good Roads Association			1200	
10. Municipal Equipment Operators Assoc.			50	
11. Drainage Superintendent Association			120	
12. Ontario Municipal Water Works Assoc.			770	
13. Ontario Public Works Association			320	
14. Public Works Officials – Regional			150	
15. Civic Public Works			40	
16. Assoc. of Ontario Roads Superintendents			100	
17. Certified Municipal Manager Association			180	
18. AMCTO			280	
19. GIS Certification			50	
20. Municipal World			50	
21. S. Central Ontario WW Assoc.			45	
22. Other			50	
TOTAL			7,500	

COMMENTS:

Memberships and subscriptions are a technical link to a multitude of organizations and they represent the ability to keep up to date on changing issues and contacts in various Public Works' fields.

**BUDGET TOTAL ROUNDED TO NEXT HIGHEST \$10 WHERE APPLICABLE.
PROJECTED ACTUAL WILL NOT NECESSARILY AGREE WITH BUDGET PRINTOUT DUE TO ITEMS IN PROCESS.**



TRANSPORTATION SERVICES

Operations Centre

The Operation Centre supports the Public Works Transportation and Environmental Services staff. It serves as storage for Transportation and Environmental Services' fleet and equipment and other materials. The Operations Centre is also the location of the mechanic's shop and the bulk water station.

- Transportation and Environmental Service offices
- Facility and grounds maintenance
- Storage capacity

Resources supporting these services

Staff Full time: 2

Assets	Facilities	Operations Centre	Replacement Cost \$2,300,000
		Operations Centre Barn	Replacement Cost \$ 480,000

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
OPERATIONS CENTRE				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	310	2,000	2,000	2,000
OTHER REVENUES				
COMMUNICATIONS TOWER RENTAL	15,885	16,000	16,000	16,000
GAIN ON DISPOSAL	51,806	-	-	-
SCRAP REVENUE	89	3,000	3,000	1,000
INTERFUNCTIONAL REVENUES				
INTER-DEPARTMENTAL REVENUE	92,000	92,000	96,000	100,000
	160,090	113,000	117,000	119,000
TOTAL REVENUES	160,090	113,000	117,000	119,000
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	504	520	530	-
CASUAL&PART-TIME SAL&WAGES	4,209	4,000	4,000	4,000
EMPLOYEE BENEFITS	5,541	7,020	7,070	7,180
REGULAR SAL & WAGES-OVERTIME	163	-	-	-
REGULAR SALARIES AND WAGES	15,138	23,940	24,730	25,310
MATERIALS				
CLEANING & MTCE MATERIALS	5,599	6,000	6,000	6,000
RADIO REPAIRS AND MAINTENANCE	1,049	1,000	2,000	2,000
SMALL TOOLS	3,447	3,000	3,000	3,000
TELEPHONE	18,430	12,000	13,000	49,000
UTILITIES-HEAT	10,748	11,000	12,000	13,000
UTILITIES-LIGHT	13,811	17,000	19,000	20,000
UTILITIES-WATER	2,312	1,500	2,000	2,000
CONTRACTED SERVICES				
CLEANING SERVICES	13,341	14,000	13,000	13,000
CONTRACTED SERVICES	24,540	20,000	22,000	25,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	10,991	10,990	11,450	11,670
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	9,752	15,000	15,000	15,000
	139,575	146,970	154,780	196,160



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,245	1,200	1,200	1,200
CASUAL&PART-TIME SAL&WAGES	9,880	15,000	15,300	15,600
EMPLOYEE BENEFITS	17,458	19,250	19,520	19,760
REGULAR SALARIES AND WAGES	69,422	69,410	70,720	72,230
MATERIALS				
ADVERTISING/PROMOTIONS	537	300	300	300
MISCELLANEOUS (UNCLASSIFIED)	1,014	2,000	2,000	2,000
OFFICE EQUIPMENT PURCHASES	2,798	3,000	3,000	3,000
PRINTING STATIONERY, SUPPLIES	2,681	3,000	3,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	8,914	8,700	8,900	9,200
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	6,800	6,800	6,900	7,000
PHOTOCOPYING CHARGES	2,400	2,400	2,000	2,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	48,504	-	-	-
	171,653	131,060	132,840	135,290
TOTAL EXPENSES	311,228	278,030	287,620	331,450
LEVY IMPACT	(151,138)	(165,030)	(170,620)	(212,450)
BUDGET VARIANCE: 2017/2018, 2018/2019			3.39%	24.52%

TOWN OF GRIMSBY
OPERATING BUDGET ANALYSIS SHEET
2018

ACCOUNT NAME: Operations General	ACCOUNT NO: 312 121 34200
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DETAILS	Projected		2018	
Contracted Services	ACTUAL \$	BUDGET \$	PROPOSED	BUDGET
Software Annual Licence Fees - Fuel storage levels \$800 - Winter Equipment Tracking of routes plus salt/sand usage by location and volumes 18 vehicles = \$8,600 total				
Total				

COMMENTS:

**BUDGET TOTAL ROUNDED TO NEXT HIGHEST \$10 WHERE APPLICABLE.
 PROJECTED ACTUAL WILL NOT NECESSARILY AGREE WITH BUDGET PRINTOUT DUE TO ITEMS
 IN PROCESS.**



TRANSPORTATION SERVICES

Transportation

The Transportation Department is responsible for the maintenance of the Town’s roads and sidewalks 24 hours a day, 365 days a year.

- Maintenance of all Town-owned roads, sidewalks, culverts, and storm sewers
- Compliance with all applicable legislation and Road Quality Management Standards
- Installation and replacement of roadway signs, street name signs on Town-owned roads
- Tree maintenance and litter clean up on Town-owned boulevards
- Maintenance of Town-owned parking lots and boulevards

Resources supporting these services

Staff	Full time: 15	Part Time: 7	Students: 5	
Assets	Facilities	Storage sheds	Replacement Cost	\$ 100,000
	Land improvements	Shoreline protection, noise wall	Historical Cost	\$ 2,335,000
	Vehicles	Trucks, sweepers, etc	Replacement Cost	\$ 3,200,000
	Equipment	Maintenance	Replacement Cost	\$ 980,000
	Linear assets	Roads, culverts, etc	Historical Cost	\$121,330,000

2018 Budget changes

- Increase in ashborer expenses and corresponding increase in Transfer from Reserve
- Increase in materials and equipment rental own due to expected increase in 2018



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TRANSPORTATION				
CHARGEBACK RECOVERY				
USER FEES				
ROADS CHARGEBACK RECOVERY	1,794	8,000	8,000	8,000
	1,794	8,000	8,000	8,000
GENERAL REVENUE				
USER FEES				
ROADS SERVICE CHARGE	9,859	8,000	8,000	9,000
GOVERNMENT TRANSFERS				
REGIONAL SWEEPING CHARGES	700	1,000	1,000	1,000
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVE FUNDS	-	-	120,000	120,000
TRANSFER FROM RESERVES	90,000	90,000	-	-
TRSFER FROM TREE PLANTING RESRV	55,000	55,000	55,000	55,000
	155,559	154,000	184,000	185,000
TOTAL REVENUES	157,353	162,000	192,000	193,000
BRIDGES & CULVERTS				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	539	270	210	220
REGULAR SALARIES AND WAGES	2,200	1,340	1,350	1,360
MATERIALS				
MATERIALS	1,434	1,000	1,000	1,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	534	500	500	500
	4,707	3,110	3,060	3,080
BRUSHING AND TREE MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,017	700	1,000	1,100
CASUAL&PART-TIME SAL&WAGES	7,837	7,000	7,500	7,600
EMPLOYEE BENEFITS	23,471	13,660	12,700	13,860
REGULAR SAL & WAGES-OVERTIME	1,811	-	-	-
REGULAR SALARIES AND WAGES	114,187	43,470	46,770	48,230
MATERIALS				
MATERIALS	2,109	1,000	1,000	1,100



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES	123,808	123,000	153,000	153,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	109,766	55,000	55,000	55,000
	384,006	243,830	276,970	279,890
CATCH BASINS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	150	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,158	-	-	-
EMPLOYEE BENEFITS	1,713	1,310	1,320	1,380
REGULAR SALARIES AND WAGES	7,442	4,440	4,730	4,860
MATERIALS				
MATERIALS	748	500	500	500
CONTRACTED SERVICES				
CONTRACTED SERVICES	50,787	37,000	49,000	52,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	3,035	3,000	3,000	3,000
	65,033	46,250	58,550	61,740
CHARGEBACK RECOVERY				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	4	-	-	-
CASUAL&PART-TIME SAL&WAGES	31	-	-	-
EMPLOYEE BENEFITS	17	-	-	-
REGULAR SALARIES AND WAGES	101	-	-	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	113	-	-	-
	266	-	-	-
CONTROL SIGNS & OL/CH SIGNAL				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	169	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,307	-	-	-
EMPLOYEE BENEFITS	8,631	10,440	8,950	10,090
REGULAR SAL & WAGES-OVERTIME	1,379	-	-	-
REGULAR SALARIES AND WAGES	29,326	32,850	33,610	34,930
MATERIALS				
MATERIALS	11,674	12,000	10,000	10,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES	9,958	12,000	10,000	12,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	5,561	6,000	6,000	6,000
	68,005	73,290	68,560	73,020
DITCHING & DITCH MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	138	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,066	-	-	-
EMPLOYEE BENEFITS	11,125	12,310	9,700	11,960
REGULAR SALARIES AND WAGES	38,455	39,340	40,290	41,640
MATERIALS				
MATERIALS	2,116	2,000	2,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	6,939	1,000	1,000	3,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	39,062	44,000	44,000	46,000
	98,901	98,650	96,990	105,600
DOWNTOWN SIDEWALK MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	717	1,070	1,100	1,200
CASUAL&PART-TIME SAL&WAGES	5,522	10,700	11,000	11,000
EMPLOYEE BENEFITS	528	550	500	510
REGULAR SAL & WAGES-OVERTIME	301	-	-	-
REGULAR SALARIES AND WAGES	1,981	1,960	2,010	2,030
MATERIALS				
MATERIALS	-	100	100	100
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,260	1,800	2,000	2,000
	11,309	16,180	16,710	16,840
DOWNTOWN TREE MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	8	-	-	-
CASUAL&PART-TIME SAL&WAGES	63	-	-	-
EMPLOYEE BENEFITS	31	930	1,180	1,210
REGULAR SALARIES AND WAGES	110	3,770	3,780	3,910



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	41	-	-	-
	253	4,700	4,960	5,120
ELECTRIC VEHICLE CHARGING STATION				
MATERIALS				
ELECTRICAL ENERGY	997	1,000	1,000	1,200
MATERIALS	943	-	1,000	2,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	218	-	2,000	3,000
	2,158	1,000	4,000	6,200
ENTRANCE CULVERT & CURB REPLACE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	4	-	-	-
CASUAL&PART-TIME SAL&WAGES	32	-	-	-
EMPLOYEE BENEFITS	6,793	7,730	7,630	7,730
REGULAR SALARIES AND WAGES	23,600	25,190	25,610	26,670
MATERIALS				
MATERIALS	6,978	7,000	7,000	8,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	24,388	27,000	27,000	27,000
	61,795	66,920	67,240	69,400
ENTRANCE CULVERT INSTALLATION				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	1,629	1,940	2,080	2,100
REGULAR SALARIES AND WAGES	5,392	7,180	7,390	7,540
MATERIALS				
MATERIALS	8,518	1,000	4,000	5,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	4,000	3,000	3,000	3,000
	19,539	13,120	16,470	17,640
LEAVE PICKUP				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	2,872	3,020	2,620	2,740
REGULAR SAL & WAGES-OVERTIME	61	-	-	-
REGULAR SALARIES AND WAGES	13,393	9,200	9,560	9,830



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	37,105	29,000	36,000	37,000
	53,431	41,220	48,180	49,570
LITTER PICKUP				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	399	510	520	530
CASUAL&PART-TIME SAL&WAGES	3,089	3,200	3,300	3,400
EMPLOYEE BENEFITS	5,081	4,970	4,740	4,980
REGULAR SAL & WAGES-OVERTIME	305	-	-	-
REGULAR SALARIES AND WAGES	19,196	16,430	16,980	17,380
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	5,370	5,000	5,000	5,000
	33,440	30,110	30,540	31,290
MISC MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	863	1,500	1,500	1,500
CASUAL&PART-TIME SAL&WAGES	6,548	8,800	8,800	8,900
CLOTHING ALLOWANCE	6,431	5,000	6,000	6,000
EMPLOYEE BENEFITS	36,675	6,410	20,130	24,160
MEAL ALLOWANCES	126	-	-	-
REGULAR SAL & WAGES-OVERTIME	2,395	-	-	-
REGULAR SALARIES AND WAGES	182,693	81,110	71,590	99,790
UNIFORMS AND CLOTHING	1,237	2,000	3,000	3,000
MATERIALS				
MATERIALS	1,251	1,000	2,000	2,000
MISCELLANEOUS (UNCLASSIFIED)	253	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	5,490	3,000	6,000	7,000
RENTS AND FINANCIAL EXPENSES				
UNIFORM AND CLOTHING RENTALS	7,979	10,000	9,000	9,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,586	7,000	5,000	5,000
	254,527	125,820	133,020	166,350
PATCH & SEAL				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	208	430	430	440



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CASUAL&PART-TIME SAL&WAGES	1,601	2,000	2,100	2,200
EMPLOYEE BENEFITS	6,002	6,280	6,170	6,360
REGULAR SALARIES AND WAGES	21,357	20,550	20,780	21,690
MATERIALS				
MATERIALS	9,238	4,000	7,000	8,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	10,866	8,000	9,000	10,000
	49,272	41,260	45,480	48,690
PATROLLING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	39	-	-	-
CASUAL&PART-TIME SAL&WAGES	308	-	-	-
EMPLOYEE BENEFITS	11,102	12,270	11,420	11,760
REGULAR SALARIES AND WAGES	37,593	38,750	39,680	41,020
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,957	3,600	3,600	3,600
	51,999	54,620	54,700	56,380
PAVEMENT MARKINGS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	14	-	-	-
CASUAL&PART-TIME SAL&WAGES	111	-	-	-
EMPLOYEE BENEFITS	4,691	5,680	5,510	5,620
REGULAR SAL & WAGES-OVERTIME	343	-	-	-
REGULAR SALARIES AND WAGES	14,146	18,310	18,980	19,390
MATERIALS				
MATERIALS	9,574	4,000	8,000	8,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	20,367	23,000	22,000	24,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	4,402	6,000	6,000	6,000
	53,648	56,990	60,490	63,010
PROTECTIVE BARRIERS				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	207	930	1,190	1,210
REGULAR SALARIES AND WAGES	738	3,770	3,910	4,030
MATERIALS				
MATERIALS	-	1,000	1,000	1,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	284	1,000	1,000	1,000
	1,229	6,700	7,100	7,240
RAILWAY CROSSING SIGNALS				
CONTRACTED SERVICES				
CONTRACTED SERVICES	23,973	25,000	25,000	25,000
	23,973	25,000	25,000	25,000
RIGHT OF WAY GRASS/WEED CUTTING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,523	1,100	1,600	1,700
CASUAL&PART-TIME SAL&WAGES	11,755	11,000	11,800	12,100
EMPLOYEE BENEFITS	9,782	13,460	11,750	12,990
REGULAR SALARIES AND WAGES	29,181	42,870	43,930	45,390
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	29,730	22,000	23,000	25,000
	81,971	90,430	92,080	97,180
ROAD CULVERT REPLACEMENT				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	30	2,230	2,440	2,500
REGULAR SALARIES AND WAGES	106	8,150	8,350	8,500
MATERIALS				
MATERIALS	1,922	2,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	23	5,000	5,000	-
	2,081	17,380	17,790	13,000
SAFETY DEVICES				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	-	-	10
REGULAR SALARIES AND WAGES	-	420	430	420
MATERIALS				
MATERIALS	1,123	1,000	1,000	1,000
	1,123	1,420	1,430	1,430
SAFETY EDUCATION				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	268	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CASUAL&PART-TIME SAL&WAGES	2,058	-	-	-
EMPLOYEE BENEFITS	7,087	5,680	5,450	5,930
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	261	-	-	-
REGULAR SALARIES AND WAGES	30,299	18,310	19,020	20,230
TUITIONS AND COURSES	20,426	16,000	16,000	17,000
MATERIALS				
PRINTING STATIONERY, SUPPLIES	76	-	-	-
TRAVEL	1,414	1,000	1,500	1,500
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	3,421	1,800	1,900	1,900
	65,328	42,790	43,870	46,560
SHOULDER MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	20	-	-	-
CASUAL&PART-TIME SAL&WAGES	150	-	-	-
EMPLOYEE BENEFITS	3,515	3,630	3,440	3,490
REGULAR SALARIES AND WAGES	13,121	11,340	11,850	12,120
MATERIALS				
MATERIALS	368	1,000	1,000	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	10,000	10,000	10,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	10,721	8,000	10,000	12,000
	27,895	33,970	36,290	37,610
SIDEWALK MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	312	-	-	-
CASUAL&PART-TIME SAL&WAGES	2,416	-	-	-
EMPLOYEE BENEFITS	2,493	2,250	2,460	2,510
REGULAR SAL & WAGES-OVERTIME	22	-	-	-
REGULAR SALARIES AND WAGES	9,467	8,540	9,000	9,170
MATERIALS				
MATERIALS	1,021	1,000	1,000	1,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,119	500	500	800



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	3,693	2,000	4,000	5,000
	20,543	14,290	16,960	18,480
STORM SEWERS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	233	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,649	-	-	-
EMPLOYEE BENEFITS	7,459	4,450	4,190	4,270
MEAL ALLOWANCES	396	-	-	-
REGULAR SAL & WAGES-OVERTIME	4,876	-	-	-
REGULAR SALARIES AND WAGES	30,983	14,190	14,720	15,100
CONTRACTED SERVICES				
CONTRACTED SERVICES	305	-	-	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	12,399	5,000	5,000	5,000
	58,300	23,640	23,910	24,370
STREET SIGNS				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	890	860	880
REGULAR SALARIES AND WAGES	-	3,500	3,510	3,640
MATERIALS				
MATERIALS	3,545	3,000	4,000	4,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	-	100	100	100
	3,545	7,490	8,470	8,620
SWEEPING				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	7,966	8,760	8,150	8,380
REGULAR SAL & WAGES-OVERTIME	242	-	-	-
REGULAR SALARIES AND WAGES	27,954	27,430	27,900	28,970
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	81,096	87,000	88,000	88,000
	117,258	123,190	124,050	125,350



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
SWEEPING MAIN ST/DIA				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	20	210	220
REGULAR SALARIES AND WAGES	-	1,180	1,210	1,220
	-	1,200	1,420	1,440
TRAFFIC COUNTS				
CONTRACTED SERVICES				
CONTRACTED SERVICES	7,774	8,000	9,000	10,000
	7,774	8,000	9,000	10,000
TREE PLANTING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	360	-	-	-
CASUAL&PART-TIME SAL&WAGES	2,793	-	-	-
EMPLOYEE BENEFITS	785	570	-	-
REGULAR SALARIES AND WAGES	2,874	2,240	-	-
MATERIALS				
MATERIALS	47,376	33,000	33,000	33,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	31,772	29,000	29,000	29,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,086	2,000	2,000	2,000
	87,046	66,810	64,000	64,000
WEEDS (PRIVATE PROPERTY)				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	30	210	220
REGULAR SALARIES AND WAGES	-	1,200	1,210	1,220
	-	1,230	1,420	1,440
WOLVERTON RD MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	2	-	-	-
CASUAL&PART-TIME SAL&WAGES	19	-	-	-
EMPLOYEE BENEFITS	77	1,580	1,720	1,760
REGULAR SAL & WAGES-OVERTIME	274	-	-	-
REGULAR SALARIES AND WAGES	3,975	6,000	6,340	6,480
MATERIALS				
MATERIALS	176	1,000	1,000	1,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,055	2,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,734	7,000	7,000	7,000
	8,312	17,580	18,060	18,240
TOTAL EXPENSES	1,718,667	1,398,190	1,476,770	1,553,780
LEVY IMPACT	(1,561,314)	(1,236,190)	(1,284,770)	(1,360,780)
BUDGET VARIANCE: 2017/2018, 2018/2019			3.93%	5.92%



TRANSPORTATION SERVICES

Winter Control

The Winter Control Department ensures that the Town’s roads and sidewalks are plowed, sanded or salted in the most timely and effective manner. During the winter season, patrols are checking road and sidewalk conditions as well as monitoring weather forecasts to ensure safe passage throughout the Town.

- Snow clearing and sanding / salting of Town-owned roads and sidewalks
- Compliance with all applicable legislation and Road Quality Management Standards
- Snow cleaning of Town-owned parking lots
- Thawing of frozen culverts

Resources supporting these services

Staff	Full time: 15	Part Time: 7		
Assets	Facilities	Salt / Sand dome	Replacement Cost	\$ 390,000
	Vehicles	Trucks, sweepers, etc	Replacement Cost	\$ 2,900,000
	Equipment	Maintenance	Replacement Cost	\$ 860,000

2018 Budget changes

- Decrease in materials and equipment rental own use due to expected costs in 2018.



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
WINTER CONTROL				
SANDING & SALTING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	75	-	-	-
CASUAL&PART-TIME SAL&WAGES	506	5,300	5,400	5,500
EMPLOYEE BENEFITS	13,340	8,740	8,190	8,420
MEAL ALLOWANCES	1,567	1,000	1,000	1,000
REGULAR SAL & WAGES-OVERTIME	28,103	25,000	25,000	25,000
REGULAR SALARIES AND WAGES	40,299	27,400	27,210	28,840
MATERIALS				
MATERIALS	110,585	70,000	62,000	70,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,341	-	-	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	103,005	98,000	98,000	98,000
	298,821	235,440	226,800	236,760
SIDEWALK PLOWING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	490	2,100	2,100	2,100
CASUAL&PART-TIME SAL&WAGES	2,358	13,000	13,300	13,500
EMPLOYEE BENEFITS	4,422	5,960	6,020	6,090
MEAL ALLOWANCES	468	500	500	500
REGULAR SAL & WAGES-OVERTIME	5,826	1,000	1,000	1,000
REGULAR SALARIES AND WAGES	9,485	19,480	20,190	20,610
MATERIALS				
MATERIALS	230	-	-	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	22,093	28,000	28,000	25,000
	45,372	70,040	71,110	68,800
SIDEWALK SANDING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	2,064	2,200	2,000	2,000
CASUAL&PART-TIME SAL&WAGES	8,836	12,900	13,000	13,000
EMPLOYEE BENEFITS	4,096	3,930	3,520	3,720
MEAL ALLOWANCES	1,225	-	-	-
REGULAR SAL & WAGES-OVERTIME	11,492	6,000	6,000	6,000
REGULAR SALARIES AND WAGES	12,608	11,920	12,410	12,680



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MATERIALS				
MATERIALS	2,339	5,000	5,000	5,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	33,896	30,000	30,000	30,000
	76,556	71,950	71,930	72,400
SNOW FENCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	762	-	-	-
CASUAL&PART-TIME SAL&WAGES	5,888	-	-	-
EMPLOYEE BENEFITS	3,583	5,590	5,280	5,480
REGULAR SALARIES AND WAGES	10,202	17,730	18,380	18,790
MATERIALS				
MATERIALS	2,286	3,000	3,000	3,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	3,012	4,000	3,000	3,000
	25,733	30,320	29,660	30,270
SNOW PLOWING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	94	1,800	1,290	7,210
CASUAL&PART-TIME SAL&WAGES	704	21,300	27,510	58,370
EMPLOYEE BENEFITS	16,555	21,780	23,170	25,050
MEAL ALLOWANCES	1,855	1,000	1,000	1,000
REGULAR SAL & WAGES-OVERTIME	23,263	14,000	12,000	12,000
REGULAR SALARIES AND WAGES	28,521	70,270	71,680	74,500
MATERIALS				
MATERIALS	224	1,000	1,000	1,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	2,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	98,174	98,000	98,000	98,000
	169,390	231,150	237,650	279,130
SNOW REMOVAL				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	233	2,220	2,380	2,440
REGULAR SALARIES AND WAGES	831	8,090	8,350	8,510
CONTRACTED SERVICES				
CONTRACTED SERVICES	560	1,000	1,000	1,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,486	12,000	12,000	12,000
	4,110	23,310	23,730	23,950
STANDBY				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	5,128	6,290	6,280	6,380
REGULAR SALARIES AND WAGES	20,461	20,800	21,540	21,970
	25,589	27,090	27,820	28,350
WINTER DRAINAGE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	15	-	-	-
CASUAL&PART-TIME SAL&WAGES	113	-	-	-
EMPLOYEE BENEFITS	385	3,040	2,730	2,790
REGULAR SAL & WAGES-OVERTIME	-	1,000	1,000	1,000
REGULAR SALARIES AND WAGES	851	9,730	9,970	10,130
MATERIALS				
MATERIALS	-	-	1,000	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	138	4,000	2,000	2,000
	1,502	17,770	16,700	15,920
TOTAL EXPENSES	647,073	707,070	705,400	755,580
LEVY IMPACT	(647,073)	(707,070)	(705,400)	(755,580)
BUDGET VARIANCE: 2017/2018, 2018/2019			(0.24%)	7.11%

TOWN OF GRIMSBY
OPERATING BUDGET ANALYSIS SHEET
2018

ACCOUNT NAME: Winter Control – Road & Sidewalk Salt & Sand/Salt	ACCOUNT NO:			
DETAILS	Projected		2018 PROPOSED BUDGET	
	ACTUAL \$	BUDGET \$		
Mixes – - Straight Salt - Sand/Salt mix - 5:1 (17%) by volume				

Total

COMMENTS: Winter Season

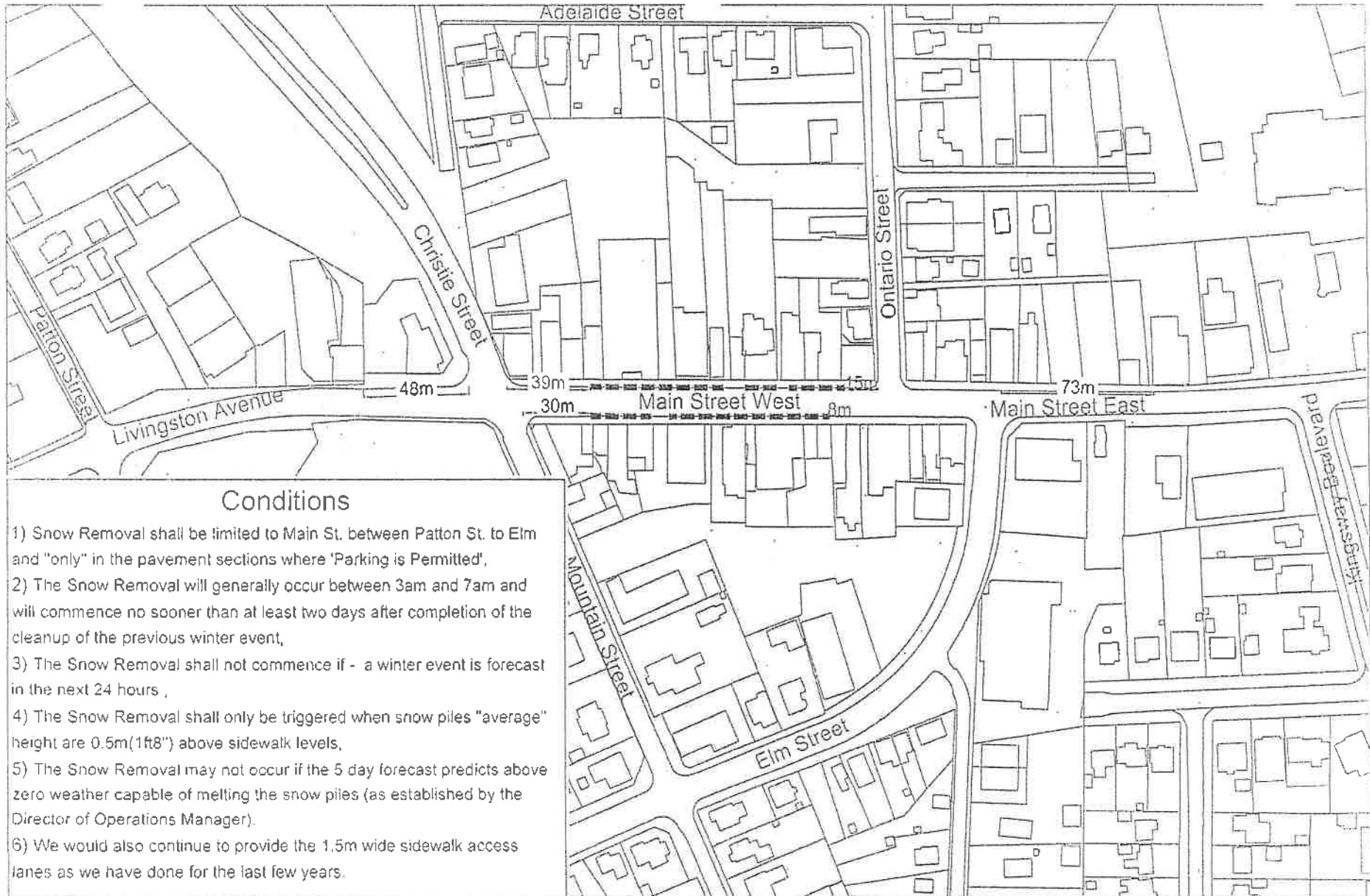
Year	Road Length (KM)	Sidewalk Length (KM)	Number of Salt /Sand Application Days	Severity of Winter (approx.)	Tonnes Sand/Salt Mix			Total Salt applied (including Salt in Sand Mix)
					Sand	Salt	Total	
04/05	153	76	54	Average	2500 + 500 = 3000			535t
05/06	155	77	51	Below average	1610 + 267 = 1877			336t
06/07	156	78	39	Below average	1515 + 303 = 1818			410t
07/08	159	79	55	Average	2931 + 236 = 3167			543t
08/09	160	80	44	Average	2502 + 261 = 2763			505t
09/10	161	81	36	Below average	1583 + 184 = 1583			342t
10/11	164	81	77	Above average	1390 + 245 = 1635			571t
11/12	166	81	27	Below average	847 + 211 = 1058			386t
12/13	166	82	32	Above average	1600 + 250 = 1750			642t
13/14	167	85	52	Above average	3700 + 923 = 4623			1,167t
14/15	167	85	45	Above average	3366 + 689 = 4055			887t
15/16	168	86	27	Above average	1862 + 381 = 2243			550t
16/17	171	93	31	Average	1909 + 364 = 2273			593t

**BUDGET TOTAL ROUNDED TO NEXT HIGHEST \$10 WHERE APPLICABLE.
PROJECTED ACTUAL WILL NOT NECESSARILY AGREE WITH BUDGET PRINTOUT DUE TO ITEMS IN PROCESS.**

Below Average = 400 and less

Average = 400-550 t salt

Above Average = 551 and over



Conditions

- 1) Snow Removal shall be limited to Main St. between Patton St. to Elm and "only" in the pavement sections where 'Parking is Permitted',
- 2) The Snow Removal will generally occur between 3am and 7am and will commence no sooner than at least two days after completion of the cleanup of the previous winter event,
- 3) The Snow Removal shall not commence if - a winter event is forecast in the next 24 hours ,
- 4) The Snow Removal shall only be triggered when snow piles "average" height are 0.5m(1ft8") above sidewalk levels,
- 5) The Snow Removal may not occur if the 5 day forecast predicts above zero weather capable of melting the snow piles (as established by the Director of Operations Manager).
- 6) We would also continue to provide the 1.5m wide sidewalk access lanes as we have done for the last few years.

LEGEND

--- EXISTING PARKING / PROPOSED SNOW REMOVAL

--- EXISTING PARKING / PROPOSED SNOW REMOVAL



Town of Grimsby
Engineering
Department of Public Works

MAIN STREET SNOW REMOVAL

APPROVED

R. L. K.

DATE

Feb 4, 2015

REV No

SCALE

N.T.S.

