



TOWN OF
GRIMSBY

160 Livingston Avenue
Grimsby, ON L3M 0J5
TEL: 905-945-9634
FAX: 905-945-5010

**Property
Information
Request Form**

**MAIL THE COMPLETED FORM AND CHEQUE TO:
The Town of Grimsby – Attn: Property Information Request
160 Livingston Avenue Grimsby, ON L3M 0J5**

**THE INDIVIDUAL DEPARTMENTS WILL RESPOND DIRECTLY TO EACH REQUEST.
RESPONSES WILL BE EMAILED UNLESS REQUESTED OTHERWISE.**

_____ (Law Firm)	_____ (Please include Contact Person)
_____ (Number and Street)	_____ (E-Mail Address)
_____ (City, Town or Village)	_____ (Phone Number)
_____ (Province)	_____ (File/Regarding)

TRANSACTION

MORTGAGE SALE OTHER

NEW OWNERS: _____ **CLOSING DATE:** _____

PROPERTY DETAILS

MUNICIPAL ADDRESS: _____

LEGAL DESCRIPTION: _____

ASSESSED OWNER(S): _____

FORWARDING ADDRESS: _____

SOLICITOR: _____

PHONE: _____

FAX/EMAIL: _____

PRESENT USE OF PROPERTY *:

PROPOSED USE *:

NUMBER OF DWELLING UNITS:

DATE USE ESTABLISHED:

PLEASE CHECK APPROPRIATE BOX(S)

Fee per Department:

Building Department - 905 945 9634 Ext. 2022

- Open Building Permits
- Building Code Orders

\$225.00 – (BAF)

By-Law Department - 905 945 9634 Ext. 2023

- Property Standards
- Clean Yards
- Orders or Active Investigations

\$225.00 – (BYAF)

Planning and Zoning Department - 905 945 9634 Ext. 2019

- Zoning Verification Letter

\$265.41 – (APA)

Public Works Department – 905 945 9634 Ext. 2014

- Available Municipal Services
- Property is Within a Drainage Act Assessment
- As-built Grading Accepted by the Town
- Subdivision Assumed by the Town
- Public Works Holding Securities for Site Plan
- Open Permits (Entrance Permit, Servicing Connection Permit, Site Alteration Permit, Road Occupancy Permit, Pool Permit)

\$225.00 – (PWA)

TOTAL FEE _____ \$

*** PROPERTY USES**

- Single Detached
- Semi-Detached
- Townhouse (block or street)
- Duplex
- Triplex
- Fourplex
- Apartment Building
- Vacant
- Commercial or Industrial

(Specify use e.g. retail, bakery, machine shop etc.)

FOR DEPARTMENT USE ONLY

NOTE: Only one cheque is required for the total fee – **MAKE CHEQUES PAYABLE TO THE TOWN OF GRIMSBY**

Regular Service Completed within 10 business days of date received and will be emailed to the applicant.

Personal information on this form is collected under the authority of the *Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c. M56*, as amended. Inquiries about the collection of personal information should be directed to the Office of the Clerk, 160 Livingston Ave, Grimsby, ON L3M 0J5, 905-945-9634.