REPORT No



TRANSPORTATION SERVICES

Parking Lots

The Town's provides temporary parking for the downtown area through two parking lots on either side of Main St. The parking lots are available 24 hr/day, 365 days per year and free of charge.

- Maintenance of the parking lots
- Electric charging station

Resources supporting these services

Staff	Full time: 15	Part Time: 7		
Assets	Land improvements	Parking lots	Historical Cost	\$ 275,000

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PARKING LOTS				
PARKING LOT MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	13	-	-	-
CASUAL&PART-TIME SAL&WAGES	100	-	-	-
EMPLOYEE BENEFITS	878	1,500	1,570	1,630
REGULAR SALARIES AND WAGES	1,188	5,320	5,400	5,520
MATERIALS				
MATERIALS	694	1,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	578	-	-	-
	3,451	7,820	8,970	9,150
TOTAL EXPENSES	3,451	7,820	8,970	9,150
LEVY IMPACT	(3,451)	(7,820)	(8,970)	(9,150)
BUDGET VARIANCE: 2017/2018, 2018/2019			14.71%	2.01%

TOWN OF GRIMSBY
OPERATING BUDGET ANALYSIS SHEET
2018

ACCOUNT NAME: Parking Lot Maintenance	ACCOUNT NO: 01-2-351454
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DETAILS	Projected		2018 PROPOSED BUDGET	
	ACTUAL \$	BUDGET \$		
Line Marking including North Side lot Snow Removal Patching Pot Holes General Cleanup – leaves and litter Lots: - Town Hall - Christie Street lot - (Giant Tiger) entrance South Side lot (Balsam Lane) Temple Lane lot Elizabeth Street lot Note: Zellers (Giant Tiger) Parking Lot Maintenance discontinued in 1994.				
Total				

COMMENTS:

**BUDGET TOTAL ROUNDED TO NEXT HIGHEST \$10 WHERE APPLICABLE.
 PROJECTED ACTUAL WILL NOT NECESSARILY AGREE WITH BUDGET PRINTOUT DUE TO ITEMS
 IN PROCESS.**



TRANSPORTATION SERVICES

Streetlights

The Town's provides street lighting in the urban areas to enhance the safety of night driving 365 days per year. The Town also enhances the holiday spirit in December with holiday lights in the Downtown core.

- Streetlights were converted to LED in 2014 to reduce energy costs
- Maintenance of the streetlights
- Provision of holiday lights in the Downtown core

Resources supporting these services

Assets	Equipment	Streetlights	Historical Cost \$ 1,950,000
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2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
STREETLIGHTS				
CHRISTMAS LGHTS EQUIP MTCE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	570	610	630
REGULAR SALARIES AND WAGES	-	2,240	2,290	2,300
	-	2,810	2,900	2,930
EQUIPMENT MTCE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	446	550	500	510
MEAL ALLOWANCES	126	-	-	-
REGULAR SAL & WAGES-OVERTIME	968	-	-	-
REGULAR SALARIES AND WAGES	201	1,960	2,010	2,030
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	796	-	-	-
	2,537	2,510	2,510	2,540
GR POWER EQUIP MTCE				
MATERIALS				
ELECTRICAL ENERGY	168,793	205,000	210,000	215,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	14,714	20,000	20,000	20,000
	183,507	225,000	230,000	235,000
TOTAL EXPENSES	186,044	230,320	235,410	240,470
LEVY IMPACT	(186,044)	(230,320)	(235,410)	(240,470)
BUDGET VARIANCE: 2017/2018, 2018/2019			2.21%	2.15%



TRANSPORTATION SERVICES

Health & Safety

The Town is dedicated to ensuring all workers have the right to a safe workplace and return home each day safe and sound. The Town has developed policies and procedures under the Occupational Health and Safety Act to make certain all employees are properly trained and aware of workplace risks and hazards.

- Commitment of Council and senior management for a safe workplace for all employees
- Continual training of staff through external and internal courses
- Joint Health & Safety Committee continually inspects facilities to ensure a safe work environment
- Preparation and maintenance of facility safety plans

Resources supporting these services

Staff representatives: 13

2018 Budget changes

- Removal of Transfer from Reserve to offset study costs.



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
HEALTH & SAFETY				
GENERAL REVENUE				
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	6,033	10,000	-	-
	6,033	10,000	-	-
TOTAL REVENUES	6,033	10,000	-	-
GENERAL ADMIN				
SALARIES AND BENEFITS				
TRAINING PROGRAMS	1,483	2,000	2,000	2,000
MATERIALS				
MATERIALS	153	-	5,000	5,000
MEMBERSHIPS AND SUBSCRIPTIONS	10,134	10,000	10,000	10,000
MISCELLANEOUS (UNCLASSIFIED)	2,022	3,000	3,000	3,000
CONTRACTED SERVICES				
STUDIES	7,677	9,000	5,000	6,000
	21,469	24,000	25,000	26,000
TOTAL EXPENSES	21,469	24,000	25,000	26,000
LEVY IMPACT	(15,436)	(14,000)	(25,000)	(26,000)
BUDGET VARIANCE: 2017/2018, 2018/2019			78.57%	4.00%



TRANSPORTATION SERVICES

Administration Building

The Administration Building houses the offices of the majority of the Town’s Departments and Council Chambers. The building was renovated in 2010-2011 and designed to be more sustainable through water and energy reduction and more accessible by creating a barrier-free environment.

- Awarded LEED Silver 2013 from the Canada Green Building Council
- Turbine provides additional power generation to reduce reliance on electrical energy

Resources supporting these services

Assets	Facilities	Town Hall	Replacement Cost	\$6,500,000
	Facilities	Turbine & noise wall	Historical Cost	\$ 960,000

2018 Budget changes

- New revenue source from allocation of overhead recovery from development related fees with capital portion of overhead recovery transferred to reserve
- Decrease in turbine operating costs for 2018



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ADMINISTRATION BLDG				
GENERAL REVENUE				
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	16,338	40,000	20,000	-
OTHER REVENUES				
DAAP OVERHEAD RECOVERY	3,275	-	25,000	25,000
DAAP CAPITAL RECOVERY	1,883	-	15,000	15,000
	21,496	40,000	60,000	40,000
TOTAL REVENUES	21,496	40,000	60,000	40,000
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	350	400	400	400
CASUAL&PART-TIME SAL&WAGES	2,736	-	-	-
EMPLOYEE BENEFITS	1,338	-	2,030	2,130
REGULAR SAL & WAGES-OVERTIME	161	-	-	-
REGULAR SALARIES AND WAGES	7,662	-	6,710	7,090
MATERIALS				
CLEANING & MTCE MATERIALS	2,640	3,500	4,000	4,000
MATERIALS	6,984	8,000	5,000	6,000
UTILITIES-HEAT	37,979	28,000	33,000	39,000
UTILITIES-LIGHT	46,075	60,000	55,000	55,000
UTILITIES-WATER	186	700	700	700
CONTRACTED SERVICES				
CLEANING SERVICES	35,349	41,000	42,000	42,000
CONTRACTED SERVICES	33,648	35,000	35,000	35,000
GENERAL MAINTENANCE & REPAIRS	25,798	30,000	35,000	35,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	13,739	13,710	14,310	14,600
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,588	500	1,000	1,000
NETWORK SERVICES CHARGES	5,070	5,070	7,920	9,550
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	1,830	-	15,000	15,000
	223,133	225,880	257,070	266,470



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TURBINE				
CONTRACTED SERVICES				
CONTRACTED SERVICES	16,719	40,000	20,000	20,000
	16,719	40,000	20,000	20,000
TOTAL EXPENSES	239,852	265,880	277,070	286,470
LEVY IMPACT	(218,356)	(225,880)	(217,070)	(246,470)
BUDGET VARIANCE: 2017/2018, 2018/2019			(3.90%)	13.54%



TRANSPORTATION SERVICES

Public Works Fleet & Equipment

The Public Works Fleet & Equipment Department maintains the Public Works, Environmental Services and Fire vehicles and equipment. Staff mechanics conduct the mandatory vehicle inspections and perform repairs and maintenance to ensure the Town’s fleet and equipment are safe, reliable and available for service.

- Licensed, experienced staff mechanic
- Average # of annual inspections performed in the year - 200
- Average # of preventative maintenance services performed in the year - 50

Resources supporting these services

Staff	Full time: 1	Part Time: 1	
Assets	Vehicles	Fleet of 60 vehicles	Cost \$ 6,100,000
Maintained	Equipment	Over 140 pieces of equipment	Cost \$ 1,980,000

2018 Budget changes

- 2018 budget includes proposed conversion of part time mechanic to full time mechanic
- Decrease in vehicle repairs costs related to conversion of part time mechanic



TOWN OF GRIMSBY 2018 BUDGET REPORT PUBLIC WORKS

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PW FLEET & EQUIP				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	1,430	2,000	2,000	2,000
INTERFUNCTIONAL REVENUES				
EQUIPMENT REVENUE	977,977	978,940	972,840	990,060
	979,407	980,940	974,840	992,060
TOTAL REVENUES	979,407	980,940	974,840	992,060
FLEET MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,781	2,500	-	-
CASUAL&PART-TIME SAL&WAGES	13,395	25,000	-	-
EMPLOYEE BENEFITS	17,227	20,660	26,950	30,630
MEAL ALLOWANCES	198	200	200	200
REGULAR SAL & WAGES-OVERTIME	3,240	1,500	3,000	3,000
REGULAR SALARIES AND WAGES	54,153	72,250	89,540	103,120
MATERIALS				
VEHICLE AND EQUIPMENT REPAIRS	296,179	320,400	280,400	280,130
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	538,430	574,750	574,980
	386,173	980,940	974,840	992,060
TOTAL EXPENSES	386,173	980,940	974,840	992,060
LEVY IMPACT	593,234	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



TRANSPORTATION SERVICES

Crossing Guards

The Town is committed to the safe movement of children in our community to and from school. The Town employs 12 crossing guards at strategic locations for Central Public School, Nelles Public School and Smith School.

- Services provided three times daily before and after school and at lunch break

Resources supporting these services

Staff Part time: 11

2018 Budget changes

- 2018 wages and benefits impacted by Bill 148.



TOWN OF GRIMSBY 2018 BUDGET REPORT ADMINISTRATION

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CROSSING GUARDS				
CROSSING PATROLS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	7,112	8,970	15,140	15,730
CASUAL&PART-TIME SAL&WAGES	74,210	72,470	84,150	88,440
UNIFORMS AND CLOTHING	-	2,500	2,500	2,500
MATERIALS				
MISCELLANEOUS (UNCLASSIFIED)	20	-	-	-
TELEPHONE	58	-	-	-
	81,400	83,940	101,790	106,670
TOTAL EXPENSES	81,400	83,940	101,790	106,670
LEVY IMPACT	(81,400)	(83,940)	(101,790)	(106,670)
BUDGET VARIANCE: 2017/2018, 2018/2019			21.27%	4.79%



HEALTH SERVICES

Mountain Cemetery

Queens Lawn Cemetery

Health Services - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Grimsby Mountain Cemetery			
Funeral services - casket burial		Cemeteries Act	
Funeral services - cremated remains		Cemeteries Act	
Funeral services - columbarium niches		Cemeteries Act	
Marker and foundation installation		Cemeteries Act	
Disinterment services		Cemeteries Act	
Maintenance of grounds			Industry Standard
Cemetery inquiries - historical information			
Cemetery inquiries - plot information			
Queen's Lawn Cemetery			
Funeral services - casket burial		Cemeteries Act	
Funeral services - cremated remains		Cemeteries Act	
Disinterment services		Cemeteries Act	
Maintenance of grounds			Industry Standard
Cemetery inquiries - historical information			
Cemetery inquiries - plot information			



HEALTH SERVICES

Grimsby Mountain Cemetery

Grimsby Mountain Cemetery is located at the corner of Mountain and Elm Tree Roads and comprises 32.5 acres. The Cemetery was opened in 1998 and will continue to meet the needs of Grimsby residents well into the future. The Cemetery offers a variety of interment options including full casket burial, cremated remains burial, and above-ground columbarium niches.

- Funeral services provided
- Marker and foundation installation provided
- General maintenance of grounds
- Over 5,800 plots exist currently
- 40 niches exist currently

Resources supporting these services

Staff	Full time: 1	Students: 2	
Assets	Facilities	Columbarium, storage sheds	Historical Cost \$ 35,000
	Equipment	Maintenance	Historical Cost \$ 145,000

2018 Budget changes

- Increase in plot sale fees
- Removal of Transfer to Queen's Lawn expense, offset by removal of Transfer from Mountain revenue in the Queen's Lawn Cemetery budget



TOWN OF GRIMSBY 2018 BUDGET REPORT CEMETERIES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MOUNTAIN CEMETERY				
GENERAL REVENUE				
USER FEES				
BURIAL CHARGES	42,031	37,500	40,000	40,000
RENTAL FACILITIES	4,174	2,000	4,000	4,000
WAGES RECOVERED	5,241	3,000	4,000	4,000
PLOT RESALE	-	2,000	2,000	2,000
INVESTMENT INCOME				
INVESTMENT INCOME-OTHER	13,681	19,000	20,000	20,000
OTHER REVENUES				
MARKERS,FOUNDATIONS,MISC.	15,607	13,000	15,000	16,000
SALE OF MEMORIAL BENCHES	897	-	-	-
SALE OF PLOTS	75,134	50,300	60,000	62,000
	156,765	126,800	145,000	148,000
TOTAL REVENUES	156,765	126,800	145,000	148,000
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	808	560	800	900
CASUAL&PART-TIME SAL&WAGES	6,271	6,500	6,700	6,900
EMPLOYEE BENEFITS	6,167	6,390	6,840	6,950
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	215	-	-	-
REGULAR SALARIES AND WAGES	20,541	21,780	22,600	23,090
MATERIALS				
MATERIALS	3,463	1,500	3,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	100	100	100
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	13,807	16,000	15,000	15,000
TRANSFER TO QUEENS LAWN CEMETER	-	27,010	-	-
	51,290	79,840	55,040	55,940
FUNERALS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	53	-	-	-
CASUAL&PART-TIME SAL&WAGES	413	-	-	-
EMPLOYEE BENEFITS	2,839	2,990	2,760	2,800



TOWN OF GRIMSBY 2018 BUDGET REPORT CEMETERIES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MEAL ALLOWANCES	18	50	-	-
REGULAR SAL & WAGES-OVERTIME	2,294	800	900	900
REGULAR SALARIES AND WAGES	8,690	9,120	9,450	9,680
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	7,494	6,000	6,500	7,000
	21,801	18,960	19,610	20,380
GENERAL ADMIN				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	3,412	3,500	3,540	3,570
REGULAR SAL & WAGES-OVERTIME	148	-	-	-
REGULAR SALARIES AND WAGES	16,725	16,780	17,080	17,450
MATERIALS				
CEMETERY PLOT BUYBACK	354	-	-	-
LICENCE FEE	-	1,200	1,200	1,200
SERVICE CHARGES	2,672	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	-	1,600	1,650	1,700
PROFESSIONAL FEES	2,915	-	3,000	3,000
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	3,800	3,800	4,450	5,360
AMORTIZATION				
AMORTIZATION	612	-	-	-
	30,638	26,880	30,920	32,280
MARKERS & FOUNDATIONS				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	300	110	130
REGULAR SALARIES AND WAGES	-	720	740	740
MATERIALS				
MATERIALS	400	100	460	500
	400	1,120	1,310	1,370
TOTAL EXPENSES	104,129	126,800	106,880	109,970
LEVY IMPACT	52,636	-	38,120	38,030
BUDGET VARIANCE: 2017/2018, 2018/2019			100.00%	(0.24%)



HEALTH SERVICES

Queen's Lawn Cemetery

Queen's Lawn Cemetery is located on Main Street East, west of Nelles Road and was opened in 1897. The Cemetery has no remaining plots for sale.

- Funeral services provided
- Marker and foundation installation provided
- General maintenance of grounds
- Over 12,200 plots exist

Resources supporting these services

Staff	Full time: 1	Students: 2	
Assets	Facilities	Storage sheds	Historical Cost \$ 30,000
	Equipment	Maintenance	Historical Cost \$ 145,000

2018 Budget changes

- Decrease in projected revenues to reflect longer term trends
- Removal of Transfer from Mountain revenue, offset by removal of Transfer to Queen's Lawn expense in Mountain Cemetery budget.



TOWN OF GRIMSBY 2018 BUDGET REPORT CEMETERIES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
QUEENSLAWN CEMETERY				
GENERAL REVENUE				
USER FEES				
BURIAL CHARGES	38,857	53,500	50,000	50,000
RENTAL FACILITIES	1,239	4,000	3,000	3,000
WAGES RECOVERED	2,109	6,000	4,000	4,000
PLOT RESALE	-	300	300	300
INVESTMENT INCOME				
INVESTMENT INCOME-OTHER	14,003	13,000	13,000	13,000
OTHER REVENUES				
MARKERS,FOUNDATIONS,MISC.	6,305	7,000	7,000	7,000
SALE OF MEMORIAL BENCHES	-	1,000	1,000	1,000
SALE OF PLOTS	134	5,690	3,000	3,000
MUNICIPAL CONTRIBUTION				
TRANS. FROM MOUNTAIN CEMETERY	-	27,010	-	-
	62,647	117,500	81,300	81,300
TOTAL REVENUES	62,647	117,500	81,300	81,300
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,080	1,080	2,300	2,400
CASUAL&PART-TIME SAL&WAGES	7,000	7,000	7,000	8,000
EMPLOYEE BENEFITS	13,738	14,010	12,840	13,980
REGULAR SALARIES AND WAGES	48,682	43,880	45,730	46,740
MATERIALS				
MATERIALS	6,535	4,500	5,500	6,000
UTILITIES-LIGHT	805	900	1,000	1,000
UTILITIES-WATER	424	600	600	600
RENTS AND FINANCIAL EXPENSES				
INSURANCE	2,748	2,750	2,860	2,920
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	42,011	36,000	39,000	40,000
	123,023	110,720	116,830	121,640
FUNERALS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	5	-	-	-
CASUAL&PART-TIME SAL&WAGES	38	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT CEMETERIES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
EMPLOYEE BENEFITS	2,969	4,330	3,800	3,860
REGULAR SAL & WAGES-OVERTIME	1,044	1,300	1,300	1,300
REGULAR SALARIES AND WAGES	7,299	12,930	13,450	13,690
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	6,166	9,000	6,000	6,000
	17,521	27,560	24,550	24,850
GENERAL ADMIN				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	1,959	2,010	2,040	2,060
REGULAR SAL & WAGES-OVERTIME	63	-	-	-
REGULAR SALARIES AND WAGES	9,582	9,610	9,780	9,990
MATERIALS				
CEMETERY PLOT BUYBACK	3,327	-	-	-
LICENCE FEE	-	600	-	-
MISCELLANEOUS (UNCLASSIFIED)	175	-	-	-
TELEPHONE	61	60	70	70
SERVICE CHARGES	697	-	-	-
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	4,530	4,530	5,490	6,610
AMORTIZATION				
AMORTIZATION	15,287	-	-	-
	35,681	16,810	17,380	18,730
MARKERS & FOUNDATIONS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	20	-	-	-
CASUAL&PART-TIME SAL&WAGES	154	-	-	-
EMPLOYEE BENEFITS	155	390	110	130
REGULAR SALARIES AND WAGES	395	720	770	770
MATERIALS				
MATERIALS	-	100	100	100
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	361	200	200	200
	1,085	1,410	1,180	1,200
TOTAL EXPENSES	177,310	156,500	159,940	166,420
LEVY IMPACT	(114,663)	(39,000)	(78,640)	(85,120)
BUDGET VARIANCE: 2017/2018, 2018/2019			101.64%	8.24%



RECREATION, FACILITIES & CULTURE

Programs

Peach King Centre

Grimsby Lions Pool

Livingston Activity Centre

Pump House

East Grimsby Community Centre

Parks Shop

Carnegie

Southward Community Park

Fleet & Equipment

RCF - List of Services Provided	
Recreation Programs	Peach King Centre
Camp programs	Two indoor ice pads
Community / special events	Splash pad
Other recreation events	Mini soccer field
Baseball diamond maintenance	Fitness facility
Soccer field maintenance	Auditorium rentals
Playground maintenance	Board room rentals
Trail maintenance	Fitness programs
Parks maintenance	
Flower basket maintenance	
Formal planting / beautification	
Irrigation system maintenance	
Lawn bowling green maintenance	
Tennis court maintenance	
Outdoor ice rink maintenance	
Skateboard park maintenance	
Facility rentals - parks and buildings	
Grimsby Lions Pool	Livingston Activity Centre
Outdoor heated pool	Programs and activities
Swimming lessons	Community services
Recreational summer swim team league	Maintenance of facility
Camp swims	
Swim camp	
Public swim	
Lifeguard training	
Swim meets / special events	
Pool rental	
Maintenance of facility	
Pump House	East Grimsby Community Centre
Facility rental	Facility rental
Maintenance of facility	Maintenance of facility
Parks Shop	Carnegie
Storage of parks fleet and equipment	Facility rental
Maintenance of facility	Maintenance of facility
Southward Community Park	Fleet & Equipment
Facility rental	Maintain vehicles and equipment
Maintenance of facility	Perform mandatory vehicle inspections
Baseball diamond maintenance	Maintain inventory of parts
Soccer field maintenance	
Trail maintenance	
Parks maintenance	
Irrigation system maintenance	
Outdoor ice rink	
BMX park	
Leash-free dog park	



RECREATION, FACILITIES & CULTURE

Recreation Programs

The Recreation, Facilities & Culture department is responsible for recreational programming for residents and non-residents at the various facilities located throughout Grimsby. The Department provides quality, safe and enjoyable recreation, sport and passive recreational opportunities and strives to meet and exceed the needs of the community through active engagement of individuals, partnerships, community outreach, voluntarism and event initiatives.

- Provides camps and other recreation programs throughout the year
- Maintain trails, parks, sports fields, playground equipment and open spaces
- Ensures public safety regarding parks, sports fields and their amenities
- Organizes and supports community events such as the Santa Claus parade and Canada Day fireworks

Resources Supporting These Services

Staff	Full time: 19	Part Time: 18	Students: 43
Assets	Facilities	Club houses, storage sheds, etc	Historical Cost \$ 130,000
	Land improvements	Playgrounds, splash pad, skatepark	Historical Cost \$ 2,890,000
	Vehicles	Trucks	Historical Cost \$ 380,000
	Equipment	Maintenance	Historical Cost \$ 600,000

2018 Budget changes

- One additional staff member added in 2018
- Bill 148 impact for part time & casual staff
- Reallocation of salaries within the department to better reflect projected works
- Decrease in facility rental fees are offset by increased revenues under respective facilities
- Addition of the Doors Open event increases revenues and expenses
- Increase in contracted services due to expected expenses in 2018



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RECREATION PROGRAMS				
GENERAL REVENUE				
USER FEES				
FACILITIES RENTAL	30,663	58,000	33,000	34,000
MISCELLANEOUS REVENUE	14,549	11,100	14,000	15,000
SPECIAL EVENT FEES	7,056	2,400	8,000	8,500
PROGRAM FEES	120,058	140,000	138,000	140,000
CONTRACT PROGRAM FEES	140,299	148,500	150,000	153,000
	312,625	360,000	343,000	350,500
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
PROVINCIAL GRANT	7,100	-	-	-
OTHER REVENUES				
YOUTH & COMMUNITY WAGE SUBSIDY	1,197	8,000	-	-
	8,297	8,000	-	-
TOTAL REVENUES	320,922	368,000	343,000	350,500
ALWAY COMMUNITY CENTRE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	54	-	-	-
REGULAR SALARIES AND WAGES	312	-	-	-
MATERIALS				
MATERIALS	577	-	650	650
UTILITIES-LIGHT	3,047	-	3,400	3,400
UTILITIES-WATER	630	-	700	800
CONTRACTED SERVICES				
CONTRACTED SERVICES	4,514	-	3,200	3,200
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	98	-	500	500
	9,232	-	8,450	8,550
BASEBALL DIAMOND MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	422	1,130	1,200	1,300
CASUAL&PART-TIME SAL&WAGES	2,296	6,260	6,400	6,700
EMPLOYEE BENEFITS	2,949	4,700	1,030	1,110
REGULAR SALARIES AND WAGES	6,460	14,460	3,470	3,630



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MATERIALS				
EQUIPMENT REPAIRS & MTCE	640	3,000	2,700	3,000
MATERIALS	10,934	11,000	10,000	10,000
UTILITIES-LIGHT	6,841	8,100	8,000	8,000
UTILITIES-WATER	789	4,500	4,600	4,800
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,101	2,500	2,600	2,800
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	14,715	15,000	15,500	15,500
	47,147	70,650	55,500	56,840

DAYCAMP

SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	11,966	13,280	14,900	15,960
CASUAL&PART-TIME SAL&WAGES	95,142	73,740	113,000	114,000
REGULAR SAL & WAGES-OVERTIME	198	-	-	-
UNIFORMS AND CLOTHING	1,934	2,000	2,000	2,200
MATERIALS				
MISCELLANEOUS (UNCLASSIFIED)	266	500	500	600
PROGRAM MATERIALS	4,767	7,000	7,000	7,500
TRAVEL	-	700	700	800
CONTRACTED SERVICES				
CONTRACT SERVICE-DAY CAMP BUS	8,319	14,000	12,000	13,000
	122,592	111,220	150,100	154,060

FLOWER BASKETS MTCE

SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	154	560	560	560
CASUAL&PART-TIME SAL&WAGES	817	3,080	3,400	3,600
EMPLOYEE BENEFITS	1,007	570	520	580
REGULAR SAL & WAGES-OVERTIME	490	500	500	500
REGULAR SALARIES AND WAGES	3,748	2,240	1,980	2,100
MATERIALS				
MATERIALS	-	200	300	400
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	7,287	3,500	4,000	5,000
	13,503	10,650	11,260	12,740



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
FORMAL PLANTING/BEAUTIFICATION				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	840	300	800	850
CASUAL&PART-TIME SAL&WAGES	6,577	1,680	5,500	6,000
EMPLOYEE BENEFITS	2,464	2,250	1,020	1,100
REGULAR SALARIES AND WAGES	7,868	8,540	3,280	3,510
MATERIALS				
FACILITY IMPROVEMENT	-	4,000	4,000	5,000
MATERIALS	11,783	15,000	15,200	15,500
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,710	2,100	2,800	3,000
	32,242	33,870	32,600	34,960
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	31	-	-	-
COMMITTEE LAY MEMBERS' FEES	1,600	1,710	1,800	1,800
EMPLOYEE BENEFITS	17,478	20,620	20,090	20,790
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	669	1,500	1,550	1,550
REGULAR SALARIES AND WAGES	75,042	75,130	72,020	75,970
TUITIONS AND COURSES	1,663	1,000	2,000	3,000
MATERIALS				
ADVERTISING/PROMOTIONS	6,479	6,500	7,500	8,500
COMMUNITY ACTIVITIES	156	-	-	-
CONFERENCES/WORKSHOPS	1,767	5,500	5,500	5,500
MEMBERSHIPS AND SUBSCRIPTIONS	1,817	2,500	2,500	2,500
MISCELLANEOUS (UNCLASSIFIED)	39	-	-	-
NON TRADITIONAL FUNDING	2,246	12,100	12,000	13,000
OFFICE EQUIPMENT PURCHASES	1,683	5,000	5,000	6,000
POSTAGE	701	1,000	1,000	1,000
PRINTING STATIONERY, SUPPLIES	2,992	3,000	3,200	3,400
TELEPHONE	1,764	1,000	1,000	1,500
TRAVEL	2,613	3,850	3,600	3,800
SERVICE CHARGES	19,798	19,000	21,000	24,000
COMMUNITY PARTNERSHIPS	3,000	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	331	3,000	800	1,000



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RENTS AND FINANCIAL EXPENSES				
INSURANCE	13,739	13,740	14,310	14,590
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	44,670	44,670	55,330	66,670
PHOTOCOPYING CHARGES	5,000	5,000	4,000	4,000
	205,296	225,820	234,200	258,570

GENERAL PARKS MTCE

SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	5,587	5,720	7,700	8,200
CASUAL&PART-TIME SAL&WAGES	39,733	32,000	45,000	48,000
CLOTHING ALLOWANCE	2,687	2,000	2,200	2,500
EMPLOYEE BENEFITS	94,769	82,580	117,980	124,990
MEAL ALLOWANCES	234	-	-	-
REGULAR SAL & WAGES-OVERTIME	11,853	8,000	5,200	6,000
REGULAR SAL&WAGES (SHIFT PREM)	13	-	-	-
REGULAR SALARIES AND WAGES	354,265	321,100	416,040	436,070
TUITIONS AND COURSES	2,818	1,500	2,000	2,500
MATERIALS				
EQUIPMENT REPAIRS & MTCE	4,181	10,000	10,000	10,000
FACILITY IMPROVEMENT	2,911	20,000	20,000	20,000
MATERIALS	50,407	45,000	52,000	54,000
SAFETY SUPPLIES	5,635	5,000	5,400	5,600
SMALL TOOLS	285	2,000	2,000	2,000
UTILITIES-LIGHT	1,360	1,600	1,700	1,800
UTILITIES-WATER	16,758	24,000	24,000	25,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	100,331	100,000	51,000	66,000
RENTS AND FINANCIAL EXPENSES				
RENTAL LEAWOOD ESTATES	1,000	1,000	1,000	1,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	94,120	90,000	97,000	100,000
	788,947	751,500	860,220	913,660

GRASS CUTTING - BALL DIAMONDS

SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	168	720	720	720
CASUAL&PART-TIME SAL&WAGES	1,302	3,990	4,000	4,000
EMPLOYEE BENEFITS	1,984	2,250	2,220	2,340
REGULAR SALARIES AND WAGES	5,035	8,540	7,320	7,690



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	7,627	8,500	8,600	8,800
	16,116	24,000	22,860	23,550
GRASS CUTTING-NEIGHBOURHOOD PARKS				
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	-	114,000	129,000
	-	-	114,000	129,000
GRASS CUTTING-SCHOOLS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	85	680	100	110
CASUAL&PART-TIME SAL&WAGES	659	3,760	900	900
EMPLOYEE BENEFITS	1,921	3,930	520	580
REGULAR SALARIES AND WAGES	2,337	11,890	1,980	2,100
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	3,242	2,900	3,000	3,200
	8,244	23,160	6,500	6,890
IRRIGATION SYSTEMS MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	-	80	100	120
CASUAL&PART-TIME SAL&WAGES	-	410	450	470
EMPLOYEE BENEFITS	1,330	1,290	1,250	1,350
REGULAR SAL & WAGES-OVERTIME	23	-	-	-
REGULAR SALARIES AND WAGES	4,726	4,400	4,500	4,700
MATERIALS				
MATERIALS	1,074	1,500	1,500	1,500
CONTRACTED SERVICES				
CONTRACTED SERVICES	8,355	6,500	6,500	6,500
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,982	2,500	2,600	2,700
	17,490	16,680	16,900	17,340
LAWN BOWLING GREEN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	8	250	100	100
CASUAL&PART-TIME SAL&WAGES	66	1,380	1,000	1,000
EMPLOYEE BENEFITS	2,102	2,020	2,790	2,990



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	570	650	670	670
REGULAR SALARIES AND WAGES	5,981	7,600	9,290	9,800
MATERIALS				
MATERIALS	1,831	3,500	3,000	3,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,730	2,400	2,300	2,300
	12,306	17,800	19,150	19,860
MARCH BREAK				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	-	880	-	-
CASUAL&PART-TIME SAL&WAGES	-	5,000	-	-
MATERIALS				
PROGRAM MATERIALS	-	3,500	-	-
	-	9,380	-	-
MISC REC PROGRAMS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	4,424	5,600	6,500	7,000
CASUAL&PART-TIME SAL&WAGES	42,117	31,140	38,000	36,000
MATERIALS				
PROGRAM MATERIALS	3,748	5,000	5,000	5,500
CONTRACTED SERVICES				
CONTRACTED SERVICES	19,960	20,000	22,000	24,000
	70,249	61,740	71,500	72,500
OUTDOOR ICE RINK				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	552	460	590	590
CASUAL&PART-TIME SAL&WAGES	4,165	2,540	4,500	4,500
EMPLOYEE BENEFITS	2,257	1,510	2,840	2,990
REGULAR SAL & WAGES-OVERTIME	1,947	700	700	800
REGULAR SAL&WAGES (SHIFT PREM)	63	70	80	90
REGULAR SALARIES AND WAGES	8,939	5,380	9,290	9,800
MATERIALS				
EQUIPMENT REPAIRS & MTCE	229	2,000	1,100	1,100
MATERIALS	2,932	2,000	2,800	3,000
UTILITIES-LIGHT	13,123	15,000	15,000	15,000



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES	4,107	3,200	3,600	3,800
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,228	1,000	2,500	2,800
	40,542	33,860	43,000	44,470
SKATEBOARD PARK				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	339	670	680	680
CASUAL&PART-TIME SAL&WAGES	2,638	3,710	3,780	4,000
EMPLOYEE BENEFITS	524	570	200	220
REGULAR SALARIES AND WAGES	952	2,840	1,280	1,340
MATERIALS				
MATERIALS	45	500	500	500
UTILITIES-LIGHT	553	800	820	840
CONTRACTED SERVICES				
CONTRACTED SERVICES	458	-	600	800
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	434	1,000	1,000	1,000
	5,943	10,090	8,860	9,380
SOCCER FIELD MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	172	920	360	360
CASUAL&PART-TIME SAL&WAGES	1,331	5,100	3,000	3,000
EMPLOYEE BENEFITS	3,300	5,550	2,520	2,700
REGULAR SALARIES AND WAGES	6,189	17,350	8,830	9,320
MATERIALS				
MATERIALS	6,580	15,000	12,500	12,500
UTILITIES-LIGHT	8,422	14,000	12,000	12,000
UTILITIES-WATER	3,569	4,560	4,600	5,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	2,781	-	3,200	3,400
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	10,101	12,000	12,500	13,000
	42,445	74,480	59,510	61,280
SPECIAL EVENTS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,328	2,260	1,600	1,600



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CASUAL&PART-TIME SAL&WAGES	10,427	12,560	12,000	12,000
EMPLOYEE BENEFITS	4,027	3,710	4,310	4,440
MEAL ALLOWANCES	54	-	-	-
REGULAR SAL & WAGES-OVERTIME	2,312	3,500	3,600	3,800
REGULAR SALARIES AND WAGES	13,080	12,380	14,470	15,190
MATERIALS				
ADVERTISING/PROMOTIONS	993	-	1,500	2,000
DOORS OPEN	-	-	12,000	12,000
MISCELLANEOUS SERVICES	-	500	500	500
PROGRAM MATERIALS	29,272	34,000	25,000	34,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,144	900	1,300	1,500
	62,637	69,810	76,280	87,030
SPORT CAMP				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	2,049	4,570	-	-
CASUAL&PART-TIME SAL&WAGES	18,585	25,400	-	-
MATERIALS				
PROGRAM MATERIALS	1,378	3,000	-	-
	22,012	32,970	-	-
TREE PLANTING				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	-	-	1,420	1,530
REGULAR SALARIES AND WAGES	-	-	4,570	4,850
	-	-	5,990	6,380
TOTAL EXPENSES	1,516,943	1,577,680	1,796,880	1,917,060
LEVY IMPACT	(1,196,021)	(1,209,680)	(1,453,880)	(1,566,560)
BUDGET VARIANCE: 2017/2018, 2018/2019			20.19%	7.75%



RECREATION, FACILITIES & CULTURE

Peach King Centre

The Parks & Recreation Department oversees the development and delivery of programs, and the maintenance and operation of the Peach King Centre. The Peach King Centre offers a variety of fitness and recreation options as well as space for community events.

- Two indoor ice pads and an outdoor rink / summer pad
- Splash pad and mini soccer field
- Fitness facility with racquetball courts
- Fitness programs offered include yoga, pilates, fit mamas, nordic walking and personal training
- Auditorium and board room available for special events and private rentals

Resources supporting these services

Staff	Part Time: 35		
Assets	Facilities	Peach King Centre	Replacement Cost \$ 15,500,000
	Equipment	Fitness, maintenance, etc	Historical Cost \$ 165,000

2018 Budget changes

- Reallocation of salaries within the department to better reflect projected works
- Bill 148 impact for part time & casual staff
- Increase in operating costs to better reflect actual costs
- Decrease in insurance due to new facilities in operation in 2018



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PEACH KING CENTRE				
GENERAL REVENUE				
USER FEES				
ARENA CONCESSION REVENUE	3,000	3,000	3,000	3,000
DRY PAD FEES	13,110	21,500	18,000	18,000
FACILITIES RENTAL	38,982	37,000	40,000	40,000
MEMBERSHIPS	43,921	45,000	45,000	45,000
MISCELLANEOUS REVENUE	7,157	12,000	7,500	7,500
PROGRAM FEES	45,373	43,000	47,000	46,300
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	6,255	10,000	10,000	10,000
OTHER REVENUES				
VENDING MACHINE COMMISSIONS	11,980	13,000	13,000	13,000
ADVERTISING & SPONSORSHIP REVENUE	4,375	-	5,000	5,000
	174,153	184,500	188,500	187,800
ICE REVENUE				
USER FEES				
ADMISSION FEES	13,484	18,000	16,500	17,000
FACILITIES RENTAL	95,350	182,700	178,000	186,000
ICE RENTALS-FIGURE SKATING	66,402	69,500	69,500	70,000
ICE RENTALS-G.M.H.A.	387,223	375,000	392,000	396,000
ICE RENTALS-JR C HOCKEY	29,281	26,000	31,000	33,000
ICE RENTALS-OTHERS	55,704	-	-	-
	647,444	671,200	687,000	702,000
TOTAL REVENUES	821,597	855,700	875,500	889,800
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	8,954	9,010	11,250	11,680
CASUAL&PART-TIME SAL&WAGES	67,100	52,060	63,970	66,880
EMPLOYEE BENEFITS	78,669	103,590	79,350	84,740
MEAL ALLOWANCES	540	-	-	-
REGULAR SAL & WAGES-OVERTIME	13,877	14,000	14,400	15,000
REGULAR SAL&WAGES (SHIFT PREM)	2,199	2,200	2,300	2,400
REGULAR SALARIES AND WAGES	233,194	303,610	267,400	284,760
MATERIALS				
ARENA CAPITAL EXPENDITURES	6,255	10,000	10,000	12,000



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CLEANING & MTCE MATERIALS	12,390	17,000	17,500	18,000
EQUIPMENT REPAIRS & MTCE	34,629	25,000	29,000	32,000
FACILITY IMPROVEMENT	-	-	10,000	10,000
MATERIALS	26,967	27,000	28,000	29,000
UTILITIES-HEAT	51,940	37,000	45,000	46,000
UTILITIES-LIGHT	203,516	225,000	230,000	235,000
UTILITIES-WATER	9,514	12,000	12,000	12,500
CONTRACTED SERVICES				
CONTRACTED SERVICES	34,734	30,000	32,000	34,000
GENERAL MAINTENANCE & REPAIRS	19,220	42,000	43,000	44,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	78,615	65,000	68,000	80,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	62,500	62,500	62,500	62,500
	944,813	1,036,970	1,025,670	1,080,460

GENERAL ADMIN

SALARIES AND BENEFITS

CASUAL&PART-TIME BENEFITS	3,988	3,930	5,250	5,360
CASUAL&PART-TIME SAL&WAGES	30,028	30,520	33,090	33,760
EMPLOYEE BENEFITS	9,819	9,430	9,150	9,480
REGULAR SAL & WAGES-OVERTIME	115	-	-	-
REGULAR SALARIES AND WAGES	37,936	35,700	34,190	36,080
TRAINING PROGRAMS	4,948	5,000	5,000	5,000
MATERIALS				
ADVERTISING/PROMOTIONS	325	-	1,000	1,500
MEMBERSHIPS AND SUBSCRIPTIONS	2,405	1,750	2,500	2,700
OFFICE EQUIPMENT PURCHASES	171	5,000	5,200	5,300
PRINTING STATIONERY, SUPPLIES	1,977	2,000	2,200	2,400
TELEPHONE	3,836	3,500	3,700	3,800
TRAVEL	-	500	500	600
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	1,050	500	1,000	1,200
RENTS AND FINANCIAL EXPENSES				
INSURANCE	54,955	54,960	42,920	43,780
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	41,520	41,520	51,480	62,040
PHOTOCOPYING CHARGES	1,000	1,000	1,000	1,000
	194,073	195,310	198,180	214,000



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ICE MAKING EQUIP MTCE				
MATERIALS				
EQUIPMENT REPAIRS & MTCE	28,580	35,000	36,000	37,000
MATERIALS	1,774	12,000	12,000	13,000
	30,354	47,000	48,000	50,000
PUBLIC/PRE-SCHOOL SKATE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	843	1,250	1,250	1,350
CASUAL&PART-TIME SAL&WAGES	9,721	6,940	8,000	9,000
REGULAR SAL & WAGES-OVERTIME	298	-	-	-
MATERIALS				
MISCELLANEOUS SERVICES	3,895	4,500	4,700	4,800
	14,757	12,690	13,950	15,150
RACQUETBALL & FITNESS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	12,382	19,100	17,200	18,000
CASUAL&PART-TIME SAL&WAGES	88,597	104,200	97,000	99,000
EMPLOYEE BENEFITS	9,716	9,250	10,380	10,720
REGULAR SAL & WAGES-OVERTIME	385	-	-	-
REGULAR SAL&WAGES (SHIFT PREM)	111	-	-	-
REGULAR SALARIES AND WAGES	34,763	33,290	35,720	37,420
MATERIALS				
ADVERTISING/PROMOTIONS	244	1,000	-	-
EQUIPMENT REPAIRS & MTCE	3,082	2,500	2,600	2,700
MEMBERSHIPS AND SUBSCRIPTIONS	135	850	400	400
PRINTING STATIONERY, SUPPLIES	499	500	500	600
PROGRAM MATERIALS	47	2,500	2,800	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	2,500	1,000	1,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,155	340	600	600
	151,116	176,030	168,200	173,440
TOTAL EXPENSES	1,335,113	1,468,000	1,454,000	1,533,050

LEVY IMPACT	(513,516)	(612,300)	(578,500)	(643,250)
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BUDGET VARIANCE: 2017/2018, 2018/2019			(5.52%)	11.19%
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RECREATION, FACILITIES & CULTURE

Grimsby Lions Community Pool

The Grimsby Lions Community Pool is an outdoor heated pool that operates from mid June until Labour Day weekend each year. The Pool hosts a variety of programming including swimming lessons, a recreational summer swim team league, camp swims, and public swimming.

- Teaches the Red Cross Water Safety program through group or private lessons
- Runs the Bronze levels and Leader in Training courses for future lifeguards
- Hosts Grimsby Marlins Swim Team

Resources supporting these services

Staff Students: 18

Assets Facilities Pool Replacement Cost \$ 375,000

2018 Budget changes

- Increased revenues to offset impact of Bill 148 on operating costs
- Bill 148 impact for part time & casual staff



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
POOL				
GENERAL REVENUE				
USER FEES				
ADMISSION FEES	11,119	11,500	12,700	13,000
MISCELLANEOUS REVENUE	482	300	600	600
PROGRAM FEES	54,015	53,000	58,000	60,000
	65,616	64,800	71,300	73,600
LEVIES & GRANTS				
OTHER REVENUES				
YOUTH & COMMUNITY WAGE SUBSIDY	-	2,500	-	-
	-	2,500	-	-
TOTAL REVENUES	65,616	67,300	71,300	73,600
BUILDING MTCE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	3,871	4,390	3,550	3,870
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	2,999	2,500	3,200	3,200
REGULAR SALARIES AND WAGES	9,900	13,660	12,530	13,150
MATERIALS				
EQUIPMENT REPAIRS & MTCE	4,087	9,000	8,000	9,000
MATERIALS	4,144	5,500	5,300	5,300
POOL CHEMICALS	1,790	4,300	4,200	4,200
UTILITIES-HEAT	5,416	6,000	6,000	6,000
UTILITIES-LIGHT	5,677	6,200	6,400	6,600
UTILITIES-WATER	5,002	6,900	5,800	5,800
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,114	100	300	400
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	558	450	650	700
	44,576	59,000	55,930	58,220
GENERAL ADMIN				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	4,000	4,230	4,110	4,260
REGULAR SALARIES AND WAGES	14,475	15,330	14,600	15,430



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MATERIALS				
MEMBERSHIPS AND SUBSCRIPTIONS	186	200	230	230
TELEPHONE	914	600	880	-
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	5,380	5,380	6,500	7,840
AMORTIZATION				
AMORTIZATION	18,519	-	-	-
	43,474	25,740	26,320	27,760
SWIMMING PROGRAM				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	9,446	14,640	12,650	12,850
CASUAL&PART-TIME SAL&WAGES	78,702	79,380	90,710	92,660
REGULAR SAL & WAGES-OVERTIME	980	-	-	-
UNIFORMS AND CLOTHING	463	1,100	900	900
MATERIALS				
MATERIALS	-	-	2,000	4,000
MISCELLANEOUS (UNCLASSIFIED)	75	500	250	250
PROGRAM MATERIALS	3,285	4,500	3,800	4,000
SWIM MEETS & SPECIAL EVENTS	830	400	400	400
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	150	200	200
	93,781	100,670	110,910	115,260
TOTAL EXPENSES	181,831	185,410	193,160	201,240
LEVY IMPACT	(116,215)	(118,110)	(121,860)	(127,640)
BUDGET VARIANCE: 2017/2018, 2018/2019			3.18%	4.74%



RECREATION, FACILITIES & CULTURE

Livingston Activity Centre

The Recreation, Facilities & Culture Department oversees the development and delivery of programs, and the maintenance and operation of the Livingston Activity Centre (LAC). The LAC is a community centre that hosts a variety of programs and events and is the home of the Grimsby Seniors Club.

- Provides various programs and activities such as card games, theatre groups, and music clubs
- Provides daily fitness programs and activities such as the walking club, ping pong and shuffleboard
- Provides additional community services for seniors

Resources supporting these services

Staff Part Time: 8

Assets Facilities Livingston Activity Centre Replacement Cost \$ 2,000,000

2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
LIVINGSTON ACTIVITY CENTRE				
GENERAL REVENUE				
USER FEES				
FACILITIES RENTAL	37,635	37,000	39,000	42,000
MEMBERSHIPS	28,133	27,500	30,000	31,000
MISCELLANEOUS REVENUE	1,861	1,000	1,200	1,200
PROGRAM FEES	20,969	20,700	22,000	23,500
	88,598	86,200	92,200	97,700
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
OPERATING GRANT (PROV)	15,000	-	-	-
SR CIT OPERATING GRANT (PROV)	42,700	42,700	42,700	42,700
	57,700	42,700	42,700	42,700
TOTAL REVENUES	146,298	128,900	134,900	140,400
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	21	190	190	190
CASUAL&PART-TIME SAL&WAGES	164	1,070	1,080	1,080
EMPLOYEE BENEFITS	2,977	2,720	3,460	3,710
REGULAR SAL & WAGES-OVERTIME	1,712	500	520	520
REGULAR SALARIES AND WAGES	9,426	10,270	12,080	12,680
MATERIALS				
CLEANING & MTCE MATERIALS	3,913	2,400	2,700	2,700
MATERIALS	4,949	3,000	4,100	4,300
SR CITIZENS CAPITAL EXPENSE	-	5,000	6,000	6,000
UTILITIES-HEAT	5,986	8,000	7,500	7,500
UTILITIES-LIGHT	10,462	12,000	12,400	12,500
UTILITIES-WATER	1,989	3,000	2,600	2,600
CONTRACTED SERVICES				
CLEANING SERVICES	11,269	12,000	12,200	12,500
CONTRACTED SERVICES	9,285	9,300	10,200	10,300
GENERAL MAINTENANCE & REPAIRS	5,981	8,000	8,200	8,300
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,075	2,100	2,200	2,300



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	10,000	10,000	10,000	20,000
	79,209	89,550	95,430	107,180
GENERAL ADMIN				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	8,630	9,010	8,690	9,040
REGULAR SALARIES AND WAGES	32,351	33,600	31,750	33,720
MATERIALS				
PRINTING STATIONERY, SUPPLIES	516	700	800	900
TELEPHONE	1,723	2,600	2,600	2,600
SERVICE CHARGES	1,876	1,600	2,000	2,100
RENTS AND FINANCIAL EXPENSES				
INSURANCE	2,748	2,750	2,860	2,920
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	7,800	7,800	9,270	11,170
PHOTOCOPYING CHARGES	500	500	400	400
AMORTIZATION				
AMORTIZATION	7,594	-	-	-
	63,738	58,560	58,370	62,850
SENIORS PROGRAMS				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	11,740	10,450	9,500	9,580
CASUAL&PART-TIME SAL&WAGES	62,248	53,700	54,080	54,520
EMPLOYEE BENEFITS	9,703	10,530	10,170	10,540
REGULAR SALARIES AND WAGES	34,792	37,770	35,860	37,990
MATERIALS				
PRINTING STATIONERY, SUPPLIES	101	400	500	600
PROGRAM MATERIALS	1,155	3,000	3,000	3,000
GRANT FUNDED EXPENSES	11,830	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	350	400	400
	131,569	116,200	113,510	116,630
TOTAL EXPENSES	274,516	264,310	267,310	286,660
LEVY IMPACT	(128,218)	(135,410)	(132,410)	(146,260)
BUDGET VARIANCE: 2017/2018, 2018/2019			(2.22%)	10.46%



RECREATION, FACILITIES & CULTURE

Elizabeth St. Pumphouse

The Recreation, Facilities & Culture Department oversees the maintenance and operation of the Elizabeth St. Pumphouse. The Pumphouse is a community facility that is available to host a variety of events.

- Waterfront rental facility
- Grounds include the Peace Garden and gazebo

Resources supporting these services

Assets	Facilities	Pumphouse, gazebo & garages	Replacement Cost \$ 480,000
	Land improvements	Peace garden	Historical Cost \$ 65,000

2018 Budget changes

- Reallocation of salaries within the department to better reflect projected works



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PUMP HOUSE				
GENERAL REVENUE				
USER FEES				
FACILITIES RENTAL	19,361	16,000	20,500	22,000
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	11,979	-	-	-
	31,340	16,000	20,500	22,000
TOTAL REVENUES	31,340	16,000	20,500	22,000
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	219	90	100	110
CASUAL&PART-TIME SAL&WAGES	1,697	460	900	1,050
EMPLOYEE BENEFITS	1,840	800	2,280	2,410
REGULAR SAL & WAGES-OVERTIME	601	-	-	-
REGULAR SALARIES AND WAGES	7,884	3,740	7,670	8,060
MATERIALS				
CLEANING & MTCE MATERIALS	4,472	4,500	4,700	4,900
MATERIALS	2,038	1,250	1,500	1,600
TELEPHONE	776	850	300	-
UTILITIES-HEAT	1,677	1,900	2,100	2,200
UTILITIES-LIGHT	1,911	3,000	3,000	3,000
UTILITIES-WATER	592	1,000	900	1,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	4,067	2,100	2,600	3,000
GENERAL MAINTENANCE & REPAIRS	12,542	3,000	2,800	2,900
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,209	860	1,000	1,000
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	10,000	10,000	10,000	10,000
	51,525	33,550	39,850	41,230
TOTAL EXPENSES	51,525	33,550	39,850	41,230
LEVY IMPACT	(20,185)	(17,550)	(19,350)	(19,230)
BUDGET VARIANCE: 2017/2018, 2018/2019			10.26%	(0.62%)



RECREATION, FACILITIES & CULTURE

East Grimsby Community Centre

The Recreation, Facilities & Culture Department oversees the maintenance and operation of East Grimsby Community Centre. The EGCC is a community facility that is under a long term lease as an Ontario Early Years site.

Resources supporting these services

Assets	Facilities	East Grimsby Community Centre	Replacement Cost \$ 530,000
	Land improvements	Parking lot & gazebo	Historical Cost \$ 75,000

2018 Budget changes

- Reallocation of salaries within the department to better reflect projected works
- Increase in operating costs to better reflect actual costs, reallocation from Recreation Programs



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
GRAND AVE				
BUILDING MTCE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	609	-	560	580
REGULAR SAL & WAGES-OVERTIME	133	-	-	-
REGULAR SALARIES AND WAGES	3,282	-	2,300	2,450
MATERIALS				
CLEANING & MTCE MATERIALS	1,895	-	1,000	1,000
MATERIALS	-	-	1,000	1,500
CONTRACTED SERVICES				
CONTRACTED SERVICES	1,719	2,000	2,200	2,200
GENERAL MAINTENANCE & REPAIRS	5,830	-	4,000	4,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	530	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	5,000	5,000	5,000	7,500
	18,998	7,000	16,060	19,230
TOTAL EXPENSES	18,998	7,000	16,060	19,230
LEVY IMPACT	(18,998)	(7,000)	(16,060)	(19,230)
BUDGET VARIANCE: 2017/2018, 2018/2019			129.43%	19.74%



RECREATION, FACILITIES & CULTURE

Recreation Garage

The Recreation, Facilities & Culture Department oversees the maintenance and operation of the Recreation Garage. The Garage is an internal facility which houses the vehicles and equipment required by the department.

- Located adjacent to the Peach King Centre
- Location of Facilities offices

Resources supporting these services

Assets	Facilities	Recreation garage & portable	Replacement Cost \$ 760,000
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2018 Budget changes

- No significant changes in the 2018 budget



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RECREATION GARAGE				
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	2	60	60	60
CASUAL&PART-TIME SAL&WAGES	17	300	300	300
EMPLOYEE BENEFITS	1,909	1,460	1,700	1,790
REGULAR SAL & WAGES-OVERTIME	165	-	-	-
REGULAR SALARIES AND WAGES	7,501	4,880	5,610	5,900
MATERIALS				
CLEANING & MTCE MATERIALS	1,141	1,300	1,200	1,500
MATERIALS	4,173	2,500	3,500	3,700
SMALL TOOLS	839	600	800	900
UTILITIES-HEAT	3,210	4,000	3,300	3,400
UTILITIES-WATER	373	500	500	500
CONTRACTED SERVICES				
CONTRACTED SERVICES	570	1,000	900	950
GENERAL MAINTENANCE & REPAIRS	657	1,000	800	800
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	151	100	180	200
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	2,000	2,000	2,500	2,500
	22,708	19,700	21,350	22,500
TOTAL EXPENSES	22,708	19,700	21,350	22,500
LEVY IMPACT	(22,708)	(19,700)	(21,350)	(22,500)
BUDGET VARIANCE: 2017/2018, 2018/2019			8.38%	5.39%



RECREATION, FACILITIES & CULTURE

Carnegie Building

The Recreation, Facilities & Culture Department oversees the maintenance and operation of the Carnegie Building. The building is a heritage facility originally housed the Grimsby Public Library. The building accommodates a number of long term tenants and is also available for event rentals.

- Located adjacent to the Art Gallery & Library
- Restored building in 2016 - 2017 with attention to heritage / historical features

Resources supporting these services

Assets	Facilities	Carnegie Building	Replacement Cost \$ 700,000
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2018 Budget changes

- Reallocation of salaries within the department to better reflect projected works
- Increase in operating costs to better reflect actual costs.



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CARNEGIE				
GENERAL REVENUE				
USER FEES				
FACILITIES RENTAL	1,475	1,000	14,570	15,570
	1,475	1,000	14,570	15,570
TOTAL REVENUES	1,475	1,000	14,570	15,570
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	-	-	640	640
CASUAL&PART-TIME SAL&WAGES	-	-	3,120	3,120
EMPLOYEE BENEFITS	918	-	480	520
MEAL ALLOWANCES	36	-	-	-
REGULAR SAL & WAGES-OVERTIME	538	-	-	-
REGULAR SALARIES AND WAGES	5,211	-	1,750	1,830
MATERIALS				
CLEANING & MTCE MATERIALS	3,884	-	3,500	4,000
MATERIALS	-	-	2,000	2,000
UTILITIES-HEAT	-	-	2,500	2,500
UTILITIES-LIGHT	-	-	3,500	3,500
UTILITIES-WATER	-	-	1,000	1,000
SERVICE CHARGES	-	-	200	200
CONTRACTED SERVICES				
CONTRACTED SERVICES	3,992	3,000	5,500	5,500
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	657	-	500	500
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	5,000	5,000	5,000	7,000
	20,236	8,000	29,690	32,310
TOTAL EXPENSES	20,236	8,000	29,690	32,310
LEVY IMPACT	(18,761)	(7,000)	(15,120)	(16,740)
BUDGET VARIANCE: 2017/2018, 2018/2019			116.00%	10.71%



RECREATION, FACILITIES & CULTURE

Southward Community Park

The Recreation, Facilities & Culture Department completed the construction of Southward Community Park in 2017 and oversees the maintenance and operation of the facility. The park is a place for play, for sports, for fitness and to enjoy nature in which all citizens can enjoy and take pride.

- Community building available for community events with concessions access
- 5 large soccer fields and 4 mini soccer fields
- 4 baseball diamonds
- Lease free dog park and BMX bike track
- Walking trails and skating pond

Resources supporting these services

Staff Full time: 2

Assets	Facilities	Southward	Historical Cost \$ 7,500,000
	Vehicles	Trucks	Historical Cost \$ 25,000
	Equipment	Maintenance	Historical Cost \$ 30,000

2018 Budget changes

- Full year of operations in 2018 versus half year in 2017
- Increased revenue projects for 2018



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
SOUTHWARD COMMUNITY PARK				
GENERAL REVENUE				
USER FEES				
FACILITIES RENTAL	30,912	10,000	4,000	6,000
PARK RENTALS	-	-	34,000	35,000
OTHER REVENUES				
CONTRIBUTIONS FROM OTHERS	800	-	-	-
	31,712	10,000	38,000	41,000
TOTAL REVENUES	31,712	10,000	38,000	41,000
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	149	-	340	380
CASUAL&PART-TIME SAL&WAGES	1,158	-	2,000	2,200
EMPLOYEE BENEFITS	863	-	700	730
REGULAR SAL & WAGES-OVERTIME	385	-	-	-
REGULAR SAL&WAGES (SHIFT PREM)	14	-	-	-
REGULAR SALARIES AND WAGES	4,685	-	2,430	2,470
MATERIALS				
CLEANING & MTCE MATERIALS	2,155	-	2,300	2,300
EQUIPMENT REPAIRS & MTCE	801	-	1,000	1,000
MATERIALS	13,579	-	7,000	7,000
UTILITIES-HEAT	1,570	10,000	4,000	5,000
UTILITIES-LIGHT	-	10,000	5,400	5,400
UTILITIES-WATER	1,580	4,000	4,200	4,200
CONTRACTED SERVICES				
CONTRACTED SERVICES	8,358	-	7,000	7,000
GENERAL MAINTENANCE & REPAIRS	3,776	-	4,000	4,000
SEPTIC SYSTEM MONITORING	2,695	-	10,500	11,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,891	-	2,200	2,200
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	25,000	25,000	25,000	25,000
	68,659	49,000	78,070	79,880



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
GENERAL ADMIN				
RENTS AND FINANCIAL EXPENSES				
INSURANCE	14,847	13,740	14,310	14,590
	14,847	13,740	14,310	14,590
GENERAL PARKS MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,396	3,600	2,040	2,200
CASUAL&PART-TIME SAL&WAGES	10,599	20,000	12,000	13,000
EMPLOYEE BENEFITS	9,647	12,030	13,820	14,350
MEAL ALLOWANCES	18	-	-	-
REGULAR SAL & WAGES-OVERTIME	1,025	-	-	-
REGULAR SALARIES AND WAGES	56,462	56,880	43,290	44,530
MATERIALS				
FACILITY IMPROVEMENT	-	-	5,000	5,000
MATERIALS	16,304	10,000	15,000	15,000
MISCELLANEOUS (UNCLASSIFIED)	720	-	-	-
SMALL TOOLS	1,066	-	900	900
UTILITIES-LIGHT	33,416	-	38,000	40,000
UTILITIES-WATER	1,223	2,000	2,500	2,600
CONTRACTED SERVICES				
CONTRACTED SERVICES	4,037	51,200	12,000	12,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	50,173	30,000	39,000	39,000
	186,086	185,710	183,550	188,580
IRRIGATION SYSTEMS MTCE				
CONTRACTED SERVICES				
CONTRACTED SERVICES	14,410	-	5,000	5,000
	14,410	-	5,000	5,000
TOTAL EXPENSES	284,002	248,450	280,930	288,050
LEVY IMPACT	(252,290)	(238,450)	(242,930)	(247,050)
BUDGET VARIANCE: 2017/2018, 2018/2019			1.88%	1.70%



RECREATION, FACILITIES & CULTURE

Recreation Fleet & Equipment

The Recreation, Facilities & Culture Department maintains the Parks & Recreation vehicles and equipment. Staff mechanics conduct the mandatory vehicle inspections and perform repairs and maintenance to ensure the Town's fleet and equipment are safe, reliable and available for service.

- Licensed, experienced staff mechanic
- Average # of annual inspections performed in the year - 200
- Average # of preventative maintenance services performed in the year - 50=

Resources supporting these services

Staff	Full time: 1	Part Time: 1	
Assets	Vehicles	Fleet of 12 vehicles	Replacement Cost \$ 380,000
Maintained	Equipment	Over 100 pieces of equipment	Historical Cost \$ 640,000

2018 Budget changes

- 2018 budget includes proposed conversion of part time mechanic to full time mechanic
- Increase in materials is offset by decrease in transfer to reserve



TOWN OF GRIMSBY 2018 BUDGET REPORT RECREATION, FACILITIES & CULTURE

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
RFC FLEET & EQUIP				
GENERAL REVENUE				
INTERFUNCTIONAL REVENUES				
EQUIPMENT REVENUE	286,819	-	268,710	286,580
	286,819	-	268,710	286,580
TOTAL REVENUES	286,819	-	268,710	286,580
FLEET MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	188	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,445	-	-	-
EMPLOYEE BENEFITS	1,770	-	3,920	4,510
MEAL ALLOWANCES	36	-	50	50
REGULAR SAL & WAGES-OVERTIME	886	-	-	-
REGULAR SALARIES AND WAGES	10,075	-	12,990	15,170
MATERIALS				
VEHICLE AND EQUIPMENT REPAIRS	124,236	-	131,600	131,710
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	-	-	120,150	135,140
	138,636	-	268,710	286,580
TOTAL EXPENSES	138,636	-	268,710	286,580
LEVY IMPACT	148,183	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



CULTURAL FACILITIES

Grimsby Public Library

Art Gallery

Grimsby Museum



CULTURAL FACILITIES

Grimsby Public Library

Enriching Lives * Connecting Community * Inspiring Discovery

This mission inspires the GPL vision: Fostering innovation and creating connections. Grimsby Public Library is a vital and accessible destination for culture, technology and relevant 21st century literacies.

To ensure that the library successfully fulfills its mission and vision the 2016 – 2020 Strategic Plan laid out 3 strategic directions. We will: 1. Extend our Reach, 2. Strengthen Community Connections and 3. Inspire Discovery.

With an ever-expanding number of services and collections, the Grimsby Public Library strives to anticipate community needs: providing equal access to a welcoming space, a diverse range of materials including books, literature, DVDs, magazines, cultural & educational resources and programming, and the technological equipment & devices to help our community learn and grow.

Return on Investment: 1:6

- For each Municipal dollar spent on the library the community receives \$6+ in value through library collections, programming and services (<http://www.ilovelibraries.org/what-libraries-do/calculator>)

Community Space:

- Available **68** hours/week for use by the community to learn, work, study, read, relax, and socialize
- **160,000** visits to the library each year
- **17,000** community members attend programs for children, teens, adults and seniors
- **Hundreds** of volunteer hours supporting programs and services to the community

Literacy champion:

- Grimsby Author Series: 12 Canadian Authors, 12 Canadian books - a world-class literary event, celebrating and honouring Canadian authors, books, reading and readers!
Gross revenue earned: + \$35,000
- Avoiding Summer Literacy Loss: over 3000 books read by 700 Grimsby youth (Summer Reading Campaign)

Collections:

- 93,000+ visits to Library databases such as: Ancestry.ca, Mango Languages, Grant Connect, Auto Repair Centre, hoopla and many more
- Over 120,000 items (and growing) available for borrowing (physical and digital)
- 900 seeds and tomato seedlings from the Seed Library were planted helping to feed the community



CULTURAL FACILITIES

Grimsby Public Library, con't

21st Century Technology:

- 4,000 hours of 3D printing supporting community creativity and innovation
- Hundreds of hours of creativity using the Green Screen
- Hundreds of hours of digitization of treasured family memories

Resources supporting these services

Staff	Full time: 7	Part Time: 8	Students: 7
Assets	Facilities	Art Gallery / Library	Replacement Cost \$ 6,100,000
	Equipment	Computers & related	Historical Cost \$ 65,000
	Equipment	Books	Historical Cost \$ 550,000

2018 Budget changes

- Increased grant funding in year - Regional & Niagara Community Foundation grants
- Maintaining staffing levels but an impact from Bill 148 on part time & casual staff costs

Library - List of Services Provided	Current Service Levels		
	Internal	Legislated	Notes
Board of Directors Meetings (10x/year)	Governance Board	Public Libraries Act	2 full time staff attend
Library Board Policies		Public Libraries Act	
supporting Statements on: OLA's Position on Children's Rights in the Library, OLA's Statement on the Intellectual Rights of the Individual, OLA's Position on Teens' Rights (approved by OPLA July 2010)			
Library Cards			
Town of Grimsby ratepayers (free)		Public Libraries Act	15,394 cards
Non-residents (\$40/yr - unless reciprocal agreement)			272 non-resident cards
Hours			
Regular Hours			68 hrs/wk Jan - Dec includes Sundays from Sept to mid May
Summer Hours			60 hrs/wk end of June - September until 8PM, Mon - Thurs
Collections			
Physical collections including: Fiction and Non Fiction books, Large Print books, Picture books, Paperbacks, Magazines, DVDs, Books on CD, Playaways		Public Libraries Act: materials must be available for borrowing free of charge	4 full-time staff purchase for the collection (fraction of their duties)
Online databases (research and discovery): EbscoHost, NovelList, Auto Repair Centre, Pebble Go, Ancestry, Grant Connect, Mango			1 full-time staff purchases online products (fraction of duties)
Streaming Collection (hoopla): music, movies and television			1 full-time staff purchases online products (fraction of duties)
Online Collections: via Overdrive and hoopla			1 full-time staff purchases online products (fraction of duties)
InterLibrary Loan		Public Libraries Act	2 part-time staff - main duties
Microfilm (Grimsby Independent, Grimsby Lincoln News)			
Chromebooks			
Seed Library			1 full-time staff purchases online products (fraction of duties) - assisted by volunteers
OPAC (online public access catalogue)			
Website			
Community Information Sessions/Series			
			(not an exhaustive list)
Real Estate Series			1 full time staff coordinates with presenters
Health and Wellness Series			1 full time staff coordinates with presenters
Science Literacy Week i.e. Climate change			series of various Science related programs and activities including special presenters, coordinated by 1 full time staff
Finances			1 full time staff coordinates with presenters
Nutrition (various series on this topic throughout the year)			1 full time staff coordinates with presenters
Babysitting Course			1 full time staff coordinates with presenters
Seniors series (various topics/events)			1 full time staff coordinates with presenters
Literacy based programs & events			
TD Summer Reading Club (July/August)			Canada wide supported by TD bank / CSJ (Canada Summer Jobs - 50% of summer students to deliver)
Phelps Homes Building Literacy Fair (June)			yearly event/1 full time staff person organizes and coordinates
Phelps Homes Family Literacy Day (January)			yearly event/1 full time staff person organizes and coordinates
Meridian Comic Book Day			yearly event/1 full time staff person organizes and coordinates
READ - Read Everyday And Discover (tutoring)			YCS (Young Canada Works Grant) 50% of student wage
Book Clubs (Patio Reads and GAS Book Club)			12/year - facilitated by one staff member
Toddler Time (literacy series)			3 series of 8 sessions/year - 1 full time staff person creates, organizes, delivers
Tales and Tunes			3 series of 8 sessions/year - (3x/week) 1 full time staff person creates, organizes, delivers
Baby Time			3 series of 8 sessions/year - once weekly
Story Time			3 series of 8 sessions/year - 1 full time staff person creates, organizes, delivers
Therapy Tails Ontario (volunteer dogs and dog handlers)			weekly (coordinated by full time staff)
OPLW (Ontario Public Library Week)			various special events coordinated by 2 full time staff
Community Partnerships			
Culture Days events			yearly event coordinated by full time staff
Doors Open			in partnership with TOG and community partners
World Wide Knit in Public Day			1 full time staff, in partnership with GPAG
Christmas in Grimsby			in partnership with TOG and community partners
Canada Day - #Grimsby150			Special Events with community Cultural partners
The Memory Project			Yearly special event for Remembrance Day - coordinated by 1 full time staff
Death Something to Talk About Collection / Initiative (McNally House)			partnership with McNally - book bags supporting discussions about death and dying

Library - List of Services Provided	Current Service Levels		
	Internal	Legislated	Notes
Fundraising			
Grimsby Author Series	6 evening events/season		4 full time staff work on this series assisted by volunteers
GAS @the library events	2x/year		4 full time staff work on this series assisted by volunteers
Marketing and Promotion			
Social Media channels include: Pinterest, Facebook, Twitter, Blog			
Website - promotion and access to electronic/virtual collections			
Services			
Reference and Readers' Advisory assistance			all staff
Computer lab			supported by 1 part time IT staff person
Photocopying (colour/B&W)			self serve 20 cents B&W, 50 cents colour
Connectivity (WiFi)			supported by 1 part time IT staff person
3D Printer			supported by 1 part time IT staff person, one full time staff person
Study Space			
Visiting Library Service (home delivery)			coordinated by full time staff, 1 part time staff, assisted by volunteers
Tutoring Space			
Mobile work/office space			
Technology and exploration			
Tinker Space			run by volunteers, coordinated by 1 full time staff person
3D Printer			1 full time staff person monitors and supports operation, many staff assist public
Slide Digitization			self serve supported by 1 full time staff person
VHS to DVD conversion/Digitization			self serve supported by 1 full time staff person
Tech Time /Tech Help			run by volunteers, coordinated by 1 full time staff person
Green Screen			self serve supported by 1 full time staff person
Chess			self serve supported by 1 full time staff person
Lego			run by volunteers, coordinated by 1 full time staff person
Snap Circuits (electronic circuits)			run by volunteers, coordinated by 1 full time staff person
Administration			
Public Library Operating Grant		Ministry of Tourism, Culture and Sport	
Library Board		Public Libraries Act	
Staffing			
Full time			7
Part time			8
Pages (students)			5
Volunteers			
Teen Volunteers			Tech Savvy Teens, Snap Circuits, Lego Club, all special events
Adult Volunteers			Visiting Library Service, Grimsby Author Series, Tinker Time / Arduino, special events
Facility Maintenance			
Accessibility		Accessibility for Ontarians with Disabilities Act	
Health and Safety		Ontario Health & Safety Act	
Outdoor work			TOG - Operations
Indoor work			TOG - Operations and external source
Training			
Quarterly staff meetings (3 per year)			all staff
Staff Development Day (1x/yr)			all staff and invited guests
Webinars (throughout the year)			any staff
Ontario Library Association Conference (yearly)			select Board Members and Staff attend
RA in a Day (special Readers' Advisory conference)			as budget allows
Child and Youth Expo (Children and Youth specialists)			as budget allows
Legislation:	Public Libraries Act	Corporations Act	Municipal Freedom of Information and Protection of Privacy Act
	Copyright Act	Child and Family Services Act	Freedom of Information and Protection of Privacy Act
	Municipal Act	Accessibility for Ontarians with Disabilities Act	Health & Safety Act



TOWN OF GRIMSBY 2018 BUDGET REPORT LIBRARY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
LIBRARY				
GENERAL REVENUE				
USER FEES				
ADOPT-A BOOK	3,690	2,000	2,200	2,200
CARD REPLACEMENT FEE	418	500	500	500
DESK REVENUE-PHOCOPIER	8,718	6,500	7,500	8,000
LOST/PAID ITEMS REVENUE	1,969	2,000	2,000	1,800
NON-RESIDENT MEMBERSHIP FEE	1,540	1,600	1,400	1,200
OVERDUE ITEMS SERVICE CHARGE	20,409	22,000	21,000	21,000
STORY TIME FEES	2,628	3,900	3,900	3,900
PROGRAMS	1,707	1,300	1,400	1,400
INVESTMENT INCOME				
INVESTMENT INCOME-OTHER	162	100	100	100
OTHER REVENUES				
AUTHORS' SERIES DONATIONS/TICKE	37,533	35,380	37,000	37,000
BOOK BAG SALES	108	150	120	120
CONTRIBUTIONS FROM OTHERS	-	-	5,000	-
DONATIONS	6,939	7,100	7,100	7,000
LIBRARY BOOK SALES	2,114	1,750	1,830	1,800
MERCHANDISE SALES	87	-	100	100
	88,022	84,280	91,150	86,120
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
MINISTRY OF CULTURE	2,859	2,860	3,470	-
OPERATING GRANT (PROV)	31,391	31,390	31,390	31,390
PROVINCIAL GRANT	425	-	-	-
SUMMER CAREER PLACEMENT - FED	5,338	8,680	6,650	7,500
REGIONAL GRANTS	-	-	4,440	-
MUNICIPAL CONTRIBUTION				
MUNICIPAL CONTRIBUTIONS	853,920	853,920	889,790	914,110
	893,933	896,850	935,740	953,000
TOTAL REVENUES	981,955	981,130	1,026,890	1,039,120
AUTHORS' SERIES				
MATERIALS				
AUTHORS' SERIES BOOKS FOR RESAL	2,222	2,400	2,400	2,400



TOWN OF GRIMSBY 2018 BUDGET REPORT LIBRARY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
AUTHORS SERIES FACILITIES RENTAL	2,137	2,300	2,500	2,500
PROGRAM MATERIALS	7,648	9,000	9,000	9,500
	12,007	13,700	13,900	14,400
BUILDING MTCE - OTHER				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	324	120	-	-
CASUAL&PART-TIME SAL&WAGES	2,521	770	-	-
EMPLOYEE BENEFITS	432	560	1,090	1,110
REGULAR SALARIES AND WAGES	2,466	1,230	3,520	3,730
MATERIALS				
EQUIPMENT SERVICE CONTRACT	8,841	8,420	9,720	9,790
MATERIALS	2,577	1,800	1,800	1,900
UTILITIES-HEAT	9,111	10,500	10,000	11,000
UTILITIES-LIGHT	50,577	52,500	50,000	51,000
UTILITIES-WATER	646	750	650	700
CONTRACTED SERVICES				
CLEANING SERVICES	15,831	17,580	17,850	17,850
GENERAL MAINTENANCE & REPAIRS	15,636	19,000	14,000	17,500
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,206	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	10,000	10,000	10,000	10,000
	120,168	123,230	118,630	124,580
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	14,735	17,320	30,460	31,480
CASUAL&PART-TIME SAL&WAGES	129,941	143,520	151,000	156,360
EMPLOYEE BENEFITS	108,194	111,620	109,920	111,640
REGULAR SALARIES AND WAGES	407,609	407,170	418,320	429,800
TRAINING AND DEVELOPMENT	1,028	1,500	2,000	1,750
WORKMENS' COMP. INS. PREMIUMS	1,287	2,000	1,500	1,500
MATERIALS				
ADVERTISING/PROMOTIONS	3,629	6,000	8,000	8,000
BOOKS-AUDIO	4,625	4,500	4,000	4,000
CONFERENCES/WORKSHOPS	3,080	3,000	3,200	3,300
COURIER SERVICES	192	300	240	250
EQUIPMENT SERVICE CONTRACT	27,536	28,930	28,000	30,000



TOWN OF GRIMSBY 2018 BUDGET REPORT LIBRARY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
LIBRARY EQUIPMENT	1,766	3,500	3,500	3,500
MEMBERSHIPS AND SUBSCRIPTIONS	1,785	1,700	1,830	2,000
MISCELLANEOUS (UNCLASSIFIED)	69	-	-	-
PERIODICALS	6,946	7,500	7,500	8,000
POSTAGE	963	1,300	1,000	1,300
PRINTING STATIONERY, SUPPLIES	9,398	12,000	13,000	13,500
TELEPHONE	2,655	4,000	3,500	3,750
TRAVEL	1,056	1,000	1,500	2,300
VIDEOS	13,406	15,500	13,000	12,500
IT SUPPLIES	7,270	10,000	10,000	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	81	100	100	100
PROFESSIONAL FEES	8,298	6,000	7,210	7,330
RENTS AND FINANCIAL EXPENSES				
BANK CHARGES	963	500	1,000	1,200
INSURANCE	8,243	8,240	5,720	5,840
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	24,500	24,500	29,950	36,090
INTEREST ON LONG TERM DEBT				
PHOTOCOPIER SERVICE	4,227	6,000	3,650	3,650
AMORTIZATION				
AMORTIZATION	132,958	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO EQUIPMENT RESERVE	-	10,000	-	-
TRANSFER TO RESERVES	46,878	-	15,000	13,500
	973,318	837,700	874,100	892,640
PROGRAMS AND ACTIVITIES				
MATERIALS				
PROGRAMS AND ACTIVITIES	6,493	6,500	7,350	7,500
GRANT FUNDED EXPENSES	2,925	-	12,910	-
	9,418	6,500	20,260	7,500
TOTAL EXPENSES	1,114,911	981,130	1,026,890	1,039,120
LEVY IMPACT	(132,956)	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



CULTURAL FACILITIES

Grimsby Public Art Gallery

The Grimsby Public Art Gallery’s mission is to be a public, non-profit gallery serving the Town of Grimsby and surrounding areas, to be dedicated to the exhibition, preservation, encouragement, and collection of visual art of professional standard, and to provide lectures, seminars, workshops, tours, and other forms of public education relating to visual art.

- Permanent collection of over 2000 works by Canadian artists
- 8–10 Main Gallery exhibitions annually, featuring contemporary and historic work by Canadian artists
- Various programs & events for all ages including art classes, workshops, and special events
- Educational programs including in school and in gallery classes and tours, Virtual Exhibitions, Art In The Schools, Art House Café
- Wayzgoose, an internationally celebrated books art fair

Resources supporting these services

Staff	Full time: 1	Part Time: 4	Students: 2
Assets	Facilities Equipment	Art Gallery / Library Photocopier	Replacement Cost \$ 6,100,000 Historical Cost \$ 5,000

2018 Budget changes

- New revenue from MAP 'Uncovering Artists' fees
- MAP grant funding & expenses decreased as funds used
- Ontario 150 grant was 2017 funding only, corresponding decrease in related expenses
- New fundraising auction revenues and expenses as the Art Gallery will now run the event
- Bill 148 impacts on part time & casual staff costs

Art Gallery - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Collection			
Permanent collection	develop, preserve, maintain		generally accepted museum practice
Digital collection	priority to increase public access		community expectation
Teaching / lending collection			community expectation
Exhibitions			
Main gallery exhibitions	6 to 8 annually		Ontario Arts Council & community expectation
Lobby / in building exhibitions	4 - 6 annually		Ontario Arts Council & community expectation
Outreach exhibitions	occasional		Ontario Arts Council expectation
Educational programs			
Lectures / artist talks	4 - 6 annually by exhibiting artists		professional standard, Ontario Arts Council expectation
Gallery tours	by appointment / on request		professional standard
School tours / workshops	scheduled on request		professional standard
Camp program	March break; 6 - 7 weeks in summer		professional standard, community expectation
Art classes / workshops (adults)	4 - 5 offered per season (evenings / weekends)		professional standard, community expectation
Art classes (kids)	2 - 4 offered per season (after school / weekends)		professional standard
Public engagement	various, as appropriate		professional standard, Ontario Arts Council expectation
Opportunities for artists	4 -6 special sessions annually		professional standard, Ontario Arts Council expectation, community expectation
Second Sundays for families	10 annually		
Special Events			
Wayzgoose	45 participants; 2000+ visitors		
Gift shop	run by Volunteer Committee		
Art House Café lecture series	4 - 5 lectures annually		
Grimsby Film Club	monthly in partnership with Library		community expectation
Fundraising events	includes annual auction run by volunteer committee		
Community events - Festival of Art / Doors Open /Happening @ 40, etc	regular participant in Grimsby events		community expectation
Facility			
Maintenance of facility	as required for safe occupancy		to meet professional standards
Rental	on request as available		
Public hours	2,704 hrs/year		public expectation exceeds minimum Ontario Arts Council standard of 1,800 hrs/yr
Attendance	18,000 - 20,000 visits / year		professional expectation



TOWN OF GRIMSBY 2018 BUDGET REPORT ART GALLERY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
ART GALLERY				
GENERAL REVENUE				
USER FEES				
ART CLASS FEES	10,895	12,500	12,000	12,500
EDUCATION PROGRAMS	4,296	4,000	5,800	6,500
EVENT FEES JURIED SHOW	-	-	1,500	-
EVENT FEES-WAYZGOOSE	3,615	4,000	4,000	4,000
MEETING ROOM RENTAL FEES	559	300	600	500
MEMBERSHIPS	1,442	3,000	2,500	2,800
OTHER REVENUES				
CONTRIBUTIONS FROM OTHERS	8,000	-	8,000	8,000
DONATIONS	5,389	5,000	5,000	5,000
DONATIONS-VOLUNTEERS	15,205	15,000	7,000	7,000
FUNDRAISING	5,870	11,000	10,000	10,000
FUNDRAISING AUCTION	-	-	9,500	9,500
	55,271	54,800	65,900	65,800
LEVIES & GRANTS				
USER FEES				
FOUNDATIONS	500	2,500	1,000	1,000
GOVERNMENT TRANSFERS				
FEDERAL GRANT	31,775	85,760	62,380	12,500
ONTARIO ARTS COUNCIL-OPERATING	26,125	26,120	27,040	27,040
PROVINCIAL GRANT	13,790	13,790	-	-
REGIONAL GRANTS	7,750	-	-	-
MUNICIPAL CONTRIBUTION				
MUNICIPAL CONTRIBUTIONS	239,580	239,580	244,370	253,630
	319,520	367,750	334,790	294,170
TOTAL REVENUES	374,791	422,550	400,690	359,970
ART GALLERY EDUCATION				
MATERIALS				
ADVERTISING/PROMOTIONS	229	750	-	-
HONORARIUMS FOR SPEAKERS	900	1,000	1,200	1,400
MISCELLANEOUS (UNCLASSIFIED)	-	100	100	100
PROGRAM MATERIALS	2,570	3,000	2,500	3,000
SPECIAL PROJECTS	4,134	2,000	1,520	1,500



TOWN OF GRIMSBY 2018 BUDGET REPORT ART GALLERY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
INSTRUCTORS' FEES	11,543	7,700	3,000	3,000
	19,376	14,550	8,320	9,000
ART GALLERY SPECIAL EVENTS				
MATERIALS				
WAYZGOOSE COSTS	2,212	3,000	2,700	3,000
	2,212	3,000	2,700	3,000
BUILDING MTCE - OTHER				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	183	300	300	-
CASUAL&PART-TIME SAL&WAGES	1,427	1,500	1,500	1,500
EMPLOYEE BENEFITS	98	-	190	210
REGULAR SALARIES AND WAGES	607	-	580	660
MATERIALS				
CLEANING & MTCE MATERIALS	646	600	600	600
EQUIPMENT SERVICE CONTRACT	4,893	3,600	4,500	4,500
MATERIALS	472	1,100	500	500
SECURITY	600	700	700	700
UTILITIES-HEAT	4,410	4,500	4,800	4,800
UTILITIES-LIGHT	24,480	24,000	22,500	23,000
UTILITIES-WATER	646	650	600	650
CONTRACTED SERVICES				
CLEANING SERVICES	7,663	7,850	7,850	7,850
CONTRACTED SERVICES	1,334	1,220	1,350	1,350
GENERAL MAINTENANCE & REPAIRS	35,132	20,000	20,000	20,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	259	250	280	280
	82,850	66,270	66,250	66,600
CAMP PROGRAM				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	2,621	1,660	2,620	2,780
CASUAL&PART-TIME SAL&WAGES	20,720	13,000	15,490	16,450
	23,341	14,660	18,110	19,230



TOWN OF GRIMSBY 2018 BUDGET REPORT ART GALLERY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
EXHIBITIONS				
MATERIALS				
ADVERTISING/PROMOTIONS	850	1,200	-	-
ARTIST FEES	12,809	11,500	7,500	9,500
CATALOGUE	485	1,000	1,000	1,000
CURATOR IN THE FIELD	-	1,000	1,000	1,000
DOCUMENTATION COSTS	-	100	-	-
FRAMING MATTING INSTALLATION	426	2,000	2,000	2,000
MISCELLANEOUS (UNCLASSIFIED)	-	100	100	100
OPENING FEES	-	100	-	-
RENTAL FEES	1,500	1,500	5,000	3,000
TRANSPORTATION FEES	2,610	2,000	2,000	2,000
TRAVEL	174	300	500	500
RENTS AND FINANCIAL EXPENSES				
MAP EXPENSES	27,032	75,760	50,610	-
	45,886	96,560	69,710	19,100
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	11,049	14,090	17,960	18,450
CASUAL&PART-TIME SAL&WAGES	72,324	83,190	78,810	81,070
EMPLOYEE BENEFITS	18,237	21,730	22,010	22,320
REGULAR SALARIES AND WAGES	79,750	79,740	81,220	82,960
TRAINING AND DEVELOPMENT	-	200	200	200
MATERIALS				
ADVERTISING/PROMOTIONS	788	1,000	2,500	2,500
CONFERENCES/WORKSHOPS	151	500	500	500
CONSERVATION MATERIALS	-	1,000	1,000	1,000
EQUIPMENT RENTALS-OFFICE	138	-	1,200	1,200
FUNDRAISING FEES	-	-	2,000	2,000
MEMBERSHIPS AND SUBSCRIPTIONS	1,347	1,400	1,400	1,400
MISCELLANEOUS (UNCLASSIFIED)	84	100	100	100
OFFICE EQUIPMENT PURCHASES	251	1,200	900	1,100
PERMANENT COLLECTION FRAMING	2,350	2,000	2,000	2,000
POSTAGE	582	850	850	850
PRINTING STATIONERY, SUPPLIES	2,229	2,400	2,000	2,000
TELEPHONE	675	1,100	750	750
TRAVEL	853	700	1,000	800



TOWN OF GRIMSBY 2018 BUDGET REPORT ART GALLERY

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	1,115	1,000	1,000	1,000
PROFESSIONAL FEES	3,100	2,700	3,180	3,260
RENTS AND FINANCIAL EXPENSES				
INSURANCE	2,748	2,750	2,860	2,920
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	9,860	9,860	12,160	14,660
AMORTIZATION				
AMORTIZATION	8,255	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	1,055	-	-	-
	216,941	227,510	235,600	243,040
TOTAL EXPENSES	390,606	422,550	400,690	359,970
LEVY IMPACT	(15,815)	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%



CULTURAL FACILITIES

Grimsby Museum

The Grimsby Museum exists to engage and share with the community an appreciation of Grimsby’s heritage by collecting, preserving, displaying and interpreting historical artefacts and information. Our goal is to remain a vibrant and respected community museum celebrating the unique aspects of the heritage of Grimsby.

- Three exhibition galleries, including a permanent display of the history of the Town of Grimsby
- Collection includes artifacts, archives, photographs, library, and other materials relating to Grimsby’s past
- Educational programs and tours are offered for elementary schools, high schools, and youth groups
- Various programs and events available for all ages, including historic walking tours and a craft market

Resources supporting these services

Staff	Full time: 2	Part Time: 1	Students: 2	
Assets	Facilities	Museum	Replacement Cost	\$1,170,000
	Equipment	Photocopier	Historical Cost	\$ 5,000

2018 Budget changes

- Adjustment of transfers from reserves for minor improvements with corresponding adjustment to expenses
- Ontario 150 grant was 2017 funding only, corresponding decrease in related expenses
- Bill 148 impacts on part time & casual staff costs

Museum - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Permanent collection			A certain level of care is required for the Permanent collection based on OMA, CMA and CCI standards
Exhibitions	Staff determine what exhibitions are put on and the Board approves		
Gallery tours	Gallery tours are done when visitors enter or if they are pre-booked		
Workshops	Staff prepare all workshops		
Special events	Staff prepare all special events with approval from the Board		
Educational programs	Staff prepare all educational programs		It is industry standard for exhibitions to include programming and that museums offer programming to schools and the community
Gift shop	Staff decide what is in the gift shop and how it is displayed. The Board approves budget and business plan		
Rental facility	Rent the facility when asked		
Maintenance of facility		The Town is responsible for the maintenance of the facility	
Fundraising / sponsorship campaigns	The Board mandates fundraising campaigns		



TOWN OF GRIMSBY 2018 BUDGET REPORT MUSEUM

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
MUSEUM				
GENERAL REVENUE				
USER FEES				
ADMISSION FEES	682	1,500	1,600	1,600
EDUCATION PROGRAMS	3,850	5,500	4,200	4,500
MEETING ROOM RENTAL FEES	1,272	1,150	1,400	1,400
MEMBERSHIPS	2,300	3,500	3,500	3,500
MISCELLANEOUS REVENUE	6	100	100	-
SPECIAL EVENT FEES	1,478	2,500	3,000	3,000
INVESTMENT INCOME				
INVESTMENT INCOME-OTHER	312	260	300	320
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVE FUNDS	2,237	10,500	-	-
TRANSFER FROM RESERVES	2,000	9,000	4,500	7,100
OTHER REVENUES				
DONATIONS	4,452	1,000	2,500	2,700
FUNDRAISING	15,225	13,500	13,560	13,500
GIFT SHOP SALES	8,185	7,000	7,000	7,000
RESEARCH REVENUE	56	150	150	150
RESERVE FUND DONATIONS	298	1,000	1,000	1,000
SPONSORSHIPS	8,000	7,000	7,000	7,500
	50,353	63,660	49,810	53,270
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
FEDERAL GRANT	5,742	5,690	12,050	12,500
MUSEUM EMPLOYMENT GRANT	7,712	10,460	10,500	10,700
OPERATING GRANT (PROV)	22,674	22,500	22,500	22,500
PROVINCIAL GRANT	3,585	3,580	-	-
	39,713	42,230	45,050	45,700
TOTAL REVENUES	90,066	105,890	94,860	98,970
BUILDING MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	191	110	110	110
CASUAL&PART-TIME SAL&WAGES	1,493	640	650	650
EMPLOYEE BENEFITS	180	530	550	520
REGULAR SAL & WAGES-OVERTIME	57	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT MUSEUM

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
REGULAR SALARIES AND WAGES	1,002	1,590	2,010	2,090
MATERIALS				
CLEANING & MTCE MATERIALS	1,063	950	800	850
MINOR IMPROVEMENTS	1,051	9,000	-	-
UTILITIES-HEAT	1,141	1,860	1,860	1,860
UTILITIES-LIGHT	5,645	7,150	6,200	6,200
UTILITIES-WATER	322	500	500	500
CONTRACTED SERVICES				
CONTRACTED SERVICES	7,730	10,000	10,000	10,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	322	800	500	500
	20,197	33,130	23,180	23,280
EMPLOYMENT GRANT PROGRAM				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	1,029	2,100	2,780	2,950
CASUAL&PART-TIME SAL&WAGES	7,786	14,000	16,390	17,410
REGULAR SAL & WAGES-OVERTIME	300	-	-	-
	9,115	16,100	19,170	20,360
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	18,323	10,260	27,150	27,760
CASUAL&PART-TIME SAL&WAGES	94,522	24,780	33,840	29,850
EMPLOYEE BENEFITS	17,490	22,550	17,250	17,390
REGULAR SAL & WAGES-OVERTIME	3,649	3,500	1,000	1,000
REGULAR SALARIES AND WAGES	81,790	132,430	125,600	131,630
TUITIONS AND COURSES	-	1,000	500	800
MATERIALS				
ADVERTISING/PROMOTIONS	2,426	3,000	3,000	3,000
CONFERENCES/WORKSHOPS	1,375	1,240	2,000	2,000
COURIER SERVICES	4	100	50	50
EQUIPMENT RENTALS-OFFICE	138	1,200	1,200	1,200
MEMBERSHIPS AND SUBSCRIPTIONS	721	750	750	750
MISCELLANEOUS (UNCLASSIFIED)	59	50	50	50
OFFICE EQUIPMENT PURCHASES	97	-	-	-
POSTAGE	76	250	200	200
PRINTING STATIONERY, SUPPLIES	1,370	2,100	1,500	2,000
TELEPHONE	1,290	1,270	1,270	1,270
TRAVEL	98	900	300	300



TOWN OF GRIMSBY 2018 BUDGET REPORT MUSEUM

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
VOLUNTEER RECOGNITION	136	400	200	300
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	3,592	800	800	800
RENTS AND FINANCIAL EXPENSES				
INSURANCE	5,496	5,500	2,860	2,920
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	9,310	9,310	11,110	13,390
AMORTIZATION				
AMORTIZATION	9,160	-	-	-
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	1,055	-	-	-
	252,177	221,390	230,630	236,660
GIFTSHOP				
MATERIALS				
ITEMS FOR RESALE	6,722	4,700	3,800	3,800
	6,722	4,700	3,800	3,800
MUSEUM DEVELOPMENT				
MATERIALS				
EQUIPMENT AND FURNITURE	1,001	5,450	1,000	1,000
MINOR MODIFICATIONS	2,237	10,500	4,500	5,000
PURCHASE & RESTORE ARTIFACTS	-	2,000	1,000	1,000
REFERENCE MATERIALS	-	250	100	100
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVE FUNDS	298	1,500	1,000	1,000
	3,536	19,700	7,600	8,100
PROGRAMS				
MATERIALS				
EDUCATION PROGRAMS	5,769	6,400	6,000	6,000
EXHIBITS	7,721	8,000	11,600	12,000
FUNDRAISING EXPENSES	7,923	7,000	7,000	7,000
HONORARIUMS FOR SPEAKERS	254	500	500	500
	21,667	21,900	25,100	25,500
TOTAL EXPENSES	313,414	316,920	309,480	317,700
LEVY IMPACT	(223,348)	(211,030)	(214,620)	(218,730)
BUDGET VARIANCE: 2017/2018, 2018/2019			1.70%	1.92%



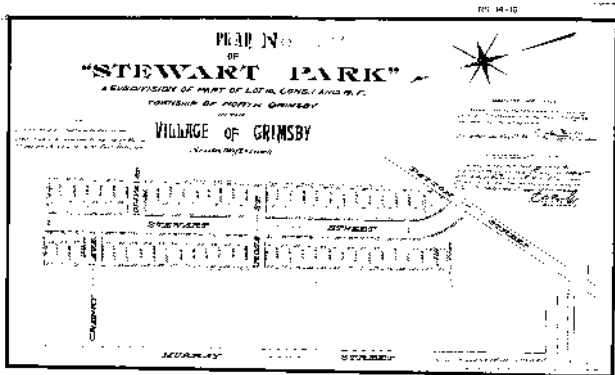
PLANNING & DEVELOPMENT

Planning & Zoning

Economic Development

Heritage Committee

Planning - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Planning & Zoning			*
provide Council with advice and recommendations on planning matters			*
prepare Official Plan updates		Planning Act	
prepare secondary plans		Planning Act	
process approvals for Official Plan amendments		Planning Act	
process approvals for Zoning By-Law amendments		Planning Act	
process approvals for development applications / site plans		Planning Act	
process approvals for green energy applications		Green Energy Act	
land use studies			*
urban design policies and guidelines			*
process Community Improvement Grant applications	*		
Coordinate municipal response to Provincial and Regional planning initiatives			*
prepare town initiated zoning by-law updates			*
coordinate master plans			*
coordinate multi-departmental plans (transit, trails, DC)	*		
provide expert testimony before Provincial Tribunals		*	
coordinate municipal response to Provincial and Regional planning initiatives			*
participate with Region and area municipalities on matters of regional interest (e.g. memorandum of understanding)			*
coordinate public outreach and education related to planning			*
Economic Development			
advise Council on economic development matters	*		
promote economic development and tourism	*		
oversee event coordination (Mayor's business Breakfast)	*		
coordinate economic development and tourism studies	*		
contact for and participate in Regional Economic Development studies	*		
coordinate marketing initiatives (Community Video Tourook)	*		
Heritage Committee			
advise Council on heritage related issues		committee	staff
consults on property and district designation		Ontario Heritage Act	
consults on the Town Heritage Register		Ontario Heritage Act	
consults on development applications with required		Ontario Heritage Act	
consults on establishing easements		Ontario Heritage Act	
process heritage grant applications			*
process heritage plaque applications for property owners	*		
provide expert testimony before the Conservation Review Board		Ontario Heritage Act	*
lead and provide testimony on prosecution of heritage infractions	*		
coordinate municipal heritage plaque installations	*		
coordinate community awards (provincial, local, national)	*		
conduct research on heritage properties	*		



PLANNING & DEVELOPMENT

Planning

The Planning Department's mission is to promote good planning through the provision of information and services to Council, the development community and the general public.

- Provides Council with advice and recommendations on planning matters
- Prepare Official Plan updates and secondary plans to ensure compliance with related legislation
- Process approvals for Official Plan and Zoning By-Law amendments and development applications
- Undertake land use related studies and urban design policies and guidelines
- Process Community Improvement grants including Downtown Grimsby Façade Improvement grants

Resources supporting these services

Staff Full time: 6 Students: 2

2018 Budget changes

- Increased revenues anticipated from the development fees review conducted in 2017
- Remainder of wage and benefits from new 2017 position Deputy Director of Planning
- Conversion of a Planner 1 position to a Senior Planner
- Extension for Planning intern position
- Decrease in studies over 2017 and decrease in related reserve funding of studies
- Doors Open event transferred to Recreation, Facilities, and Culture



TOWN OF GRIMSBY 2018 BUDGET REPORT PLANNING

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
811 - PLANNING & ZONING				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	10,323	-	-	-
OFFICIAL PLAN AMENDMENTS	12,295	45,140	24,650	24,650
PLANNING DEPT ADMIN FEES	309	510	-	-
REZONING APPLICATION FEES	60,504	68,600	91,300	91,300
SITE PLAN FEES - TYPE 1	26,501	53,300	75,530	75,530
SUBDIVISION APPLICATION FEES	48,770	43,100	58,900	58,900
GREEN ENERGY APPLICATION FEES	-	410	340	-
SITE PLAN FEES - TYPE 3	1,800	-	11,200	11,200
CONDOMINIUM APPLICATION FEES	39,233	-	67,400	67,400
SITE PLAN FEES - TYPE 2	3,260	-	25,400	25,400
DEVELOPMENT CHARGES				
TRANSFER FROM DEVELOPMENT CHARGES	-	-	-	50,250
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVE FUNDS	12,436	12,300	-	-
TRANSFER FROM RESERVES	76,225	134,600	70,500	24,750
OTHER REVENUES				
DOORS OPEN	500	6,000	-	-
OFF.PLAN & BY-LAW SALES	20	100	-	-
	292,176	364,060	425,220	429,380
LEVIES & GRANTS				
GOVERNMENT TRANSFERS				
FEDERAL SUMMER GRANT PROGRAM	18,240	21,290	15,500	15,500
REGIONAL GRANTS	34,153	50,000	50,000	-
	52,393	71,290	65,500	15,500
TOTAL REVENUES	344,569	435,350	490,720	444,880
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	8,338	5,400	8,930	10,590
CASUAL&PART-TIME SAL&WAGES	63,380	29,370	51,810	61,580
CLOTHING ALLOWANCE	102	-	-	-
COMMITTEE LAY MEMBERS' FEES	1,450	2,100	2,100	2,100
EMPLOYEE BENEFITS	79,562	100,870	112,960	118,980
REGULAR SAL & WAGES-OVERTIME	7,828	7,000	7,000	7,000



TOWN OF GRIMSBY 2018 BUDGET REPORT PLANNING

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
REGULAR SALARIES AND WAGES	305,708	348,140	418,800	440,950
TUITIONS AND COURSES	2,337	3,900	4,000	4,000
MATERIALS				
ADVERTISING/PROMOTIONS	1,996	2,000	2,000	2,000
CONFERENCES/WORKSHOPS	7,553	4,000	6,000	6,500
COURIER SERVICES	104	200	200	200
DOORS OPEN	5,508	12,000	-	-
FACADE IMPROVEMENTS	87,382	20,000	20,000	20,000
MEMBERSHIPS AND SUBSCRIPTIONS	5,761	3,980	5,000	5,000
MISCELLANEOUS (UNCLASSIFIED)	1,166	200	200	200
OFFICE EQUIPMENT PURCHASES	5,569	3,000	4,700	4,500
POSTAGE	2,751	2,000	2,000	2,000
PRINTING STATIONERY, SUPPLIES	1,383	2,500	2,500	2,500
SPECIAL EVENT EXPENSES	-	-	2,000	2,000
TELEPHONE	569	330	500	500
TRAVEL	1,990	2,300	2,300	2,300
PLANNING EDUCATION & OUTREACH	-	-	500	500
CONTRACTED SERVICES				
PROFESSIONAL FEES	69,965	35,000	35,000	35,000
STUDIES	43,355	176,890	108,190	50,000
TRANSIT STUDY	28,579	20,000	-	-
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	17,290	17,290	25,730	31,010
PHOTOCOPYING CHARGES	5,300	5,300	4,500	4,500
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	30,000	30,000	42,000	42,000
	784,926	833,770	868,920	855,910
TOTAL EXPENSES	784,926	833,770	868,920	855,910
LEVY IMPACT	(440,357)	(398,420)	(378,200)	(411,030)
BUDGET VARIANCE: 2017/2018, 2018/2019			(5.08%)	8.68%



PLANNING & DEVELOPMENT

Economic Development

The Town established the Grimsby Economic Development Advisory Committee (GEDAC) to advise Council on economic development matters and promote economic development and tourism in Grimsby. GEDAC is committed to supporting Grimsby's natural, cultural and historical heritage and to identify, foster and develop economic drivers in our community to ensure Grimsby has the environment that makes it the preferred location to live and prosper while maintaining its heritage.

- The Annual Mayor's Business Breakfast networking event
- Educational lunch and learn sessions related to business
- Municipal business welcome brochures
- Supporting initiatives for enhancing economic prosperity such as the Farmers Market, Downtown Incentives

Resources supporting these services

Staff Full time: 2

2018 Budget changes

- Mayor's Breakfast not reflected in the year due to the election
- Increase in transfer to reserve and conference costs for OBIAA conference
- Potential utilization of the Grimsby Economic Development Reserve for new initiatives to promote Economic Development in Grimsby
- Examining potential priorities in 2018 including the potential of supporting the Niagara Gateway and developing a business development, marketing and launch event for the new Winston Road commercial area.



TOWN OF GRIMSBY 2018 BUDGET REPORT PLANNING

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
832 - ECONOMIC DEVELOPMENT				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	5,650	4,700	-	5,000
TRANSFERS FROM OWN FUNDS				
TRANSFER FROM RESERVES	-	-	2,000	-
	5,650	4,700	2,000	5,000
TOTAL REVENUES	5,650	4,700	2,000	5,000
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	195	340	220	250
CASUAL&PART-TIME SAL&WAGES	1,573	2,000	2,000	2,000
EMPLOYEE BENEFITS	1,609	1,370	1,380	1,400
MEAL ALLOWANCES	90	-	-	-
REGULAR SAL & WAGES-OVERTIME	1,515	600	600	700
REGULAR SALARIES AND WAGES	5,569	5,570	5,670	5,790
MATERIALS				
ADVERTISING/PROMOTIONS	27	2,000	1,200	1,200
CONFERENCES/WORKSHOPS	25	200	2,200	200
DOORS OPEN	-	1,600	-	-
MEETING EXPENSES	310	400	400	400
MEMBERSHIPS AND SUBSCRIPTIONS	716	600	600	700
MISCELLANEOUS (UNCLASSIFIED)	81	-	800	800
SPECIAL EVENT EXPENSES	830	5,000	2,500	2,500
TRAVEL	20	50	50	50
MAYOR'S BREAKFAST EXPENSES	2,531	-	-	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	500	-	-
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	610	610	840	1,010
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	3,000	3,000	3,000	5,000
	18,701	23,840	21,460	25,000
TOTAL EXPENSES	18,701	23,840	21,460	25,000
LEVY IMPACT	(13,051)	(19,140)	(19,460)	(20,000)
BUDGET VARIANCE: 2017/2018, 2018/2019			1.67%	2.77%



PLANNING & DEVELOPMENT

Heritage Grimsby Advisory Committee

The Heritage Grimsby Advisory Committee was established under Section 28 of the Ontario Heritage Act to provide Council with advice about the identification, conservation, alteration to, listing on the Town's Heritage Register, registration of easements and covenants and designation of heritage properties, areas and cultural landscapes. It is also involved in educating and commemorating the local heritage of Grimsby. Other works of Heritage Grimsby include:

- Review of Heritage Grants
- Participation in the Doors Open Grimsby Festival
- Development of Interpretive programs and materials such as plaques and publications
- Participation in the Happening at the Forty Festival and other related events.
- Conducting and reviewing historical research.

Local heritage is identified as a matter of Provincial Interest under the Provincial Policy Statement and municipal planning staff provide advice and work with the Heritage Grimsby Committee in relation to the protection of Grimsby's heritage resources.

Resources supporting these services

Staff Full time: 2

2018 Budget changes

- After a one year hiatus the heritage advisory committee is re-established for 2018 and will establish a work program and budget aligned to the work program.
- Revenues are received from development applications where applicants agree to provide funding for interpretive plaques as part of the development approval process. The program has been designed so that applicants provide funding up-front to the town in order to clear conditions of approval and Town staff look after designing and interpreting the plaque.
- Doors Open event transferred to Recreation, Facilities, and Culture



TOWN OF GRIMSBY 2018 BUDGET REPORT PLANNING

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
813 - HERITAGE COMMITTEE				
GENERAL REVENUE				
USER FEES				
PLAQUE FEES	17,170	-	-	-
OTHER REVENUES				
SALE OF POSTCARDS	-	50	-	-
	17,170	50	-	-
TOTAL REVENUES	17,170	50	-	-
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME SAL&WAGES	-	440	-	-
EMPLOYEE BENEFITS	1,045	1,020	930	960
REGULAR SAL & WAGES-OVERTIME	341	860	1,300	1,300
REGULAR SALARIES AND WAGES	3,525	3,570	3,090	3,300
MATERIALS				
ADVERTISING/PROMOTIONS	215	450	250	250
DOORS OPEN	-	1,300	-	-
MEMBERSHIPS AND SUBSCRIPTIONS	375	680	680	680
MISCELLANEOUS (UNCLASSIFIED)	70	-	500	500
PLAQUE COSTS	10,470	2,600	2,700	2,700
PRINTING STATIONERY, SUPPLIES	-	100	100	100
SMARTER NIAGARA INCENTIVES	10,000	10,000	10,000	10,000
SPECIAL PROJECTS	1,235	2,000	1,500	1,500
CONTRACTED SERVICES				
PROFESSIONAL FEES	-	300	2,500	2,500
INTERFUNCTIONAL EXPENSES				
NETWORK SERVICES CHARGES	710	710	840	1,020
TRANSFERS TO OWN FUNDS				
TRANSFER TO RESERVES	6,701	-	-	-
	34,687	24,030	24,390	24,810
TOTAL EXPENSES	34,687	24,030	24,390	24,810
LEVY IMPACT	(17,517)	(23,980)	(24,390)	(24,810)
BUDGET VARIANCE: 2017/2018, 2018/2019			1.71%	1.72%



ENVIRONMENTAL SERVICES

Sanitary Sewer System

Water System

Environmental Services - List of Services Provided	Current Service Levels		
	Internal	Legislated	Industry Standard
Sanitary Sewer System			
Provision of reliable and continuous sanitary sewer services		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Planning, design, and construction of new sanitary sewers		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Operation and maintenance of sanitary sewers		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Sewer inspection		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Sewer lateral & tree root		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Sewer lateral maintenance		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Sewer main - TV video		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Sewer main maintenance		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Stormsceptor and quality ponds		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Removal of main sewer blockages		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Equipment maintenance		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, Environmental Act Highway Traffic Act, & Health & Safety Act	
Renewal / rehabilitation of existing sanitary sewers		MOE Certificate of Compliance Conditions, Ontario Water Resources Act, & Environmental Act	
Leachate treatment	Revenue		
Licensing & training/ safety education of operators			
Water System			
Provision of safe, secure and sustainable water supply		Safe Drinking Water Act	
Planning, design, and construction of new water system		Safe Drinking Water Act	
Operation and maintenance of water system		Safe Drinking Water Act	
Compliance with all applicable legislation and water quality management standards		Safe Drinking Water Act	
Water sampling		Safe Drinking Water Act	
Equipment maintenance		Safe Drinking Water Act, Highway Traffic Act, & Health & Safety Act	
Fire hydrant maintenance		Safe Drinking Water Act	
Installation of new water service		Safe Drinking Water Act	
Stormsceptor and quality ponds			
Water locates		Safe Drinking Water Act & Ontario One Call Regulation	
Water main maintenance		Safe Drinking Water Act	
Water lateral maintenance		Safe Drinking Water Act	
Repair water main breaks		Safe Drinking Water Act	
Water station maintenance	Council	Safe Drinking Water Act	
Installation of water meters and registers		Safe Drinking Water Act	Billing and water loss control
Repair of water meters and registers		Safe Drinking Water Act	Billing and water loss control
Disconnection of water service			Industry Standard
Meter reading			Billing and water loss control
Renewal / rehabilitation of existing water system		Safe Drinking Water Act	
Licensing & training/ safety education of operators		Safe Drinking Water Act	
Calculate, bill and collect water charges			Billing and water loss control
Water loss investigation			Billing and water loss control



ENVIRONMENTAL SERVICES

Sanitary Sewer System

The Sanitary Sewer Department works to ensure the Town provides reliable sanitary sewer services that meets or exceed regulatory requirements. The Department is responsible for planning, design, construction, operation, maintenance and overall management of the sanitary sewer system consisting of \$66,000,000 in sanitary sewer infrastructure assets.

- Provision of reliable and continuous sanitary sewer services
- Oversees annual infrastructure renewal projects and development of new infrastructure
- Removal of main sewer blockages and home sewer maintenance

Resources supporting these services

Staff	Full time: 10	Students: 1		
Assets	Vehicles	Sewer flusher	Replacement Cost \$	150,000
	Equipment	Maintenance	Replacement Cost \$	20,000
	Linear assets	Mains, laterals, etc	Historical Cost	\$ 65,000,000

2018 Budget changes

- Increase in transfer to reserve to fund future capital infrastructure projects
- Increase in Regional sewage flow costs to reflect projected expense



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	<u>2018</u> Budget	<u>2017</u> Budget
411 - SANITARY SEWERS		
011 - RESIDENTIAL & FARM		
PROPERTY TAXATION		
01110 - RESIDENTIAL & FARM	4,633,480	4,440,140
01115 - RESIDENTIAL EDUC ONLY	7,500	7,040
01120 - MULTI RESIDENTIAL	70,000	68,390
01130 - FARMLANDS	2,000	1,430
01510 - SEWER SERVICE CHARGE-SCHOOLS	70,000	75,000
	<hr/> 4,782,980	<hr/> 4,592,000
012 - COMMERCIAL & INDUSTRIAL		
PROPERTY TAXATION		
01160 - COMMERCIAL OCCUPIED	490,000	470,070
01170 - COMMERCIAL VACANT UNIT	15,500	15,550
01180 - COMMERCIAL VACANT LAND	2,500	3,470
01190 - INDUSTRIAL OCCUPIED	115,000	105,210
01200 - INDUSTRIAL VACANT UNIT	5,200	6,140
01250 - LARGE INDUSTRIAL OCCUPIED	22,000	20,800
01260 - LARGE INDUSTRIAL VACANT	1,600	1,670
01270 - SHOPPING CENTRE	73,600	67,600
01280 - SHOPPING CENTRE VACANT UNIT	200	180
01330 - HYDRO SHARED PIL - CH	2,500	2,570
01340 - HYDRO SHARED PIL - IH	100	160
01370 - OFFICE BUILDING NEW CONSTR FULL	4,300	4,300
01390 - NEW CONSTR COMMERCIAL FULL	84,000	76,180
01391 - COMMERCIAL NEW CONSTR EXCESS LAND	530	570
01395 - SHOPPING CENTRE NEW CONSTRUCTIO	1,000	1,000
01400 - INDUSTRIAL NEW CONSTR FULL	20,000	19,060
	<hr/> 838,030	<hr/> 794,530
021 - RESIDENTIAL & FARM - SUPP		



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	2018 Budget	2017 Budget
PROPERTY TAXATION		
01110 - RESIDENTIAL & FARM	40,000	40,000
	<hr/> 40,000	<hr/> 40,000
022 - COMMERCIAL & INDUSTRIAL -SUPP		
PROPERTY TAXATION		
01160 - COMMERCIAL OCCUPIED	7,000	6,000
01390 - NEW CONSTR COMMERCIAL FULL	-	-
	<hr/> 7,000	<hr/> 6,000
032 - PAYMENTS IN LIEU		
PROPERTY TAXATION		
01110 - RESIDENTIAL & FARM	5,400	4,920
01160 - COMMERCIAL OCCUPIED	39,000	38,810
01165 - COMMERCIAL GENERAL	5,800	7,380
01180 - COMMERCIAL VACANT LAND	5,000	5,300
	<hr/> 55,200	<hr/> 56,410
039 - GENERAL REVENUE		
OTHER REVENUES		
05921 - LEACHATE TREATMENT	33,000	33,000
05922 - MAIN ST LOCAL IMPROVEMENT	20,000	20,000
	<hr/> 53,000	<hr/> 53,000
TOTAL REVENUE	<hr/> 5,776,210	<hr/> 5,541,940
121 - GENERAL ADMIN		
SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	349,510	303,960
11200 - REGULAR SAL & WAGES-OVERTIME	-	-
12100 - CASUAL&PART-TIME SAL&WAGES	-	-
16100 - EMPLOYEE BENEFITS	91,900	76,910
16930 - CLOTHING ALLOWANCE	900	900
17100 - CASUAL&PART-TIME BENEFITS	30	-



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	<u>2018 Budget</u>	<u>2017 Budget</u>
MATERIALS		
29990 - MISCELLANEOUS (UNCLASSIFIED)	-	-
31210 - SEMINARS	1,000	1,000
INTERFUNCTIONAL EXPENSES		
71220 - NETWORK SERVICES CHARGES	194,360	158,170
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	1,200	1,200
	<u>638,900</u>	<u>542,140</u>
191 - FINANCIAL EXPENDITURES		
TRANSFERS TO OWN FUNDS		
57940 - TRANSFER TO RESERVES	1,270,000	1,230,000
RENTS AND FINANCIAL EXPENSES		
38110 - TAXES WRITTEN OFF	20,000	30,000
38120 - VACANCY REBATES	5,000	5,000
38140 - CHARITABLE REBATES	2,600	2,600
	<u>1,297,600</u>	<u>1,267,600</u>
195 - SAFETY EDUCATION		
SALARIES AND BENEFITS		
16910 - TUITIONS AND COURSES	200	200
	<u>200</u>	<u>200</u>
196 - LICENSING & TRAINING		
SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	2,040	1,880
16100 - EMPLOYEE BENEFITS	540	550
16920 - TRAINING PROGRAMS	-	-
MATERIALS		
31100 - TRAVEL	200	-
31210 - SEMINARS	1,000	400
31600 - LICENSES	200	200
INTERFUNCTIONAL EXPENSES		
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	100	-



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	2018 Budget	2017 Budget
	4,080	3,030
241 - SEWER MAIN MTCE		
SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	91,630	85,850
11200 - REGULAR SAL & WAGES-OVERTIME	2,000	2,000
12100 - CASUAL&PART-TIME SAL&WAGES	7,500	7,400
16100 - EMPLOYEE BENEFITS	25,150	12,060
16930 - CLOTHING ALLOWANCE	-	-
16950 - MEAL ALLOWANCES	100	100
17100 - CASUAL&PART-TIME BENEFITS	1,000	800
MATERIALS		
23430 - SMALL TOOLS	4,930	3,000
24510 - MATERIALS	9,000	8,000
29990 - MISCELLANEOUS (UNCLASSIFIED)	1,000	1,000
38950 - TAXES	9,000	5,000
CONTRACTED SERVICES		
34200 - CONTRACTED SERVICES	13,000	13,000
RENTS AND FINANCIAL EXPENSES		
39100 - INSURANCE	34,340	32,970
INTERFUNCTIONAL EXPENSES		
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	42,000	40,000
79110 - WATER & SAN. BLDG COST SHARE	48,000	46,000
	<u>288,650</u>	<u>257,180</u>
242 - SEWER MAIN - TV VIDEO		
MATERIALS		
24510 - MATERIALS	5,000	2,000
CONTRACTED SERVICES		
34200 - CONTRACTED SERVICES	70,000	65,000
	<u>75,000</u>	<u>67,000</u>
243 - SEWER LATERAL MTCE		



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	2018 Budget	2017 Budget
SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	40,810	44,000
11200 - REGULAR SAL & WAGES-OVERTIME	6,000	6,000
12100 - CASUAL&PART-TIME SAL&WAGES	-	-
16100 - EMPLOYEE BENEFITS	11,830	12,960
17100 - CASUAL&PART-TIME BENEFITS	-	-
MATERIALS		
24510 - MATERIALS	12,000	12,000
CONTRACTED SERVICES		
34200 - CONTRACTED SERVICES	24,000	24,000
INTERFUNCTIONAL EXPENSES		
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	26,000	26,000
	120,640	124,960

244 - SEWER LATERAL & TREE ROOT

SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	820	720
16100 - EMPLOYEE BENEFITS	220	100
MATERIALS		
24510 - MATERIALS	1,000	1,000
34201 - REIMBURSEMENT TO HOMEOWNER	5,000	5,000
INTERFUNCTIONAL EXPENSES		
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	700	700
	7,740	7,520

245 - SEWER INSPECTION

SALARIES AND BENEFITS		
11100 - REGULAR SALARIES AND WAGES	4,180	4,100
16100 - EMPLOYEE BENEFITS	1,220	1,250
MATERIALS		
24510 - MATERIALS	1,000	420



TOWN OF GRIMSBY

2018 DETAILED STAFF BUDGET REPORT

ENVIRONMENTAL SERVICES

	2018 Budget	2017 Budget
INTERFUNCTIONAL EXPENSES		
72100 - EQUIP RENTAL CHARGES:OWN EQUIP	1,000	540
	<hr/> 7,400	<hr/> 6,310
249 - SEWAGE TREATMENT		
CONTRACTED SERVICES		
82200 - REGIONAL SEWAGE FLOW CHARGES	3,330,000	3,260,000
	<hr/> 3,330,000	<hr/> 3,260,000
251 - STORMSCEPTOR AND QUALITY PONDS		
CONTRACTED SERVICES		
34200 - CONTRACTED SERVICES	6,000	6,000
	<hr/> 6,000	<hr/> 6,000
TOTAL EXPENSE	<hr/> 5,776,210	<hr/> 5,541,940
LEVY IMPACT	<hr/> -	<hr/> -



ENVIRONMENTAL SERVICES

Water System

The Water Department ensures a safe, secure and sustainable water supply for the Town. The Department is responsible for planning, design, construction, operation, maintenance and overall management of the water supply system consisting of \$57,000,000 in water infrastructure assets.

- Provision of a secure, reliable and continuous supply of drinking water
- Ensure compliance with all applicable legislation and water quality management standards
- Continuous water sampling
- Oversees annual infrastructure renewal projects and development of new infrastructure
- Installation and repair of water meters and registers and disconnections
- Repairing water main breaks
- Operation of the bulk water station

Resources supporting these services

Staff	Full time: 10	Students: 1		
Assets	Land			
	Improvements	Water filling station	Historical Cost	\$ 25,000
	Vehicles	Trucks, van, etc	Replacement Cost	\$ 160,000
	Equipment	Maintenance	Replacement Cost	\$ 380,000
	Equipment	Water meters	Replacement Cost	\$ 1,680,000
	Linear assets	Mains, laterals, etc	Historical Cost	\$ 53,000,000

2018 Budget changes

- Increase in transfer to reserve to fund future capital infrastructure projects
- Increase in Regional water purchase costs to reflect projected expense



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
441 - WATER				
GENERAL REVENUE				
USER FEES				
MISCELLANEOUS REVENUE	9,708	10,000	10,000	10,000
TURN ON/OFF SERVICE CHARGES	19,720	23,600	22,000	42,000
WATER ACCOUNT CHANGE FEES	29,960	30,000	30,000	30,000
WATER PENALTIES	37,232	40,000	42,000	42,000
WATER SERVICE INSTALLATION FEE	230	5,000	2,000	2,000
WATER ACCOUNT TRANSFER FEES	-	-	5,800	5,800
OTHER REVENUES				
WATER METER SALES	55,859	80,000	80,000	80,000
	152,709	188,600	191,800	211,800
WATERBILLING REVENUE				
USER FEES				
WATER BILLINGS-COMMERCIAL	385,316	490,000	490,000	460,000
WATER BILLINGS-RESIDENTIAL	4,000,541	5,209,600	5,439,770	5,838,710
WATERBILLING-BUILDER FLAT RATE	60,185	-	15,000	15,000
WATERBILLINGS-INDUSTRIAL	107,484	130,000	100,000	100,000
WATERBILLINGS-IRRIGATION	9,898	12,000	12,000	12,000
WATERBILLINGS-OTHER SALES	82,929	110,000	120,000	100,000
WATERBILLINGS-OWN MUNICIPALITY	42,280	56,000	57,000	57,000
WATERBILLINGS-WATERHAULERS	110,155	110,000	111,000	112,000
GOVERNMENT TRANSFERS				
WATERBILLING-HAMILTONWENTWORTH	96,516	85,000	88,000	88,000
WATERBILLINGS-REGION	19,654	18,000	50,000	20,000
	4,914,958	6,220,600	6,482,770	6,802,710
TOTAL REVENUES	5,067,667	6,409,200	6,674,570	7,014,510
BILLING				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	6,830	-	1,210	1,240
CASUAL&PART-TIME SAL&WAGES	30,222	-	4,100	4,190
EMPLOYEE BENEFITS	28,680	32,280	35,680	33,640
REGULAR SALARIES AND WAGES	61,369	95,930	108,650	104,710
MATERIALS				
OFFICE EQUIPMENT PURCHASES	-	4,000	4,000	4,000
POSTAGE	27,073	27,000	27,950	27,950



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
PRINTING STATIONERY, SUPPLIES	1,752	2,000	2,000	2,000
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	2,239	4,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
PHOTOCOPYING CHARGES	3,500	3,500	3,500	3,500
	161,665	168,710	189,090	183,230
CURRENT CAPITAL EXPENDITURE				
TRANSFERS TO OWN FUNDS				
WATERMAIN RESERVE	1,770,000	1,770,000	1,900,000	2,000,000
	1,770,000	1,770,000	1,900,000	2,000,000
EQUIP MTCE				
MATERIALS				
RADIO REPAIRS AND MAINTENANCE	-	1,000	1,000	1,000
RENTS AND FINANCIAL EXPENSES				
UNIFORM AND CLOTHING RENTALS	3,514	4,000	4,000	4,000
INTERFUNCTIONAL EXPENSES				
WATER & SAN. BLDG COST SHARE	46,000	46,000	48,000	50,000
	49,514	51,000	53,000	55,000
FIRE HYDRANT MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	490	910	-	-
CASUAL&PART-TIME SAL&WAGES	2,848	7,000	-	-
EMPLOYEE BENEFITS	15,422	18,680	17,330	17,640
REGULAR SAL & WAGES-OVERTIME	1,035	-	-	-
REGULAR SALARIES AND WAGES	51,958	59,740	59,420	61,190
MATERIALS				
MATERIALS	11,471	18,000	18,000	18,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	773	5,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	21,956	30,000	25,000	25,000
	105,953	139,330	121,750	123,830
GENERAL ADMIN				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	542	700	730	730
CASUAL&PART-TIME SAL&WAGES	4,275	5,000	5,000	5,000
EMPLOYEE BENEFITS	90,690	96,460	111,630	117,600



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
REGULAR SAL & WAGES-OVERTIME	289	-	-	-
REGULAR SALARIES AND WAGES	373,458	397,600	429,420	459,370
MATERIALS				
ADVERTISING/PROMOTIONS	1,612	2,000	2,000	2,000
CONFERENCES/WORKSHOPS	83	3,000	1,000	1,000
LOSS ON DISPOSAL	8,110	-	-	-
MEMBERSHIPS AND SUBSCRIPTIONS	3,027	4,000	4,000	4,000
MISCELLANEOUS (UNCLASSIFIED)	39	500	500	500
OFFICE EQUIPMENT PURCHASES	-	5,000	3,000	3,000
PRINTING STATIONERY, SUPPLIES	-	500	500	500
TELEPHONE	1,608	1,000	1,000	1,000
CONTRACTED SERVICES				
CONTRACTED SERVICES-OFFICE	440	1,000	1,000	1,000
RENTS AND FINANCIAL EXPENSES				
INSURANCE	32,973	32,970	34,340	35,020
WATER WRITTEN OFF	249	-	-	-
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	7,000	7,000	7,000	7,000
NETWORK SERVICES CHARGES	178,350	178,350	224,790	270,820
	702,745	735,080	825,910	908,540
LICENSING & TRAINING				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	1,934	3,470	2,450	2,620
REGULAR SALARIES AND WAGES	3,824	10,920	9,110	9,410
TRAINING PROGRAMS	322	4,000	5,000	5,000
MATERIALS				
LICENSES	725	-	-	-
PROGRAM MATERIALS	-	200	200	200
SEMINARS	400	1,300	1,300	1,300
TRAVEL	-	100	100	100
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	93	200	200	200
	7,298	20,190	18,360	18,830
METER MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	42	-	-	-
CASUAL&PART-TIME SAL&WAGES	360	-	-	-
EMPLOYEE BENEFITS	6,390	8,490	7,690	7,770



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
REGULAR SAL & WAGES-OVERTIME	570	-	-	-
REGULAR SALARIES AND WAGES	16,599	28,210	25,500	26,270
MATERIALS				
MATERIALS	2,786	4,000	2,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	9,435	10,000	10,000	10,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	2,776	7,000	5,000	5,000
	38,958	57,700	50,190	52,040
METER READING				
SALARIES AND BENEFITS				
CLOTHING ALLOWANCE	132	-	-	-
EMPLOYEE BENEFITS	13,956	13,570	15,070	15,370
REGULAR SAL & WAGES-OVERTIME	47	-	-	-
REGULAR SALARIES AND WAGES	39,381	37,600	41,610	43,130
MATERIALS				
MISCELLANEOUS (UNCLASSIFIED)	45	-	-	-
CONTRACTED SERVICES				
CONTRACTED SERVICES	-	2,000	2,000	2,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	7,512	7,200	7,800	8,000
	61,073	60,370	66,480	68,500
NEW METER INSTALL				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	3,326	5,680	3,810	3,820
REGULAR SALARIES AND WAGES	6,333	18,310	13,360	13,630
MATERIALS				
MATERIALS	2,548	200	200	200
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,453	1,000	1,000	2,000
	13,660	25,190	18,370	19,650
NEW WATER SERVICE INSTALL				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	95	1,940	1,450	1,450
REGULAR SALARIES AND WAGES	340	7,180	5,200	5,360
MATERIALS				
MATERIALS	-	1,000	1,000	1,000



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	227	3,000	3,000	3,000
	662	13,120	10,650	10,810
ON/OFF CHARGES				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	48	-	-	-
CASUAL&PART-TIME SAL&WAGES	243	-	-	-
EMPLOYEE BENEFITS	1,041	570	1,350	1,380
REGULAR SAL & WAGES-OVERTIME	797	-	-	-
REGULAR SALARIES AND WAGES	3,677	2,490	4,490	4,660
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	1,557	1,600	1,600	1,600
	7,363	4,660	7,440	7,640
SAFETY EDUCATION				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	90	-	-	-
CASUAL&PART-TIME SAL&WAGES	403	-	-	-
EMPLOYEE BENEFITS	2,602	3,020	2,850	2,860
REGULAR SALARIES AND WAGES	8,558	9,430	9,360	9,720
TUITIONS AND COURSES	6,622	7,000	7,000	7,000
MATERIALS				
MATERIALS	215	500	500	500
TRAVEL	-	200	300	300
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	275	1,200	1,000	1,000
	18,765	21,350	21,010	21,380
STAND-BY TIME				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	13,853	16,420	14,990	15,250
REGULAR SALARIES AND WAGES	44,805	52,320	50,650	52,290
	58,658	68,740	65,640	67,540
STORMSCEPTOR AND QUALITY PONDS				
CONTRACTED SERVICES				
REGIONAL WATER PURCHASE CHARGE	2,287,123	2,587,000	2,650,000	2,800,000
	2,287,123	2,587,000	2,650,000	2,800,000



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
WATER LOCATES				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	159	-	-	-
CASUAL&PART-TIME SAL&WAGES	1,099	-	-	-
EMPLOYEE BENEFITS	18,131	10,590	19,380	19,760
REGULAR SAL & WAGES-OVERTIME	939	-	-	-
REGULAR SALARIES AND WAGES	83,447	34,340	63,660	65,810
MATERIALS				
MATERIALS	412	2,000	2,000	2,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	4,519	3,000	4,000	4,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	46,449	27,000	28,000	28,000
	155,155	76,930	117,040	119,570
WATER MAIN MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	736	1,300	400	400
CASUAL&PART-TIME SAL&WAGES	4,103	10,000	2,000	2,000
CLOTHING ALLOWANCE	153	1,500	1,500	1,500
EMPLOYEE BENEFITS	31,034	39,760	38,260	37,580
MEAL ALLOWANCES	558	1,000	1,000	1,000
REGULAR SAL & WAGES-OVERTIME	7,251	15,000	10,000	10,000
REGULAR SALARIES AND WAGES	124,381	126,170	130,170	127,600
MATERIALS				
MATERIALS	26,077	32,000	32,000	32,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	25,774	35,000	20,000	20,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	64,162	66,000	66,000	66,000
	284,229	327,730	301,330	298,080
WATER SAMPLES				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	39	-	-	-
CASUAL&PART-TIME SAL&WAGES	192	-	-	-
EMPLOYEE BENEFITS	5,675	5,560	5,730	5,840
MEAL ALLOWANCES	54	-	-	-
REGULAR SAL & WAGES-OVERTIME	990	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
REGULAR SALARIES AND WAGES	20,409	17,650	18,770	19,380
MATERIALS				
MATERIALS	3,371	2,900	3,000	3,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	23,163	22,000	18,000	18,000
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	5,095	5,000	5,000	5,000
	58,988	53,110	50,500	51,220
WATER SERVICES MTCE				
SALARIES AND BENEFITS				
CASUAL&PART-TIME BENEFITS	304	500	500	500
CASUAL&PART-TIME SAL&WAGES	1,431	3,000	3,000	2,000
CLOTHING ALLOWANCE	3,202	2,000	2,000	2,000
EMPLOYEE BENEFITS	18,723	24,430	21,840	22,170
MEAL ALLOWANCES	36	500	500	500
REGULAR SAL & WAGES-OVERTIME	3,596	3,000	3,000	3,000
REGULAR SALARIES AND WAGES	52,560	79,740	75,000	77,110
MATERIALS				
MATERIALS	11,071	30,000	30,000	30,000
SMALL TOOLS	4,262	4,000	4,000	5,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	8,398	25,000	25,000	25,880
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	27,454	50,000	37,510	34,940
	131,037	222,170	202,350	203,100
WATER STATION MTCE				
SALARIES AND BENEFITS				
EMPLOYEE BENEFITS	458	570	530	530
REGULAR SAL & WAGES-OVERTIME	434	-	-	-
REGULAR SALARIES AND WAGES	501	2,300	1,930	2,020
MATERIALS				
MATERIALS	49	2,950	2,000	2,000
CONTRACTED SERVICES				
CONTRACTED SERVICES	2,665	-	-	-



TOWN OF GRIMSBY 2018 BUDGET REPORT ENVIRONMENTAL SERVICES

	2017 Actual	2017 Budget	2018 Budget	2019 Budget
INTERFUNCTIONAL EXPENSES				
EQUIP RENTAL CHARGES:OWN EQUIP	230	1,000	1,000	1,000
	4,337	6,820	5,460	5,550
TOTAL EXPENSES	5,917,183	6,409,200	6,674,570	7,014,510
LEVY IMPACT	(849,516)	-	-	-
BUDGET VARIANCE: 2017/2018, 2018/2019			0%	0%

TOWN OF GRIMSBY
OPERATING BUDGET ANALYSIS SHEET
2018

ACCOUNT NAME: Water Main Maintenance	ACCOUNT NO: 05-2-441261																																						
DETAILS	Projected		2018 PROPOSED BUDGET																																				
	ACTUAL \$	BUDGET \$																																					
<p>1. Main Valve Repairs Main Valve Chambers Valve Box Rehabilitation</p> <p>2. Recycle All Valves</p> <p>3. Repair Main Breaks (age related only)</p> <table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 12.5%;">1993-16</td> <td style="width: 12.5%;">1998-13</td> <td style="width: 12.5%;">2003-19</td> <td style="width: 12.5%;">2008-11</td> <td style="width: 12.5%;">2013- 5</td> </tr> <tr> <td>1994-32</td> <td>1999-15</td> <td>2004-18</td> <td>2009- 8</td> <td>2014-14</td> </tr> <tr> <td>1995-19</td> <td>2000-28</td> <td>2005- 9</td> <td>2010-14</td> <td>2015-17</td> </tr> <tr> <td>1996-13</td> <td>2001-15</td> <td>2006-14</td> <td>2011-14</td> <td>2016-12</td> </tr> <tr> <td>1997-12</td> <td>2002-21</td> <td>2007-13</td> <td>2012-14</td> <td>2017- 5</td> </tr> <tr> <td colspan="5"><hr/></td> </tr> <tr> <td>Ave 18.4</td> <td>18.4</td> <td>14.6</td> <td>12.2</td> <td>10.6</td> </tr> </table> <p>4. Main Valve Box and Chamber Repairs As noted during Recycling Program</p> <p>5. Water Quality Works Hydrant Flushing Program each spring Flushing areas as low Chlorine Residuals are identified</p> <p>6. Training & Education Provincial Water Operator Licenses required for Water Works Staff and Annual Training Requirements</p>	1993-16	1998-13	2003-19	2008-11	2013- 5	1994-32	1999-15	2004-18	2009- 8	2014-14	1995-19	2000-28	2005- 9	2010-14	2015-17	1996-13	2001-15	2006-14	2011-14	2016-12	1997-12	2002-21	2007-13	2012-14	2017- 5	<hr/>					Ave 18.4	18.4	14.6	12.2	10.6				
1993-16	1998-13	2003-19	2008-11	2013- 5																																			
1994-32	1999-15	2004-18	2009- 8	2014-14																																			
1995-19	2000-28	2005- 9	2010-14	2015-17																																			
1996-13	2001-15	2006-14	2011-14	2016-12																																			
1997-12	2002-21	2007-13	2012-14	2017- 5																																			
<hr/>																																							
Ave 18.4	18.4	14.6	12.2	10.6																																			
Total																																							

COMMENTS:

**BUDGET TOTAL ROUNDED TO NEXT HIGHEST \$10 WHERE APPLICABLE.
PROJECTED ACTUAL WILL NOT NECESSARILY AGREE WITH BUDGET PRINTOUT DUE TO ITEMS
IN PROCESS.**



2018 CAPITAL BUDGET

Highlights

Corporate

- Office renovations to Town Hall for new complement approved in 2017 budget
- Human resources and payroll software replacement

Protection Services

- New fire communications network project in conjunction with Public Works
- Remainder of renovations to Fire Station #1

Transportation Services

- Expansion of Operations Centre
- North Service Road reconstruction completion

Recreation, Facilities & Culture

- New parks for the West End
- Improvements to the Peach King Centre, the Pump House and Pier

Cultural Facilities

- Library carpet replacement
- Museum computer replacement

Planning & Development

- Computer replacement

Environmental Services

- PCP implementation plan
- Watermain rehabilitation projects

Historical Trends

	2018	2017	2016	2015	2014	2013	2012
Capital Levy							
Revenues	17,848,550	24,647,330	20,953,250	17,107,000	14,322,050	7,635,930	11,196,550
Expenses	18,442,550	24,963,930	21,682,250	17,881,000	15,075,050	8,387,930	11,955,800
	594,000	316,600	729,000	774,000	753,000	752,000	759,250

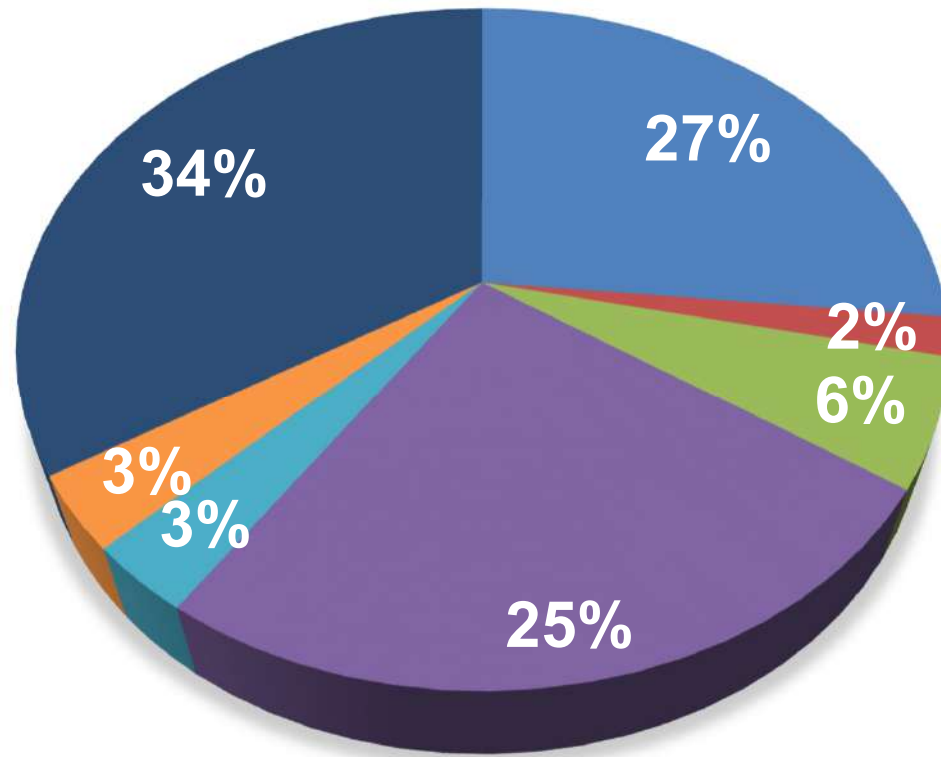


2018 CAPITAL BUDGET - SUMMARY BY DEPARTMENT

	EXPENSES							REVENUES	
	Gross Cost	Debt Financing	Development Charges	External Contributions	Grants	Municipal Contribution	Reserve Funds	Reserves	Total
CORPORATE	202,000						58,500	143,500	202,000
ITSI	140,000							140,000	140,000
FIRE	1,034,050	400,000	55,000				395,000	184,050	1,034,050
BUILDING	45,500			5,320			10,180	30,000	45,500
TRANSPORTATION	9,432,500	4,507,200		982,000	1,351,000	465,000		2,127,300	9,432,500
CEMETERIES	43,000							43,000	43,000
RFC	833,250		221,800	128,000	160,200	41,000	165,500	116,750	833,250
FACILITIES	515,350		43,740		315,000	10,000		146,610	515,350
LIBRARY	244,400		27,400			78,000		139,000	244,400
MUSEUM	6,500						6,500		6,500
PLANNING	2,000							2,000	2,000
SANITARY SEWER	1,470,000				50,000			1,420,000	1,470,000
WATER SYSTEM	4,474,000				2,712,000			1,762,000	4,474,000
TOTAL	18,442,550	4,907,200	347,940	1,115,320	4,588,200	594,000	635,680	6,254,210	18,442,550



2018 CAPITAL BUDGET - SUMMARY BY REVENUE SOURCE



- Debt Financing
- Grants
- Reserves

- Development Charges
- Municipal Contribution

- External Contributions
- Reserve Funds



GENERAL GOVERNANCE - CAPITAL

Corporate

Information Technology & Service Innovation

Asset Class	Town-Owned Assets	Cost	
Land	30 parcels	Historical	\$2,200,000
Facilities	Town Hall	Replacement	\$5,110,000
Land improvements	Driveway and parking lot	Replacement	\$1,390,000
Equipment	Turbine, photocopiers, scanners,	Historical	\$1,030,000
	IT systems such as network, servers, desktops	Historical	\$ 780,000

Levels of Service		
Asset Class	Expectations	How do we meet expectations?
Facilities	safe and functional with adequate capacity	regular maintenance
Land improvements	safe and reliable with adequate capacity	regular maintenance
Equipment	reliable, efficient	regular maintenance

2018 Budget Highlights

- Office renovations to Town Hall for new complement approved in 2017 budget
- Human resources and payroll software replacement
- ITSI capital budget lower in 2018 due to completion of telephone system project



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
CORPORATE

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Reserve Funds	Total
02-120002	OFFICE FURNITURE & EQUIPMENT	Non-Recurring Project	160,000	111,500	48,500	160,000
02-120003	FINANCIAL INFORMATION SYSTEM	Non-Recurring Project	10,000		10,000	10,000
02-120004	PAYROLL / HR SYSTEM	Non-Recurring Project	30,000	30,000		30,000
02-120005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000		2,000
TOTAL			202,000	143,500	58,500	202,000



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
CORPORATE

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-12005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000
Total			2,000	2,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
CORPORATE

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-12005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000
Total			2,000	2,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
CORPORATE

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-12005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000
Total			2,000	2,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
CORPORATE

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-120005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000
Total			2,000	2,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
CORPORATE

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-12005	FINANCE EQUIPMENT	Recurring Project	2,000	2,000
Total			2,000	2,000



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-122001	NETWORK EQUIPMENT	Recurring Project	50,000	50,000
02-122002	SERVER EQUIPMENT	Recurring Project	15,000	15,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	55,000	55,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
TOTAL			140,000	140,000



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-122001	NETWORK EQUIPMENT	Recurring Project	20,000	20,000
02-122002	SERVER EQUIPMENT	Recurring Project	50,000	50,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	5,000	5,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
Total			95,000	95,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-122001	NETWORK EQUIPMENT	Recurring Project	30,000	30,000
02-122002	SERVER EQUIPMENT	Recurring Project	25,000	25,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	5,000	5,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
Total			80,000	80,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-122001	NETWORK EQUIPMENT	Recurring Project	20,000	20,000
02-122002	SERVER EQUIPMENT	Recurring Project	15,000	15,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	5,000	5,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
Total			60,000	60,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-122001	NETWORK EQUIPMENT	Recurring Project	20,000	20,000
02-122002	SERVER EQUIPMENT	Recurring Project	15,000	15,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	55,000	55,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
Total			110,000	110,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
INFORMATION TECHNOLOGY & SERVICE INNOVATION

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-122001	NETWORK EQUIPMENT	Recurring Project	20,000	20,000
02-122002	SERVER EQUIPMENT	Recurring Project	15,000	15,000
02-122003	COMPUTER EQUIPMENT	Recurring Project	5,000	5,000
02-122004	PHONE SYSTEM	Recurring Project	10,000	10,000
02-122006	SOFTWARE	Recurring Project	10,000	10,000
Total			60,000	60,000



PROTECTION SERVICES - CAPITAL

Grimsby Fire Department

Building Department

Asset Class	Town-Owned Assets	Cost
Land	1 parcels	Historical \$ 240,000
Facilities	Fire Station #1 & Fire Station #2	Replacement \$7,100,000
Vehicles	Command, pumpers, aerials, rescue, SUV	Replacement \$9,620,000
Equipment	Firefighting, SCBA, communications	Historical \$ 500,000

Levels of Service		
Asset Class	Expectations	How do we meet expectations?
Facilities	safe and functional with adequate capacity	regular maintenance
Vehicles	safe and reliable with adequate capacity	regular maintenance
Equipment	reliable, efficient	regular maintenance

2018 Budget Highlights

- completion of Fire Station #2 in 2017
- remainder of Fire Station #1 renovations in 2018 budget
- new Fire communications network project in conjunction with Public Works
- replacement of two vehicles for Building / By-Law



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
FIRE

			EXPENSES				REVENUES	
			Gross Cost	Reserves	Reserve Funds	Development Charges	Debt Financing	Total
02-220002	FIRE SOFTWARE	Non-Recurring Project	24,000	24,000				24,000
02-220003	FIRE DEPARTMENT VEHICLE PURCHASES	Recurring Project	110,000	55,000		55,000		110,000
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	25,000	25,000				25,000
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	49,600	49,600				49,600
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	11,550	11,550				11,550
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	18,900	18,900				18,900
02-220015	FIRE FACILITIES - STATION 2	Non-Recurring Project	75,000		75,000			75,000
02-220016	FIRE FACILITIES - STATION 1	Non-Recurring Project	400,000				400,000	400,000
02-220018	FIRE COMMUNICATIONS NETWORK	Non-Recurring Project	320,000		320,000			320,000
TOTAL			1,034,050	184,050	395,000	55,000	400,000	1,034,050



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
FIRE

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-220003	FIRE DEPARTMENT VEHICLE PURCHASES	Recurring Project	65,000	65,000
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	35,000	35,000
02-220010	POOLED SELF CONTAINED BREATHING APPARATUS	Recurring Project	13,000	13,000
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	52,080	52,080
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	27,610	27,610
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	19,850	19,850
Total			212,540	212,540



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
FIRE

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-220003	FIRE DEPARTMENT VEHICLE PURCHASES	Recurring Project	805,000	805,000
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	30,000	30,000
02-220010	POOLED SELF CONTAINED BREATHING APPARATUS	Recurring Project	13,650	13,650
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	56,010	56,010
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	18,490	18,490
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	20,840	20,840
Total			943,990	943,990



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
FIRE

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Debt Financing	Total
02-220003	FIRE DEPARTMENT VEHICLE PURCHASES	Recurring Project	1,750,000	1,000,000	320,000	430,000	1,750,000
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	180,000			180,000	180,000
02-220010	POOLED SELF CONTAINED BREATHING APPARATUS	Recurring Project	13,650	13,650			13,650
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	58,810	58,810			58,810
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	19,420	19,420			19,420
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	21,880	21,880			21,880
Total			2,043,760	1,113,760	320,000	610,000	2,043,760



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
FIRE

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	30,000	30,000
02-220010	POOLED SELF CONTAINED BREATHING APPARATUS	Recurring Project	13,650	13,650
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	60,000	60,000
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	20,500	20,500
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	23,000	23,000
Total			147,150	147,150



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
FIRE

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-220003	FIRE DEPARTMENT VEHICLE PURCHASES	Recurring Project	800,000	800,000
02-220004	FIRE DEPARTMENT EQUIPMENT PURCHASES	Recurring Project	150,000	150,000
02-220010	POOLED SELF CONTAINED BREATHING APPARATUS	Recurring Project	15,000	15,000
02-220011	POOLED PERSONAL PROTECTIVE EQUIPMENT	Recurring Project	61,750	61,750
02-220012	POOLED COMMUNICATIONS EQUIPMENT	Recurring Project	22,000	22,000
02-220013	POOLED FIREFIGHTING EQUIPMENT	Recurring Project	24,500	24,500
Total			1,073,250	1,073,250



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
BUILDING

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Reserve Funds	External Contributions	Total
02-260001	BUILDING ROLLING STOCK	Recurring Project	30,000	30,000			30,000
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	15,500		10,180	5,320	15,500
TOTAL			45,500	30,000	10,180	5,320	45,500



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
BUILDING

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Reserve Funds	Total
02-260001	BUILDING ROLLING STOCK	Recurring Project	30,000	30,000		30,000
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,000		3,000	3,000
Total			33,000	30,000	3,000	33,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
BUILDING

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserve Funds
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,000	3,000
Total			3,000	3,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
BUILDING

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserve Funds
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,000	3,000
Total			3,000	3,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
BUILDING

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserve Funds
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,000	3,000
Total			3,000	3,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
BUILDING

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserve Funds
02-260004	BUILDING OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,000	3,000
Total			3,000	3,000



TRANSPORTATION SERVICES - CAPITAL

Asset Class	Town-Owned Assets	Cost
Land	More than 60 parcels	Historical \$ 2,890,000
Land improvements	Bank stabilization, shoreline protection, parking lots,	Historical \$ 2,610,000
Facilities	Operations Center, sand / salt domes, storage sheds	Replacement\$ 3,270,000
Vehicles	Dump trucks, street sweepers, pickup trucks	Replacement\$ 6,100,000
Equipment	Maintenance equipment, other large equipment	Replacement\$ 1,840,000
	Streetlights	Historical \$ 1,950,000
Infrastructure	Roads 174 km Sidewalks 92 km Bridges 9 Culverts 2,847 Storm sewer system 83 km with 3,875 laterals	Historical \$121,330,000

Levels of Service

Asset Class	Expectations	How do we meet expectations?
Land improvements	safe, functional, & reliable	regular maintenance
Facilities	safe & functional with adequate capacity	regular maintenance
Vehicles	safe & reliable	regular maintenance
Equipment	reliable & efficient	regular maintenance
Infrastructure	safe &reliable	regular maintenance

2018 Budget Highlights

- Operations Centre expansion proposed
- North Service Road reconstruction proposed



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
TRANSPORTATION

			EXPENSES				REVENUES		
			Gross Cost	Reserves	DC Debt Financing	Grants	External Contributions	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	881,500	711,500	170,000				881,500
02-320002	HOT MIX PROGRAM	Recurring Project	750,000			750,000			750,000
02-320003	COLD MIX PROGRAM	Recurring Project	200,000			200,000			200,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	260,000		200,000			60,000	260,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	100,000	100,000					100,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	20,000					20,000	20,000
02-320041	BRIERWOOD STORM REPLACEMENT	Non-Recurring Project	20,000	20,000					20,000
02-320053	CN CULVERT REPLACEMENT OUTLET 27	Non-Recurring Project	950,000		950,000				950,000
02-320060	MARLOW AVE RECONSTRUCTION & ST	Non-Recurring Project	60,000		30,000			30,000	60,000
02-320064	TOWN LAND - N SERVICE RD SHORELINE PROTECTION	Non-Recurring Project	100,000	100,000					100,000
02-320076	CENTRAL AVE ROAD RECONSTRUCTION	Non-Recurring Project	80,000		40,000			40,000	80,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000					6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000					20,000	20,000
02-320083	WOOLVERTON RD (WEST) DRAIN	Non-Recurring Project	80,000	30,000			50,000		80,000
02-320084	RIDGE RD (EAST OF CHURCH) DRAIN	Non-Recurring Project	40,000	25,000			15,000		40,000
02-320089	PW FACILITIES PROVISION	Recurring Project	60,000					60,000	60,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000					50,000	50,000
02-320098	OPERATIONS CENTRE EXPANSION	Recurring Project	1,480,000	380,000	980,000			120,000	1,480,000
02-320100	HUNTER RD RECONSTRUCTION	Non-Recurring Project	475,000	7,500	467,500				475,000
02-320101	WEST END TRAIL	Non-Recurring Project	365,000	365,000					365,000
02-320102	NORTH SERVICE RD RECONSTRUCTION	Non-Recurring Project	2,240,000	133,300	1,199,700		907,000		2,240,000
02-320104	REGIONAL TRANSPORTATION STUDY	Non-Recurring Project	30,000	30,000					30,000
02-320110	STORM DESIGN IDF	Non-Recurring Project	10,000	10,000					10,000
02-320111	RADIO TOWER	Non-Recurring Project	80,000	80,000					80,000
02-320112	WINSTON RD - OAKES RD TO 340m WESTERLY	Non-Recurring Project	200,000		200,000				200,000
02-320113	11th ST. SHORELINE PROTECTION	Non-Recurring Project	250,000			250,000			250,000
02-320115	RAILROAD CROSSING IMPROVEMENTS	Non-Recurring Project	20,000			16,000		4,000	20,000
02-320117	WINSTON RD ARCH	Non-Recurring Project	300,000	30,000	270,000				300,000
02-320122	12TH ST SHORELINE PROTECTION	Recurring Project	40,000			40,000			40,000
02-320123	10TH ST SHORELINE PROTECTION	Recurring Project	40,000			40,000			40,000



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
TRANSPORTATION

			EXPENSES				REVENUES		
			Gross Cost	Reserves	DC Debt Financing	Grants	External Contributions	Municipal Contribution	Total
02-320124	STREETLIGHT POLE REPLACEMENTS	Non-Recurring Project	40,000					40,000	40,000
02-320125	40KPH SIGN PROGRAM	Non-Recurring Project	105,000	105,000					105,000
02-320126	DOWNTOWN WASTE/RECYCLING BIN REPLACEMENT	Non-Recurring Project	80,000			55,000	10,000	15,000	80,000
TOTAL			9,432,500	2,127,300	4,507,200	1,351,000	982,000	465,000	9,432,500

DEPARTMENT OF PUBLIC WORKS 2018 VEHICLE AND EQUIPMENT - 10-YEAR FORECAST REPLACEMENT PROGRAM

NO.	YEAR	FUEL	G.V.W.	DESCRIPTION	2018	2019	2020	2021	2022	2023	2024	2025	2026	2027	2028
143	2015	Gasoline	-	Hyundai Tucson Truck								35,000			
144	2015	Gasoline	2,197	GMC Sierra Pickup Truck								45,000			
192	2010	Gasoline	2,270	2010 Ford Transit Van	65,000										
138	2017	Gasoline	2,790	Ford F150 XLT Pickup Truck										35,000	
139	2017	Gasoline	3,000	GMC Sierra Pickup Truck										35,000	
188	2009	Gasoline	3,062	Ford F150 Pickup Truck		45,000									
145	2014	Gasoline	3,062	Ford F150 Pickup Truck								35,000			
182	2006	Gasoline	3,000	Ford Ranger Pickup Truck											
195	2012	Gasoline	3,042	Dodge Ram Pickup Truck					45,000						
197	2012	Gasoline	3,042	Dodge Ram Pickup Truck					45,000						
150	2013	Gasoline	3,221	Ford F150 Pickup Truck						45,000					
198	2012	Gasoline	8,000	Ford F450 Dump Truck					55,000						
196	2012	Gasoline	9,000	Ford F450 Dump Truck					55,000						
135	2017	Gasoline	9,900	Ford F450 XL Dump Truck										65,000	
142	2016	Diesel	7,000	GMC Savana Truck c/w OPS 16' Van Body									124,000		
193	2011	Diesel	7,500	Ford F450 Dump Truck				55,000							
183	2007	Diesel	9,100	Dodge Ram Pickup Truck	65,000										
151	2013	Diesel	15,000	International Truck c/w 16' Van Body						200,000					
177	2003	Diesel	18,597	Freightliner Dump Truck, plow, wing											
140	2017	Diesel	19,505	International Dump Truck, plow, wing										250,000	
141	2017	Diesel	19,505	International Dump Truck, plow, wing										250,000	
157	2009	Diesel	19,000	International Dump Truck, plow, wing		250,000									
190	2010	Diesel	19,504	Freightliner Dump Truck, plow, wing			250,000								
199	2013	Diesel	19,504	Freightliner Dump Truck, plow, wing					250,000						
149	2014	Diesel	19,505	International Dump Truck, plow, wing						250,000					
184	2008	Diesel	20,000	International Dump Truck, plow, wing	250,000										
146	2015	Diesel	20,000	International Dump Truck, plow, wing								250,000			
189	2009	Diesel	15,000	Tymco Street Sweeper			365,000								
134	2018	Diesel	29,937	2018 Freightliner Sewer Flusher/Hydrovac											
223	2010	Diesel		MT6 Trackless				170,000							
206	2009	Diesel		MT6 Trackless		170,000									
222	2009	Diesel		MT6 Trackless		170,000									
289	2005	Diesel		John Deere 410G Backhoe		222,000									
219	2010	Diesel		Case Backhoe			155,000								
278	2003	Diesel		Volvo L60E Loader	215,000										
210	2007	Gasoline		John Deere ProGator											45,000
252	1997	Propane		Thompson Model "A" Portable Steamer				30,000							
260	1999	Gasoline		Concrete Saw	6,500										
221	2010	Diesel		Exmark Turf Rotary Mower (cemetery)	15,000					15,000					
224	2012	Gasoline		Exmark Mower	15,000					15,000					
236	2015	Gasoline		John Deere Zero Turn Mower				15,000							
233	2012	Diesel		John Deere 6330 Tractor							100,000				
280	2004	Diesel		Atlas Copco Air Compressor			25,000								
402	1982	Diesel		Vibrator Roller						50,000					
296	2016	Gasoline		LineLazer IV Line Painter									10,000		
466	2014	Gasoline		Rupp 4" Trash Pump								25,000			
248	2011			SeeSnake Sanitary Sewer Video Camera	15,000										
294	2011			Enclosed Trailer						10,000					
237	2016			Stump Grinder										25,000	
NEW	2018			* Trackless	170,000										
NEW	2018	Gasoline		ProGator	45,000										
NEW	2018	Gasoline		Zero Turn Mower	20,000										
TOTAL					881,500	857,000	770,000	295,000	200,000	575,000	360,000	390,000	134,000	660,000	45,000

*Paid from Development Charges Reserve and includes snow plow and concrete grinder attachment.

21 001

2018 Roads Resurfacing Program

HOT MIX

STREET	FROM	TO	TYPE
Braden Avenue	Burgess Drive	McNab Drive	Semi-Urban
Burgess Drive	Redwood Avenue	Dorchester Drive	Semi-Urban
Burgess Drive	Redwood Avenue	Dorchester Drive	Semi-Urban
Diana Avenue	Olive Street	Approx. 102m southerly	Urban
Gage Street	Approx. 50m north of Vine Street	Approx. 72m north easterly	Urban
Garden Drive	Livingston Avenue	Approx. 10m southerly	Semi-Urban
Hillview Drive	Forest Hill Road	Leawood Drive	Urban
Leawood Drive	Forest Hill Road	Woodcrest Drive	Urban
			Urban
			Urban
			Urban
McNab Drive	Redwood Drive	Governor's Road	Semi-Urban
			Urban
			Urban
			Urban
Redwood Drive	Nelles Road South	McNab Drive	Semi-Urban
			Semi-Urban
Vine Road	Casablanca Boulevard	Walnut Street/Gage Street	Semi-Urban
Walnut Street	Vine Road	Eastern Limit	Semi-Urban
Woodcrest Drive	Kelson Avenue South	Western Limit	Urban
			Urban

COLDMIX

STREET	FROM	TO	TYPE
Betts Avenue	Lake Street	Southern Limit	Rural
Kelson Avenue South	Southern Limit	Woodcrest Drive	Semi-Urban
	Main Street West	Woodcrest Drive	Semi-Urban
Kemp Road West	Hysert Road	Alway Road	Rural
	Alway Road	Woolverton Road	Rural
Oakes Road South	Main Street West	Southern Limit	Semi-Urban
Phelps Avenue	West Limit	Park Road North	Rural
Quarry Road	Ridge Road West	Approx. 290m North	Rural
Quarry Road	Approx. 290m North	to dead end	Rural
Rock Chapel Road	Ridge Road West	North Limit	Rural
Queen's Lawn Cemetery	At New Storage Building Location		
Elizabeth Street Pumphouse	Parking Lot		

Elizabeth Street

Clarke Street



PROPOSED LUNCH ROOM EXPANSION

ONE SERVICE BAY

PROPOSED 2 SERVICE BAYS

RETROFIT EXISTING STORAGE BARN OR REPLACE WITH NEW PRE ENGINEERED BUILDING

Page 9 of 16



Town of Grimsby Engineering Department of Public Works

Operations Centre Building Addition Overall Site Plan

Agenda item b)

APPROVED

DATE

REV. No.

SCALE

REPORT No.

DIRECTOR OF PUBLIC WORKS

May, 2017

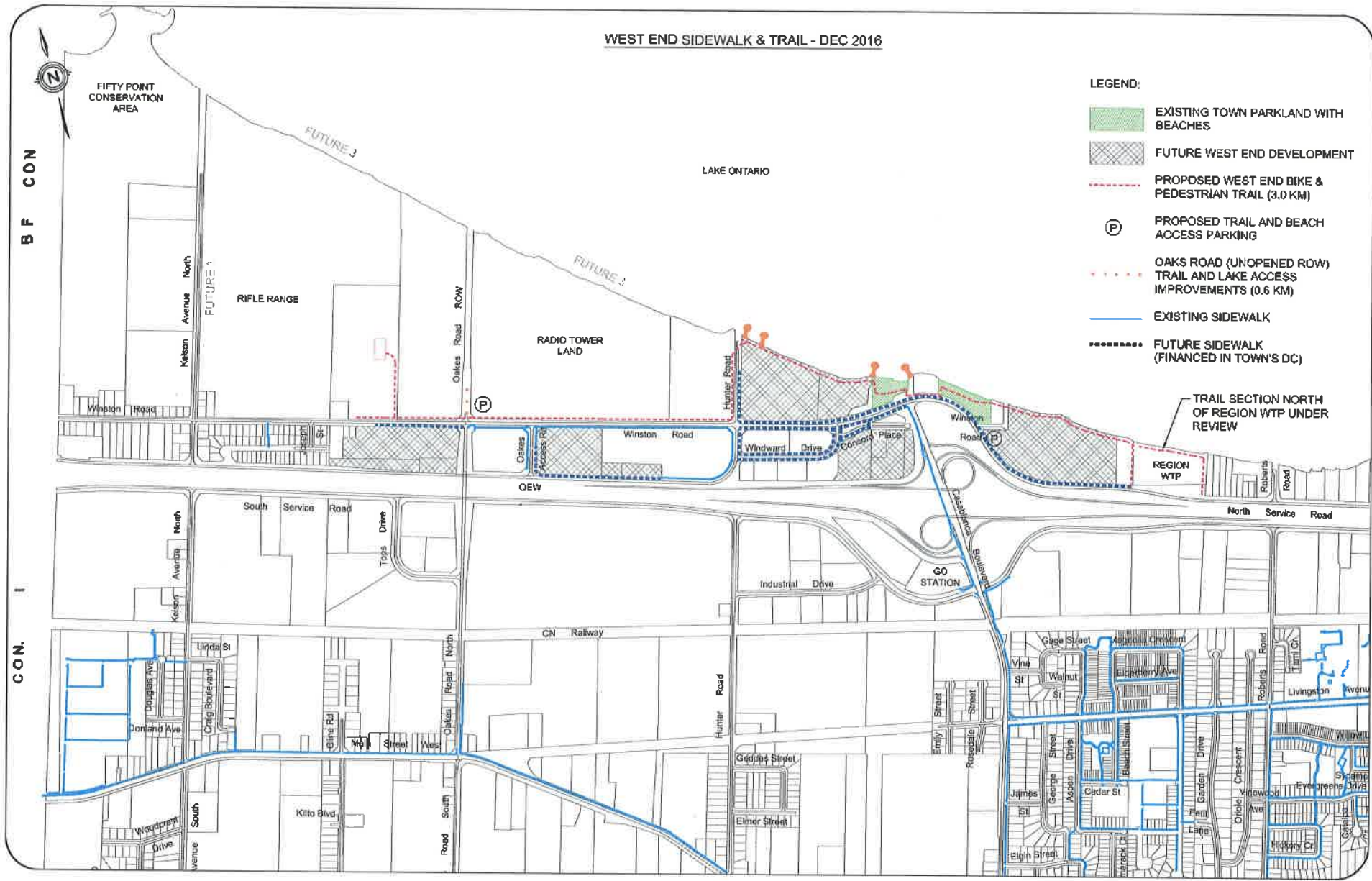
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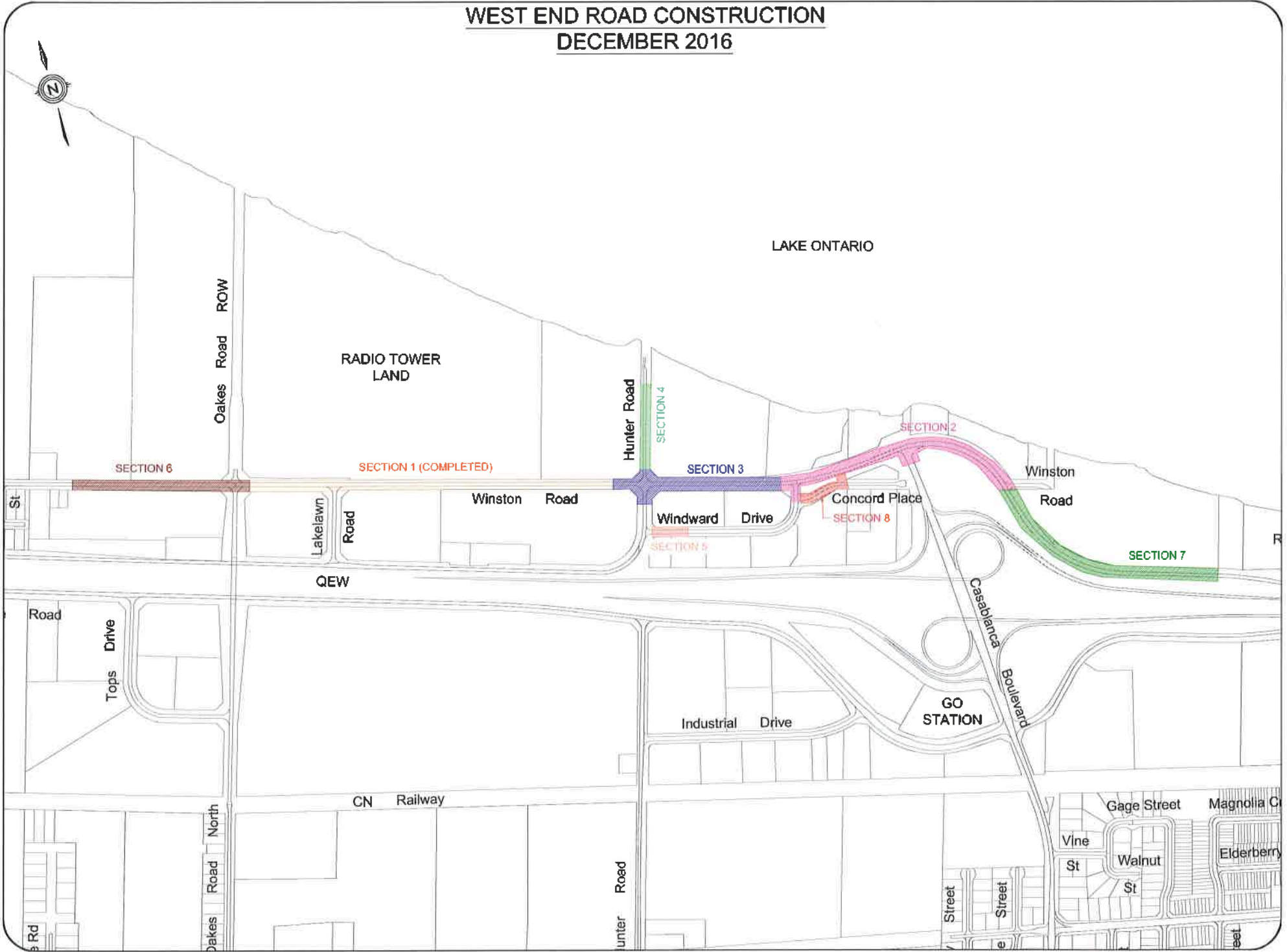
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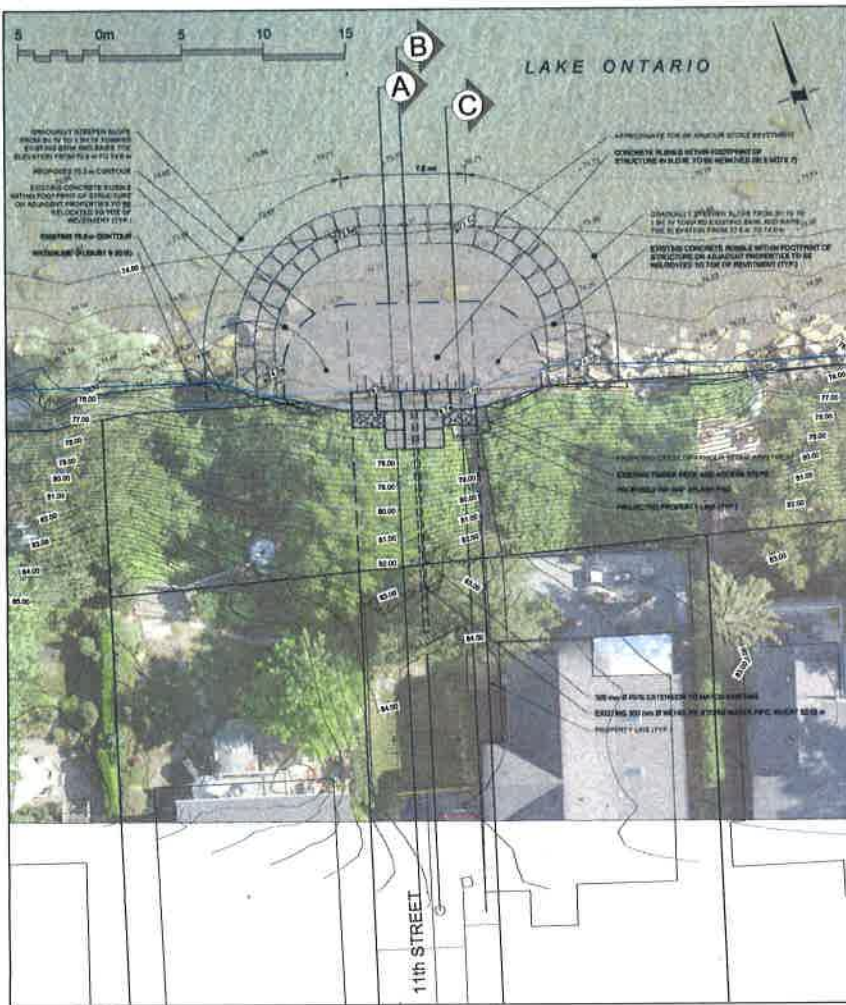
WEST END SIDEWALK & TRAIL - DEC 2016



**WEST END ROAD CONSTRUCTION
DECEMBER 2016**

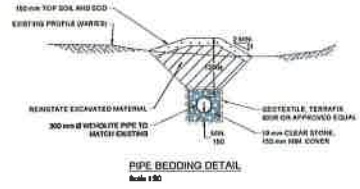


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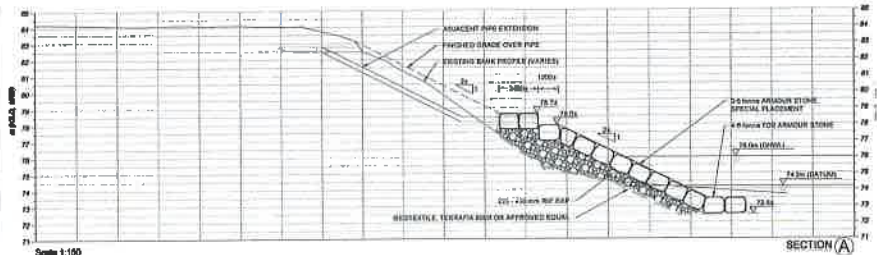


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SITE PLAN

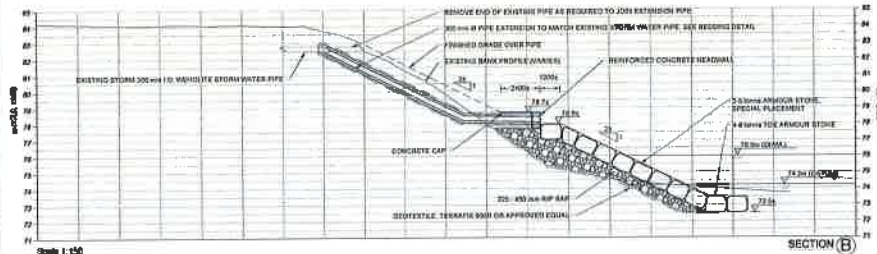


PIPE BEDDING DETAIL
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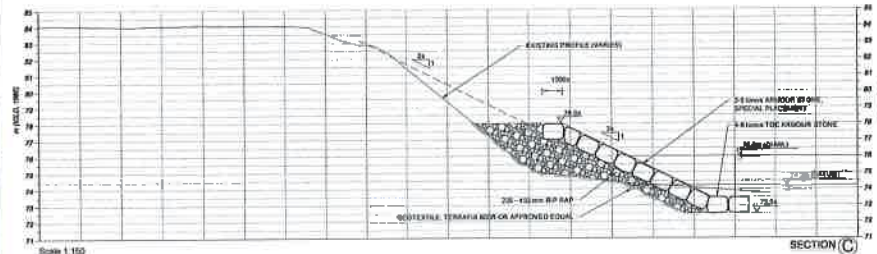
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SECTION (A)



Scale 1:100

SECTION (B)



Scale 1:100

SECTION (C)

SPECIFICATIONS:

1. Work includes preparation of the access to the site, demolition and/or removal of items indicated on the contract drawing or required to complete the specified work, tree and brush removal required to complete the work, removal of existing structures and concrete rubble and miscellaneous other site preparation tasks required to complete the specified works, disposal of the derived or excess material in a legal manner, and the restoration of the sites and access routes to existing or better conditions. Erect any site curtains or fences as required by conditions of approvals and comply with any and all conditions outlined on permits. Turfidity curtain as per OP8D 219, 200 and 219, 201.
2. Riprap stone shall be hard, dense, angular, quarry stone, free from seams, cracks or other structural defects with relative density 2.7, +/- 0.15. Riprap material shall be rock, ranging in size from 225 to 450 mm. Minimum 50% of the total volume shall contain stone of individual size greater than 450 mm and not more than 10% of volume shall contain stone less than 350 mm in size. Specified dimensions represent the smallest dimension of individual rock pieces. In case of a dispute regarding the size of material the contractor shall provide scientific proof of size at his expense. Place riprap to lines and grades indicated on the contract drawings.
3. Armour stone shall be hard, durable, quarry stone, free from cracks, seams or other defects which may impede durability. Individual stones in masonry facing as indicated on the contract drawings. Least dimension of each stone not less than 2/3 of greatest dimension. Relative density of 2.7, +/- 0.15. The stones shall have roughly parallel top and bottom surfaces. The stones shall be angular or semi-angular and roughly cubical in shape.
4. The filter fabric material (geotextile) shall be non-woven pervious, inert and durable. The material shall be Terrafilin 800R or approved equal. Individual filter fabric sheets shall reach from the top of the revetment to the toe. Provide a minimum of 600 mm overlap width in the across the slope direction when placing a new section of filter fabric adjacent to a previously placed section. Repair any damaged filter fabric by placing second layer, overlaying the damaged area by not less than 1500 mm in all directions beyond the damaged area.
5. Top soil as per OP8S 602: 600 as per OP8S 603
6. 19 mm Clear Stone as per OP8S 1004, Type 1.
7. All concrete shall be in accordance with CSA CAN3-A23-1-04 and CAN3-A23-2-04. All reinforcing bars shall be to CSA Q30-18 with 400 MPa min. yield strength.

GENERAL NOTES

1. All dimensions in millimeters unless indicated otherwise.
2. All elevations in meters, CGC.
3. Site plan based on survey AS 1344 (July 27, 2016) and supplemented with Openplan survey (August 10, 2016).
4. All equipment shall be returned at least 30 metres from the site.
5. Cobblestone access to be restored upon completion to existing or better conditions.
6. The armour stone shall be founded on firm fill material. A geotechnical Engineer's responsibility shall be to not encroach on or above the specified toe elevation. If firm fill is encountered above 72.6 m, armour toe stone shall be 300 mm into the firm fill or at 72.6 m, whichever is higher.
7. Suitable pieces of concrete rubble may be broken up and used as rip rap. All other concrete rubble within footprint of structure to be removed off-site.

LEGEND

- EXISTING ELEVATION
- PROPOSED ELEVATION (Top of Stone)
- PROPOSED ELEVATION (Bottom of Stone)

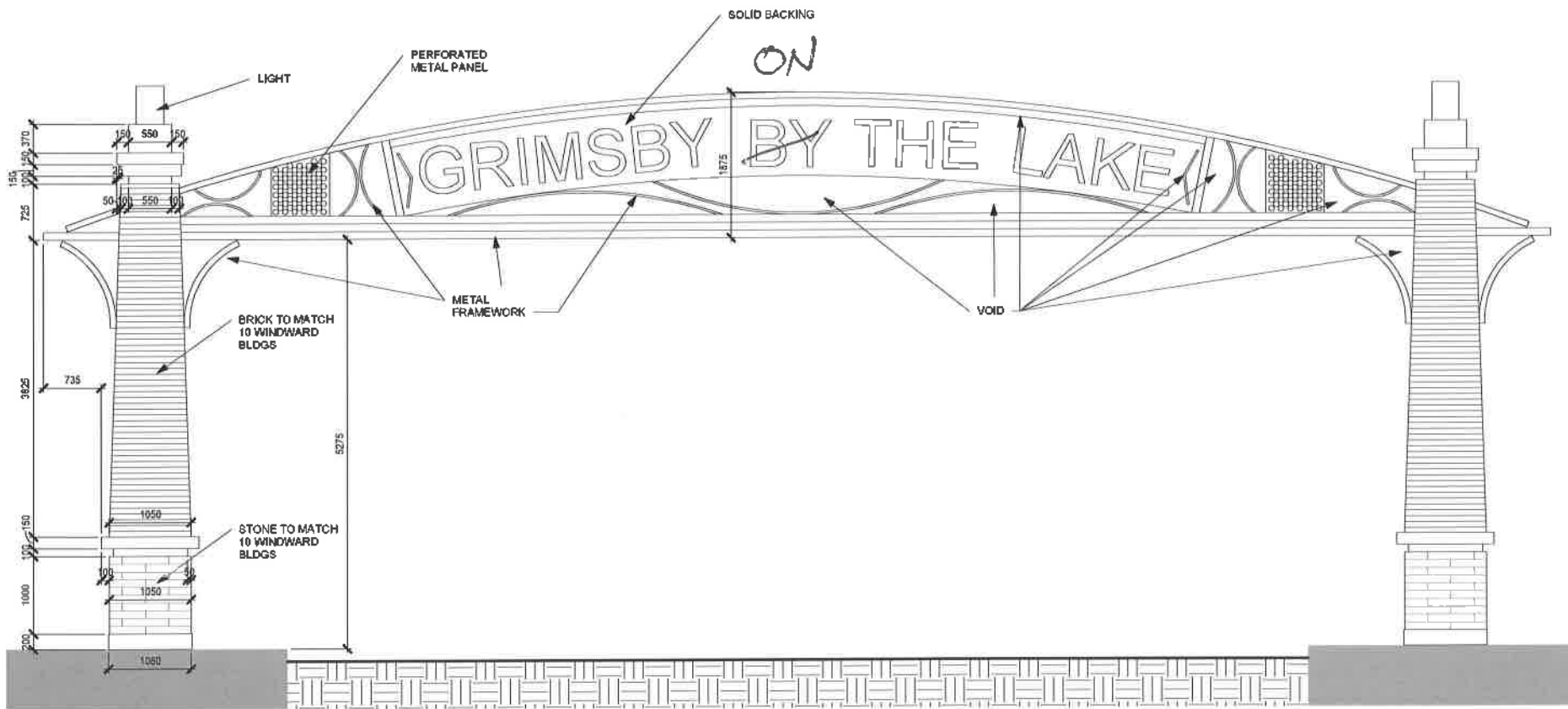
1	20180608	Issued for Comments Only	M.E.
No.	Date	Revisions	By

SHOREPLAN
Shoreplan Engineering Limited
201 Hwy Street, Suite 202
Toronto, Ontario
M4S 2B1 Tel: (416) 487-4738

Preliminary
Issued for Comments Only

Project No: 11th STREET ROW, SHORELINE IMPROVEMENTS
Town of Grimsby
Drawing No: SITE PLAN & SECTIONS
Drawn By: B.M.
Checked By: J.D.
Title of Sheet:
Scale:
AS SHOWN
Project No: 13-1030 Sheet No: 01 of 01

320113



320117



WINSTON GATEWAY
TOWN OF GRIMSBY
GRIMSBY, ON

KNYMH INC.
1006 SKYVIEW DRIVE • SUITE 101
BURLINGTON, ONTARIO • L7P 0V1
T 905.839.6595
www.knymh.com



ARTIST CONCEPT

32017



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
TRANSPORTATION

			EXPENSES				REVENUES		
			Gross Cost	Reserves	DC Debt Financing	Grants	External Contributions	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	857,000	607,000	250,000				857,000
02-320002	HOT MIX PROGRAM	Recurring Project	720,000			720,000			720,000
02-320003	COLD MIX PROGRAM	Recurring Project	105,000			50,000		55,000	105,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	180,000		100,000			80,000	180,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	200,000					200,000	200,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	120,000	100,000				20,000	120,000
02-320045	KUPITZ DRAIN	Non-Recurring Project	230,000				210,000	20,000	230,000
02-320060	MARLOW AVE RECONSTRUCTION & ST	Non-Recurring Project	420,000		210,000			210,000	420,000
02-320076	CENTRAL AVE ROAD RECONSTRUCTION	Non-Recurring Project	1,200,000		600,000			600,000	1,200,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000					6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000					20,000	20,000
02-320089	PW FACILITIES PROVISION	Recurring Project	70,000					70,000	70,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000					50,000	50,000
02-320104	REGIONAL TRANSPORTATION STUDY	Non-Recurring Project	100,000					100,000	100,000
02-320118	NORTH SERVICE RD RECONSTRUCTION - SECTION 7	Non-Recurring Project	4,150,000		2,735,000		1,000,000	415,000	4,150,000
02-320119	QEW/MTO OFF-RAMP SIGNALIZATION	Non-Recurring Project	100,000		90,000			10,000	100,000
02-320121	STORM WATER QUALITY FACILITIES	Recurring Project	100,000				100,000		100,000
02-320122	12TH ST SHORELINE PROTECTION	Recurring Project	280,000			280,000			280,000
02-320123	10TH ST SHORELINE PROTECTION	Recurring Project	280,000			280,000			280,000
02-320127	OPERATIONS CENTRE PARKING LOT	Non-Recurring Project	130,000					130,000	130,000
02-320128	9TH ST & CREEK SHORELINE PROTECTION	Non-Recurring Project	40,000			40,000			40,000
02-320129	6TH ST SHORELINE PROTECTION	Non-Recurring Project	40,000			40,000			40,000
02-320130	NORTH OF 3RD ST SHORELINE PROTECTION	Non-Recurring Project	20,000			20,000			20,000
Total			9,418,000	707,000	3,985,000	1,430,000	1,310,000	1,986,000	9,418,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
TRANSPORTATION

			EXPENSES					REVENUES	
			Gross Cost	Reserves	Development Charges	Grants	External Contributions	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	770,000	770,000					770,000
02-320002	HOT MIX PROGRAM	Recurring Project	720,000			720,000			720,000
02-320003	COLD MIX PROGRAM	Recurring Project	105,000			50,000		55,000	105,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	460,000		100,000			360,000	460,000
02-320029	THIRTY MILE CREEK DRAIN	Project	140,000				120,000	20,000	140,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	200,000					200,000	200,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	20,000					20,000	20,000
02-320071	SWM PONDS REHAB	Project	100,000					100,000	100,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000					6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000					20,000	20,000
02-320085	CNR / ONTARIO ST PEDESTRIAN SAFETY IMPROVE	Project	80,000					80,000	80,000
02-320089	PW FACILITIES PROVISION	Recurring Project	80,000					80,000	80,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000					50,000	50,000
02-320105	JOHNSON DRAIN	Project	200,000				150,000	50,000	200,000
02-320119	QEW/MTO OFF-RAMP SIGNALIZATION	Project	3,000,000		2,700,000			300,000	3,000,000
02-320121	STORM WATER QUALITY FACILITIES	Recurring Project	5,000					5,000	5,000
02-320128	9TH ST & CREEK SHORELINE PROTECTION	Project	360,000			360,000			360,000
02-320129	6TH ST SHORELINE PROTECTION	Project	300,000			300,000			300,000
02-320130	NORTH OF 3RD ST SHORELINE PROTECTION	Project	200,000			200,000			200,000
02-320131	PAVEMENT CONDITION RATING (PCI)	Recurring Project	15,000					15,000	15,000
Total			6,831,000	770,000	2,800,000	1,630,000	270,000	1,361,000	6,831,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
TRANSPORTATION

			EXPENSES				REVENUES		
			Gross Cost	Reserves	Development Charges	Grants	External Contributions	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	295,000	295,000					295,000
02-320002	HOT MIX PROGRAM	Recurring Project	720,000			720,000			720,000
02-320003	COLD MIX PROGRAM	Recurring Project	105,000			50,000		55,000	105,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	260,000		100,000			160,000	260,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	200,000					200,000	200,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	20,000					20,000	20,000
02-320073	BRIDGE & STRUCTURE INVENTORY	Recurring Project	20,000					20,000	20,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000					6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000					20,000	20,000
02-320089	PW FACILITIES PROVISION	Recurring Project	80,000					80,000	80,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000					50,000	50,000
02-320116	SOBIE RD RECONSTRUCTION - 400m EAST OF PARK	Non-Recurring Project	400,000				400,000		400,000
02-320121	STORM WATER QUALITY FACILITIES	Recurring Project	45,000				45,000		45,000
Total			2,221,000	295,000	100,000	770,000	445,000	611,000	2,221,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
TRANSPORTATION

			EXPENSES					REVENUES		
			Gross Cost	Reserves	Reserve Funds	Development Charges	Grants	External Contributions	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	200,000	200,000						200,000
02-320002	HOT MIX PROGRAM	Recurring Project	720,000				720,000			720,000
02-320003	COLD MIX PROGRAM	Recurring Project	110,000				50,000		60,000	110,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	360,000						360,000	360,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	200,000						200,000	200,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	20,000						20,000	20,000
02-320049	SNOW STORAGE AREA & ADDITIONAL SA	Non-Recurring Project	350,000			70,000			280,000	350,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000						6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000						20,000	20,000
02-320089	PW FACILITIES PROVISION	Recurring Project	90,000						90,000	90,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000						50,000	50,000
02-320106	FORTY MILE CREEK DRAIN	Non-Recurring Project	900,000					750,000	150,000	900,000
02-320120	DIA IMPROVEMENTS	Non-Recurring Project	370,000		200,000				170,000	370,000
02-320121	STORM WATER QUALITY FACILITIES	Recurring Project	400,000					400,000		400,000
02-320132	SALT DOME REPLACEMENT	Non-Recurring Project	300,000	300,000						300,000
Total			4,096,000	500,000	200,000	70,000	770,000	1,150,000	1,406,000	4,096,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
TRANSPORTATION

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Grants	Municipal Contribution	Total
02-320001	PURCHASE OF ROADWAYS EQUIPMENT	Recurring Project	575,000	575,000			575,000
02-320002	HOT MIX PROGRAM	Recurring Project	720,000		720,000		720,000
02-320003	COLD MIX PROGRAM	Recurring Project	110,000		50,000	60,000	110,000
02-320005	SIDEWALK CONSTRUCTION PROGRAM	Recurring Project	160,000			160,000	160,000
02-320032	BRIDGE & DRAINAGE CULVERTS - REHABILITATION	Recurring Project	200,000			200,000	200,000
02-320035	NOISE WALL REHAB - RESERVE PROVISION	Recurring Project	20,000			20,000	20,000
02-320073	BRIDGE & STRUCTURE INVENTORY	Recurring Project	20,000			20,000	20,000
02-320081	OC SOIL CONTAMINATION REHAB	Recurring Project	6,000			6,000	6,000
02-320082	ROADS DEPT QMS REVIEW	Recurring Project	20,000			20,000	20,000
02-320089	PW FACILITIES PROVISION	Recurring Project	90,000			90,000	90,000
02-320095	GIS DATA MANAGEMENT	Recurring Project	50,000			50,000	50,000
02-320121	STORM WATER QUALITY FACILITIES	Recurring Project	5,000			5,000	5,000
Total			1,976,000	575,000	770,000	631,000	1,976,000



HEALTH SERVICES - CAPITAL

Asset Class	Town-Owned Assets	Cost	
Land	2 cemeteries with 15,844 graves	Historical cost	\$ 3
Facilities	Office portable, storage shed, columbarium	Historical cost	\$ 65,000
Equipment	Maintenance equipment	Historical cost	\$145,000

Levels of Service		
Asset Class	Expectations	How do we meet expectations?
Facilities	safe & functional with adequate capacity	regular maintenance
Equipment	reliable & efficient	regular maintenance

2018 Budget Highlights

- no significant change in 2018 budget compared to 2017 budget



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
CEMETERIES

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserves
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	43,000	43,000
TOTAL			43,000	43,000



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
CEMETERIES

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	10,000	10,000
Total			10,000	10,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
CEMETERIES

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	10,000	10,000
Total			10,000	10,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
CEMETERIES

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	10,000	10,000
Total			10,000	10,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
CEMETERIES

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	10,000	10,000
Total			10,000	10,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
CEMETERIES

			EXPENSES	REVENUES
			Gross Cost	Reserves
02-500001	CEMETERY SITE DEVELOPMENT	Recurring Project	10,000	10,000
Total			10,000	10,000



RECREATION, FACILITIES & CULTURE - CAPITAL

Parks & Recreation

Recreation Facilities

Asset Class	Town-Owned Assets	Cost	
Land	more than 70 parcels with 55 designated parks	Historical	\$27,600,000
Land improvements	playground structures, skateboard park, splash pads, sports fields, play courts parking lots, outdoor skating rink, fences	Historical	\$ 3,030,000
Facilities	community centres, arena, pool, clubhouses, pavilions, gazebos, storage sheds, garages	Replacement	\$28,000,000
Vehicles	Dump trucks, pickup trucks	Historical	\$ 380,000
Equipment	Maintenance equipment, tractor, mowers, picnic tables, benches, fitness equipment	Historical	\$ 795,000

Levels of Service

Asset Class	Expectations	How do we meet expectations?
Land improvements	safe, functional, & reliable	regular maintenance
Facilities	safe & functional with adequate capacity	regular maintenance
Vehicles	safe & reliable	regular maintenance
Equipment	reliable & efficient	regular maintenance
Infrastructure	safe & reliable	regular maintenance

2018 Budget Highlights

- Southward Park completed in 2017
- new parks for the West End proposed in 2018 budget
- replacement of ice resurfacer
- improvements to the Peach King Centre, the Pump House and Pier



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
RECREATION, FACILITIES & CULTURE

			EXPENSES				REVENUES			
			Gross Cost	Reserves	Reserve Funds	Development Charges	Grants	External Contributions	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	3,900	3,900						3,900
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	256,000	68,400		67,600		120,000		256,000
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	13,500	13,500						13,500
02-650009	SOUTHWARD COMMUNITY PARK	Recurring Project	142,000		40,000		97,000	5,000		142,000
02-650019	LANDSCAPING	Recurring Project	40,000	15,000					25,000	40,000
02-650021	MASTER PLAN - PARKS	Non-Recurring Project	49,850	15,950		33,900				49,850
02-650022	CASABLANCA BEACH PARK	Non-Recurring Project	120,000		4,000	88,800	27,200			120,000
02-650023	ESCARPMENT VISTA PARK	Non-Recurring Project	35,000		3,500	31,500				35,000
02-650024	NELLES LAKE PARK	Non-Recurring Project	36,000				36,000			36,000
02-650025	DOG PARKS	Recurring Project	90,000		90,000					90,000
02-650026	MUSEUM PARK	Non-Recurring Project	25,000		13,000				12,000	25,000
02-650030	ART GALLERY / LIBRARY PARK	Non-Recurring Project	22,000		15,000			3,000	4,000	22,000
TOTAL			833,250	116,750	165,500	221,800	160,200	128,000	41,000	833,250



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
RECREATION, FACILITIES & CULTURE

			EXPENSES				REVENUES		
			Gross Cost	Reserves	Reserve Funds	Development Charges	Grants	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	2,500	2,500					2,500
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	78,000	78,000					78,000
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	10,000	10,000					10,000
02-650004	RECREATION EQUIPMENT	Recurring Project	4,000	4,000					4,000
02-650009	SOUTHWARD COMMUNITY PARK	Recurring Project	40,000		40,000				40,000
02-650019	LANDSCAPING	Recurring Project	150,000	15,000	50,000		55,000	30,000	150,000
02-650020	PLAYGROUND STRUCTURES	Recurring Project	130,000				130,000		130,000
02-650025	DOG PARKS	Recurring Project	110,000		110,000				110,000
02-650027	EROSION CONTROL	Non-Recurring Project	100,000				100,000		100,000
02-650028	MASTER PLAN - TRAILS & ACTIVE TRANSPORTATION	Non-Recurring Project	30,000	9,600		20,400			30,000
02-650029	CENTENNIAL PARK IMPROVEMENTS	Non-Recurring Project	30,000					30,000	30,000
02-650031	WEST END PARK DEVELOPMENT	Recurring Project	350,000		350,000				350,000
Total			1,043,500	119,100	550,000	20,400	285,000	60,000	1,043,500



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
RECREATION, FACILITIES & CULTURE

			EXPENSES			REVENUES		
			Gross Cost	Reserves	Reserve Funds	Grants	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	2,500	2,500				2,500
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	125,000	125,000				125,000
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	10,000	10,000				10,000
02-650004	RECREATION EQUIPMENT	Recurring Project	6,000	6,000				6,000
02-650009	SOUTHWARD COMMUNITY PARK	Recurring Project	40,000		40,000			40,000
02-650019	LANDSCAPING	Recurring Project	140,000	15,000	50,000	40,000	35,000	140,000
02-650020	PLAYGROUND STRUCTURES	Recurring Project	130,000			130,000		130,000
02-650031	WEST END PARK DEVELOPMENT	Recurring Project	120,000		120,000			120,000
Total			573,500	158,500	210,000	170,000	35,000	573,500



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
RECREATION, FACILITIES & CULTURE

			EXPENSES			REVENUES		
			Gross Cost	Reserves	Reserve Funds	Grants	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	2,500	2,500				2,500
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	80,000	80,000				80,000
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	10,000	10,000				10,000
02-650004	RECREATION EQUIPMENT	Recurring Project	7,000	7,000				7,000
02-650009	SOUTHWARD COMMUNITY PARK	Recurring Project	55,000		55,000			55,000
02-650019	LANDSCAPING	Recurring Project	175,000	15,000	50,000	70,000	40,000	175,000
02-650020	PLAYGROUND STRUCTURES	Recurring Project	70,000			70,000		70,000
02-650032	RECREATION STUDIES	Recurring Project	20,000		20,000			20,000
Total			419,500	114,500	125,000	140,000	40,000	419,500



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
RECREATION, FACILITIES & CULTURE

			EXPENSES			REVENUES		
			Gross Cost	Reserves	Development Charges	Grants	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	2,500	2,500				2,500
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	292,600	244,050	48,550			292,600
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	10,000	10,000				10,000
02-650004	RECREATION EQUIPMENT	Recurring Project	7,000	7,000				7,000
02-650019	LANDSCAPING	Recurring Project	80,000	15,000		20,000	45,000	80,000
02-650020	PLAYGROUND STRUCTURES	Recurring Project	100,000			100,000		100,000
02-650021	MASTER PLAN - PARKS	Non-Recurring Project	15,000	4,800	10,200			15,000
02-650029	CENTENNIAL PARK IMPROVEMENTS	Non-Recurring Project	25,000				25,000	25,000
Total			532,100	283,350	58,750	120,000	70,000	532,100



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
RECREATION, FACILITIES & CULTURE

			EXPENSES			REVENUES		
			Gross Cost	Reserves	Reserve Funds	Grants	Municipal Contribution	Total
02-650001	OFFICE FURNITURE & EQUIPMENT	Recurring Project	2,500	2,500				2,500
02-650002	LARGE EQUIPMENT PURCHASES	Recurring Project	125,000	125,000				125,000
02-650003	SMALL EQUIPMENT PURCHASES	Recurring Project	10,000	10,000				10,000
02-650004	RECREATION EQUIPMENT	Recurring Project	7,000	7,000				7,000
02-650009	SOUTHWARD COMMUNITY PARK	Recurring Project	15,000		15,000			15,000
02-650019	LANDSCAPING	Recurring Project	175,000	15,000		110,000	50,000	175,000
02-650020	PLAYGROUND STRUCTURES	Recurring Project	70,000			70,000		70,000
02-650032	RECREATION STUDIES	Recurring Project	20,000		20,000			20,000
Total			424,500	159,500	35,000	180,000	50,000	424,500



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
FACILITIES

			EXPENSES			REVENUES		
			Gross Cost	Reserves	Development Charges	Grants	Municipal Contribution	Total
02-700001	PEACH KING CENTRE IMPROVEMENTS	Recurring Project	137,000	20,000		117,000		137,000
02-700010	GRIMSBY LIONS POOL	Non-Recurring Project	40,000	40,000				40,000
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	26,000			26,000		26,000
02-700021	PUMP HOUSE / PIER IMPROVEMENTS	Recurring Project	181,000	41,160	9,840	130,000		181,000
02-700022	LAC IMPROVEMENTS	Recurring Project	14,500	14,500				14,500
02-700026	MASTER PLAN - FACILITIES	Non-Recurring Project	49,850	15,950	33,900			49,850
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	67,000	15,000		42,000	10,000	67,000
TOTAL			515,350	146,610	43,740	315,000	10,000	515,350



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
FACILITIES

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Grants	Municipal Contribution	Total
02-700001	PEACH KING CENTRE IMPROVEMENTS	Recurring Project	80,000	80,000			80,000
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	10,000			10,000	10,000
02-700021	PUMP HOUSE / PIER IMPROVEMENTS	Recurring Project	55,000			55,000	55,000
02-700022	LAC IMPROVEMENTS	Recurring Project	55,000	10,000	45,000		55,000
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	95,000		45,000	50,000	95,000
Total			295,000	90,000	90,000	115,000	295,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
FACILITIES

			EXPENSES				REVENUES	
			Gross Cost	Reserves	Reserve Funds	Development Charges	Municipal Contribution	Total
02-700001	PEACH KING CENTRE IMPROVEMENTS	Recurring Project	60,000	60,000				60,000
02-700018	PKC GYMNASIUM	Non-Recurring Project	2,200,000		726,000	1,474,000		2,200,000
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	10,000				10,000	10,000
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	20,000				20,000	20,000
Total			2,290,000	60,000	726,000	1,474,000	30,000	2,290,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
FACILITIES

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Municipal Contribution	Total
02-700008	GRAND AVE COMMUNITY CENTRE	Non-Recurring Project	100,000	50,000	50,000	100,000
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	10,000		10,000	10,000
02-700021	PUMP HOUSE / PIER IMPROVEMENTS	Recurring Project	10,000		10,000	10,000
02-700022	LAC IMPROVEMENTS	Recurring Project	75,000	75,000		75,000
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	20,000		20,000	20,000
Total			215,000	125,000	90,000	215,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
FACILITIES

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
02-700001	PEACH KING CENTRE IMPROVEMENTS	Recurring Project	30,000	30,000			30,000
02-700010	GRIMSBY LIONS POOL	Non-Recurring Project	70,000	70,000			70,000
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	10,000			10,000	10,000
02-700023	CARNEGIE BUILDING	Non-Recurring Project	30,000			30,000	30,000
02-700026	MASTER PLAN - FACILITIES	Non-Recurring Project	15,000	4,800	10,200		15,000
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	50,000			50,000	50,000
Total			205,000	104,800	10,200	90,000	205,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
FACILITIES

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Municipal Contribution	Total
02-700020	SOUTHWARD BUILDING IMPROVEMENTS	Recurring Project	10,000		10,000	10,000
02-700021	PUMP HOUSE / PIER IMPROVEMENTS	Recurring Project	20,000		20,000	20,000
02-700022	LAC IMPROVEMENTS	Recurring Project	30,000	30,000		30,000
02-700028	SMALL BUILDING IMPROVEMENTS	Recurring Project	20,000		20,000	20,000
Total			80,000	30,000	50,000	80,000



CULTURAL FACILITIES - CAPITAL

Grimsby Public Library

Museum

Asset Class	Town-Owned Assets	Cost	
Land	3 parcels	Historical	\$ 530,000
Land improvements	Fire Hall Bell, war cenotaph	Historical	\$ 78,000
Facilities	Library / Art Gallery building, Museum building	Replacement	\$7,270,000
Equipment	Photocopiers, computers, books	Historical	\$ 625,000

Levels of Service		
Asset Class	Expectations	How do we meet expectations?
Land improvements	safe, functional, & reliable	regular maintenance
Facilities	safe & functional with adequate	regular maintenance
Vehicles	capacity safe & reliable	regular maintenance
Equipment	reliable & efficient	regular maintenance

2018 Budget Highlights

- Library carpet replacement
- Library / Art Gallery - long term plan for renewal/replacement of aging HVAC system



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
LIBRARY

			EXPENSES		REVENUES		
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750001	LIBRARY FACILITY IMPROVEMENTS	Recurring Project	104,000	104,000			104,000
10-750002	LIBRARY FURNITURE & EQUIPMENT	Recurring Project	32,000	32,000			32,000
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	108,400	3,000	27,400	78,000	108,400
TOTAL			244,400	139,000	27,400	78,000	244,400



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
LIBRARY

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750001	LIBRARY FACILITY IMPROVEMENTS	Recurring Project	4,000	4,000			4,000
10-750002	LIBRARY FURNITURE & EQUIPMENT	Recurring Project	51,000	51,000			51,000
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	110,900	3,500	27,400	80,000	110,900
Total			165,900	58,500	27,400	80,000	165,900



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
LIBRARY

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750002	LIBRARY FURNITURE & EQUIPMENT	Recurring Project	3,600	3,600			3,600
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	112,900	3,500	27,400	82,000	112,900
Total			116,500	7,100	27,400	82,000	116,500



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
LIBRARY

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	113,900	3,500	27,400	83,000	113,900
Total			113,900	3,500	27,400	83,000	113,900



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
LIBRARY

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	114,900	3,500	27,400	84,000	114,900
Total			114,900	3,500	27,400	84,000	114,900



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
LIBRARY

			EXPENSES			REVENUES	
			Gross Cost	Reserves	Development Charges	Municipal Contribution	Total
10-750004	LIBRARY COLLECTION EXPANSION	Recurring Project	114,900	3,500	27,400	84,000	114,900
Total			114,900	3,500	27,400	84,000	114,900



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
MUSEUM

			EXPENSES	REVENUES
			Gross Cost	Reserve Funds
02-770001	MUSEUM EQUIPMENT	Recurring Project	2,500	2,500
02-770002	MUSEUM FACILITY IMPROVEMENTS	Recurring Project	4,000	4,000
TOTAL			6,500	6,500



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
MUSEUM

			<u>EXPENSES</u>	<u>REVENUES</u>
			Gross Cost	Reserve Funds
02-770001	MUSEUM EQUIPMENT	Recurring Project	1,200	1,200
02-770002	MUSEUM FACILITY IMPROVEMENTS	Recurring Project	8,000	8,000
Total			9,200	9,200



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
MUSEUM

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserve</u>
02-770002	MUSEUM FACILITY IMPROVEMENTS	Recurring Project	9,000	9,000
Total			9,000	9,000



PLANNING & DEVELOPMENT - CAPITAL

Asset Class	Town-Owned Assets	Cost	
Equipment	Computers	Historical	\$ 12,000

Levels of Service		
Asset Class	Expectations	How do we meet expectations?
Equipment	reliable & efficient	regular maintenance and renewal

2018 Budget Highlights

- renewal of computer equipment



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

			<u>EXPENSES</u>	<u>REVENUES</u>
			<u>Gross Cost</u>	<u>Reserves</u>
02-810001	PLANNING FURNITURE & EQUIPMENT	Recurring Project	2,000	2,000
TOTAL			2,000	2,000



TOWN OF GRIMSBY
2019 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

	<u>EXPENSES</u>	<u>REVENUES</u>
	<u>Gross Cost</u>	<u>Reserves</u>
02-810001 PLANNING FURNITURE & EQUIPMENT Recurring Project	2,000	2,000
TOTAL	2,000	2,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

	<u>EXPENSES</u>	<u>REVENUES</u>
	<u>Gross Cost</u>	<u>Reserves</u>
02-810001 PLANNING FURNITURE & EQUIPMENT Recurring Project	2,000	2,000
TOTAL	2,000	2,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

	<u>EXPENSES</u>	<u>REVENUES</u>
	<u>Gross Cost</u>	<u>Reserves</u>
02-810001 PLANNING FURNITURE & EQUIPMENT Recurring Project	2,000	2,000
TOTAL	2,000	2,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

	<u>EXPENSES</u>	<u>REVENUES</u>
	Gross Cost	Reserves
02-810001 PLANNING FURNITURE & EQUIPMENT Recurring Project	2,000	2,000
TOTAL	2,000	2,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET SUMMARY
PLANNING CAPITAL

	<u>EXPENSES</u>	<u>REVENUES</u>
	Gross Cost	Reserves
02-810001 PLANNING FURNITURE & EQUIPMENT Recurring Project	2,000	2,000
TOTAL	2,000	2,000



ENVIRONMENTAL SERVICES - CAPITAL

Sanitary Sewer Services

Water System

Asset Class	Town-Owned Assets	Cost
Land	1 parcel	Historical \$ 20,000
Land improvements	Water filling station	Historical \$ 25,000
Vehicles	Van, sewer flusher/cleaner, pickup trucks	Replacement\$ 310,000
Equipment	Maintenance equipment, loaders, testing equipment, excavator	Replacement\$ 400,000
	Water meters 18,000	Replacement\$ 1,680,000
Infrastructure	Water mains 130 km	Historical \$118,000,000
	Water laterals 8,900 km	
	Hydrants 906	
	Sanitary mains 110 km	
	Sanitary laterals 7,750 km	

Levels of Service

Asset Class	Expectations	How do we meet expectations?
Land improvements	safe, functional, & reliable	regular maintenance
Vehicles	safe & reliable	regular maintenance
Equipment	reliable & efficient	regular maintenance
Infrastructure	safe &reliable	regular maintenance

2018 Budget Highlights

- watermain rehabilitation projects funded by the CWWF grant



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
SANITARY SEWER SYSTEM

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Grants	Total
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	Recurring Project	300,000	300,000		300,000
04-400012	PCP IMPLEMENTATION PLAN	Non-Recurring Project	750,000	750,000		750,000
04-400025	GIS DATA MANAGEMENT	Recurring Project	20,000	20,000		20,000
04-400028	REGIONAL BAKER WWTP PCP STUDY	Non-Recurring Project	100,000	50,000	50,000	100,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	Non-Recurring Project	100,000	100,000		100,000
04-400031	SWM POND SEDIMENT REMOVAL	Recurring Project	200,000	200,000		200,000
TOTAL			1,470,000	1,420,000	50,000	1,470,000



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
SANITARY SEWER SYSTEM

		EXPENSES	REVENUES	
		Gross Cost	Reserves	
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	Recurring Project	500,000	500,000
04-400008	SANITARY SEWER REPLACEMENT PROJECT	Non-Recurring Project	500,000	500,000
04-400025	GIS DATA MANAGEMENT	Recurring Project	20,000	20,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	Non-Recurring Project	100,000	100,000
Total			1,120,000	1,120,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
SANITARY SEWER SYSTEM

		EXPENSES	REVENUES	
		Gross Cost	Reserves	
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	Recurring Project	500,000	500,000
04-400008	SANITARY SEWER REPLACEMENT PROJECT	Non-Recurring Project	500,000	500,000
04-400015	PUBLIC FLOW REDUCTION GRANT PROGRAM	Recurring Project	60,000	60,000
04-400025	GIS DATA MANAGEMENT	Recurring Project	20,000	20,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	Non-Recurring Project	100,000	100,000
Total			1,180,000	1,180,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
SANITARY SEWER SYSTEM

		EXPENSES	REVENUES	
		Gross Cost	Reserves	
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	Recurring Project	500,000	500,000
04-400008	SANITARY SEWER REPLACEMENT PROJECT	Non-Recurring Project	500,000	500,000
04-400015	PUBLIC FLOW REDUCTION GRANT PROGRAM	Recurring Project	60,000	60,000
04-400025	GIS DATA MANAGEMENT	Recurring Project	20,000	20,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	Non-Recurring Project	100,000	100,000
04-400031	SWM POND SEDIMENT REMOVAL	Recurring Project	100,000	100,000
Total			1,280,000	1,280,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
SANITARY SEWER SYSTEM

		EXPENSES	REVENUES
		Gross Cost	Reserves
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	700,000	700,000
04-400008	SANITARY SEWER REPLACEMENT PROJECT	700,000	700,000
04-400015	PUBLIC FLOW REDUCTION GRANT PROGRAM	60,000	60,000
04-400025	GIS DATA MANAGEMENT	20,000	20,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	100,000	100,000
Total		1,580,000	1,580,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
SANITARY SEWER SYSTEM

		EXPENSES	REVENUES
		Gross Cost	Reserves
04-400002	INFILTRATION REDUCTION & SEWER REHABILITATION	700,000	700,000
04-400008	SANITARY SEWER REPLACEMENT PROJECT	700,000	700,000
04-400025	GIS DATA MANAGEMENT	20,000	20,000
04-400029	FLOW MONITORING & MODELLING PROGRAM	100,000	100,000
Total		1,520,000	1,520,000



TOWN OF GRIMSBY
2018 CAPITAL BUDGET SUMMARY
WATER SYSTEM

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Grants	Total
06-440017	DWQMS PLAN	Recurring Project	10,000	10,000		10,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	30,000	30,000		30,000
06-440042	WATERMAIN REHABILITATION 2019	Recurring Project	50,000	50,000		50,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000		30,000
06-440045	WATERMAIN REHABILITATION 2019 CWWF	Recurring Project	1,915,000	605,000	1,310,000	1,915,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	60,000	60,000		60,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	30,000	30,000		30,000
06-440050	WATERMAIN REHABILITATION 2021 CWWF	Recurring Project	2,049,000	647,000	1,402,000	2,049,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	300,000	300,000		300,000
TOTAL			4,474,000	1,762,000	2,712,000	4,474,000

2019 CWWF Grant

CWWF Grant - Construction 2018

2019 Capital Watermain (Design 2018 - Construction 2019)

#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2018 Dollars) ²	Development Charges		Comments
								(%)	Estimated Cost	
1	Central Ave.	Baker Rd. N.	Park Rd. N.	150	200	830	\$805,000	50	\$402,500	- Cost adjusted ⁴ to reflect estimate from DC study.
2	Marlow Ave. ²	Park Rd. N.	West limit	150	200	290	\$280,000	50	\$140,000	- Cost adjusted ⁴ to reflect estimate from DC study.
3	Bedford Park	Central Ave.	Mary Dr.	150	200	220	\$215,000	50	\$107,500	- Cost adjusted ⁴ to reflect estimate from DC study.
4	Bedford Park	Mary Dr.	South limit	150	150	115	\$110,000	0	\$0	
5	Tupper Blvd. Bartlett Ave. Marr Ave.	Park Rd. N. Tupper Blvd. Tupper Blvd.	Bartlett Ave.	150	150	180	\$610,000	0	\$0	
			Lake St.	150	150	235				
			Lake St.	150	150	215				
6	Leitch Dr. Marilyn St.	Central Ave. West limit	Marilyn St.	150	150	290	\$450,000	0	\$0	- Cost adjusted for less # of services.
			Bedford Park	150	150	185				

Length Subtotal **2,560**

Cost Subtotal **\$2,470,000**
 Net Cost Subtotal **\$1,820,000**

\$650,000

2020 Capital Watermain (Design 2019 - Construction 2020)

#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2018 Dollars) ²	Development Charges		Comments
								(%)	Estimated Cost	
7	Governor's Rd.	Main St. E.	Dorchester Dr.	150	150	575	\$555,000	0	\$0	
8	Dorchester Dr.	Nelles Rd. S.	Hedge Lawn Dr.	200	200	460	\$445,000	0	\$0	
9	Robinson St. N.	Clarke St.	65m N. of Clarke St.	150	150	65	\$65,000	0	\$0	
10	Robinson St. N.	Lake St.	100m S. of Lake St.	100	150	110	\$95,000	50	\$47,500	- 50% of cost to be paid by developer (not covered by development charges).
11	Baker Rd. S.	Main St. E.	Dorchester Dr.	250	250	590	\$590,000	0	\$0	

Length Subtotal **1,800**

Cost Subtotal **\$1,750,000**
 Net Cost Subtotal **\$1,702,500**

\$47,500

2021 CWWF Grant

CWWF Grant - Construction 2018

2021 Capital Watermain (Design 2020 - Construction 2021)

#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2018 Dollars) ⁵	Development Charges		Comments
								(%)	Estimated Cost	
12	Rossmore Ave.	Main St. E.	170m S. of Main St. E.	150	200	170	\$165,000	0	\$0	
13	Main St. W.	Kerman Ave.	Elm St.	200	200	930	\$900,000	0	\$0	
14	Elm St.	Main St. W.	Main St. E.	150/200	150/200	530	\$775,000	0	\$0	- Downtown cost adjustments ⁶ include: business loss contingency, special access consideration contingency, increased traffic control, shortened construction period, higher water service cost.
15	Mountain St.	Oak St.	Main St. W.	250/300	300	480	\$785,000	0	\$0	

Length Subtotal 2,110

Cost Subtotal \$2,625,000 \$0
Net Cost Subtotal \$2,625,000

2022 Capital Watermain (Design 2021 - Construction 2022)

#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2018 Dollars) ⁵	Development Charges		Comments
								(%)	Estimated Cost	
16	Main St. E./W. (N. Side)	Mountain St./Christie St.	Elm St.	150	150	235	\$1,220,000	0	\$0	- Downtown cost adjustments ⁶ include: business loss contingency, special access consideration contingency, increased traffic control, shortened construction period, higher water service cost.
	Main St. E./W. (S. Side)	Mountain St./Christie St.	Elm St.	100	150	220				
	Main St. E.	Elm St.	Robinson St. N/S.	150	150	275				
17	Main St. W.	Patton St.	40 Mile Creek	300	150	55	\$55,000	0	\$0	
18	Main St. W.	Mountain St./Christie St.	40 Mile Creek	300	150	100	\$95,000	0	\$0	

Length Subtotal 885

Cost Subtotal \$1,370,000 \$0
Net Cost Subtotal \$1,370,000

2022 to 2026 Capital Watermain										
#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2018 Dollars) ³	Development Charges		Comments
								(%)	Estimated Cost	
19	Baker Rd. N.	Birchpark Dr.	Lake St.	300	300	250	\$230,000	0	\$0	- Cost adjusted for no water services. - Per water model, size may be reduced to 200 mm if QEW abandoned. - Test to confirm affect: install valves, close at crossing and monitor results.
20	Oak St.	Mountain St.	Elm St.	150	150	300	\$375,000	0	\$0	- Cost adjusted.
21	Patton St.	CN Crossing	-	150	150	70	\$390,000	0	\$0	- Cost adjusted. - This crossing may not be required and/or may already be abandoned.
22	Winston Rd.	Hunter Rd.	Kelson Ave.	300	400	1700	\$1,775,000	0	\$0	- Cost adjusted for less # of services. - Cost adjusted ⁴ for larger pipe size (Green Belt). - Could be eligible for future DCs (Green Belt).
23	Park Rd. S.	Bell Ave.	Reservoir	300	300	735	\$765,000	0	\$0	
24	Elizabeth St.	Main St. W.	#2 Clarke St.	250	250	330	\$380,000	0	\$0	- Cost adjusted for works under CN overpass. - Consider abandoning trunk connection at CN crossing and connect at Main St. W. - Review size reduction: could be reduced to 150 mm.
25	Olive St.	Kerman Ave.	Murray St.	200	200	830	\$750,000	0	\$0	- Cost adjusted for less # of services.
26	Lake St.	Palmer Rd.	Nelles Rd.	300	300	360	\$365,000	0	\$0	- Cost adjusted for less # of services.
27	S. Service Rd.	Casablanca Blvd.	Regional QEW crossing	200/250	300	640	\$590,000	0	\$0	- 900mm dia. Regional watermain crosses QEW.
28	Casablanca Blvd. Casablanca Blvd.	Livingston Ave. South of CN Tracks	S. Service Rd. North of CN Tracks	200/250 250	300 300	410 40	\$565,000	0	\$0	- Existing pipe is cast iron cement lined and is in good condition. - Cost adjusted due to CN crossing (jack/bore and casing).
29	Kelson Ave. QEW Crossing	S. Service Rd.	N. Service Rd.	250	300	100	\$1,200,000	25	\$300,000	- Cost adjusted due to QEW crossing. - Cost adjusted ⁴ to reflect estimate from DC study.
30	Nelles Rd.	S. Service Rd.	North limit	150	300	110	\$100,000	0	\$0	- Cost adjusted for less # of services.
31	Nelles Rd. QEW Crossing	South Side of QEW	North Side of QEW	300	-	100	\$1,200,000	0	\$0	- Cost adjusted due to QEW crossing.
32	Ontario St.	Main St. W.	QEW	200	250	530	\$550,000	0	\$0	
33	Ontario St. QEW Crossing	South Side of QEW	North Side of QEW	200	250	130	\$1,200,000	0	\$0	- Cost adjusted due to QEW crossing.
34	Ontario St.	Olive St.	QEW	200	250	240	\$250,000	0	\$0	

Length Subtotal	6,875		
Cost Subtotal	\$10,685,000	\$300,000	
Net Cost Subtotal	\$10,385,000		

Total Watermain Construction 2019 to 2026

Length Subtotal	14,230		
Cost Total	\$18,900,000	\$997,500	
Cost Net Total	\$17,902,500		

Future Abandonments ⁷										
#	Location	From	To	Old Dia. (mm)	New Dia. (mm)	Length (m)	Estimated Cost (2016 Dollars)	Development Charges		Comments
								(%)	Estimated Cost	
A1	Baker Rd.	QEW Crossing	-	300	-	230	\$0	0	\$0	
A2	Grand Ave./Park Rd.	QEW Crossing	-	200	-	240	\$0	0	\$0	
A4	Maple Ave.	QEW Crossing	-	200	-	280	\$0	0	\$0	
Length Subtotal						750				

Notes:

¹ Net Subtotals/Totals are subject to development charge contributions.

² Subject to completion of adjacent development.

³ Cost per metre for:

- 150mm & 200mm diameter pipe = \$813 (2013 \$ estimate) +/- special costs where applicable + 19% added for inflation (2018 dollars) rounder to nearest \$5,000.
- 250mm & 300mm diameter pipe = \$874 (2013 \$ estimate) +/- special costs where applicable + 19% added for inflation (2018 dollars) rounder to nearest \$5,000.

⁴ Cost adjusted to match estimates from 2016 development charge study.

⁵ Cost per metre 400 mm diameter pipe = \$874 (250mm/300mm diameter pipe, 2013 \$ estimate) + 10% increase for 400mm diameter pipe + special costs (as noted) + 19% added for inflation (2018 dollars) rounder to nearest \$5,000.

⁶ Cost per metre 150 mm diameter pipe = \$809 (2013 \$ estimate) + special costs (as noted) + 19% added for inflation (2017 dollars) rounder to nearest \$5,000.

⁷ Water model completed in 2017 indicates that the QEW crossings listed can be abandoned. Water model to be reviewed again in the future to verify results.



TOWN OF GRIMSBY
2019 CAPITAL BUDGET FORECAST
WATER SYSTEM

			EXPENSES		REVENUES	
			Gross Cost	Reserves	Development Charges	Total
06-440017	DWQMS PLAN	Recurring Project	10,000	10,000		10,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	20,000	20,000		20,000
06-440042	WATERMAIN REHABILITATION 2019	Recurring Project	2,470,000	1,820,000	650,000	2,470,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000		30,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	120,000	120,000		120,000
06-440047	WATERMAIN REHABILITATION 2020	Recurring Project	100,000	100,000		100,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	50,000	50,000		50,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	300,000	300,000		300,000
06-440058	DW SYSTEM FINANCIAL STUDY	Non-Recurring Project	20,000	20,000		20,000
Total			3,120,000	2,470,000	650,000	3,120,000



TOWN OF GRIMSBY
2020 CAPITAL BUDGET FORECAST
WATER SYSTEM

			EXPENSES		REVENUES	
			Gross Cost	Reserves	External Contributions	Total
06-440017	DWQMS PLAN	Recurring Project	10,000	10,000		10,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	20,000	20,000		20,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000		30,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	120,000	120,000		120,000
06-440047	WATERMAIN REHABILITATION 2020	Recurring Project	1,750,000	1,702,500	47,500	1,750,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	50,000	50,000		50,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	120,000	120,000		120,000
06-440057	WATERMAIN REHABILITATION 2021	Recurring Project	100,000	100,000		100,000
Total			2,200,000	2,152,500	47,500	2,200,000



TOWN OF GRIMSBY
2021 CAPITAL BUDGET FORECAST
WATER SYSTEM

			EXPENSES	REVENUES
			Gross Cost	Reserves
06-440017	DWQMS PLAN	Recurring Project	15,000	15,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	20,000	20,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	120,000	120,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	50,000	50,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	130,000	130,000
06-440054	WATERMAIN REHABILITATION 2022	Recurring Project	100,000	100,000
06-440057	WATERMAIN REHABILITATION 2021	Recurring Project	2,625,000	2,625,000
Total			3,090,000	3,090,000



TOWN OF GRIMSBY
2022 CAPITAL BUDGET FORECAST
WATER SYSTEM

			EXPENSES	REVENUES
			Gross Cost	Reserves
06-440017	DWQMS PLAN	Recurring Project	15,000	15,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	20,000	20,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	120,000	120,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	50,000	50,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	130,000	130,000
06-440054	WATERMAIN REHABILITATION 2022	Recurring Project	1,370,000	1,370,000
06-440055	TRANSFER TO DIA SIDEWALKS	Recurring Project	200,000	200,000
06-440056	WATERMAIN REHABILITATION 2023	Recurring Project	100,000	100,000
Total			2,035,000	2,035,000



TOWN OF GRIMSBY
2023 CAPITAL BUDGET FORECAST
WATER SYSTEM

			EXPENSES	REVENUES
			Gross Cost	Reserves
06-440017	DWQMS PLAN	Recurring Project	15,000	15,000
06-440025	WATER DISTRIBUTION SYSTEM MODELLING	Recurring Project	20,000	20,000
06-440043	GIS DATA MANAGEMENT	Recurring Project	30,000	30,000
06-440046	WATER METER REPLACEMENT PROGRAM	Recurring Project	120,000	120,000
06-440049	SYSTEM LEAK & ILI PROGRAM	Recurring Project	50,000	50,000
06-440053	CONTRIBUTION TO ROADS CAPITAL RESERVE	Recurring Project	150,000	150,000
06-440056	WATERMAIN REHABILITATION 2023	Recurring Project	2,000,000	2,000,000
06-440059	WATERMAIN REHABILITATION 2024	Recurring Project	100,000	100,000
Total			2,485,000	2,485,000